



REQUEST FOR QUALIFICATIONS

**ON-CALL ENGINEERING SERVICES
GREATER NEW HAVEN
WATER POLLUTION CONTROL
AUTHORITY**

RESPONSE TO CONSULTANT QUESTIONS

**RFQ 2009-01
REQUEST FOR QUALIFICATIONS
FOR
ON-CALL ENGINEERING SERVICES**

DUE

OCTOBER 15, 2009

NO LATER THAN 2:00 P.M., LOCAL TIME

**THE GREATER NEW HAVEN
WATER POLLUTION CONTROL AUTHORITY
DIRECTOR OF FINANCE AND ADMINISTRATION
NEW HAVEN, CONNECTICUT**

**260 EAST STREET
NEW HAVEN, CT 06511
(203) 466 5280**

1. Question: It is our understanding that there will not be any tours of the facilities prior to a selection of on-call engineers. Is this correct?

Response: It is not necessary that the Engineers become intimately familiar with the facility prior to submitting qualifications. Engineers should highlight the type of work they are experts in instead of focusing on what the Authority has for infrastructure.

2. Question: In category 3, Special Services, can we prepare a single submittal for more than one Specialty Service or should we submit separate submittals as required for categories 1. Wastewater Treatment Facilities and Major Pump Stations and 2. Wastewater Collection Systems?

Response: This question was asked by several consultants. Please submit a proposal for each of the four categories of service that your firm is qualified for (Wastewater Treatment and Major Pump Stations, Wastewater Collection Systems, Minor Pump Stations, and Specialty Services). If submitting on Specialty Services, please identify on the cover of the Qualification Statement each of the Specialty Services your firm is expressing interest in. Example:

AAA Engineering Services, Inc.

SPECIALTY SERVICE

Energy

GIS

Value Engineering

If submitting on more than one Specialty Service it would be helpful that the qualifications package be tabbed or divided so that we can review them easily.

3. Question: Can the following documents be made available for advance review and copying? Are they available in PDF format?

- City of New Haven Long Term CSO Control Plan (CH2M Hill 2001/2003?)
- Facility Plan (draft)
- Consent Order (2009)
- Modified Facility Plan (draft)
- Affordability Study
- Design Documents for Trumbull St/Yale Campus Sewer Separation projects.

Response: We don't feel it is necessary for the Consultants to obtain this information. An individual consultant will not gain any advantage over any other based on a working knowledge of the Authority's issues, facilities, projects or equipment. The Modified Facility Plan and Affordability Study are not yet complete and the Long Term Control Plan is extensive. Furthermore, the RFQ provides no less information than is available in the consent order. This is a request for "THE CONSULTANTS" qualifications. Upon selection the appropriate documentation will be distributed as necessary.

4. Question: Will the Wastewater Collection System Consultant(s) be responsible for survey, flow monitoring, permitting, environmental, and geotechnical engineering, estimating, bidding or construction phase services on their assigned task order projects?

Response: Generally, we allow the prime consultant to develop their own team for the project; however, the Authority reserves the right to break out a service if it benefits the Authority or design process.

5. Question: If the Authority issues a task order for Infiltration & Inflow elimination, should the Consultant assume that the scope will include system flow monitoring and modeling as well as inspection and design of remedial measures?

Response: Yes

6. Question: Is this a re-procurement, i.e., will existing on-call consultants be invited to propose on this solicitation?

Response: This is an open RFQ.

7. Question: On page 11 of the RFQ, it states that a schedule of hourly rates, overhead rates and requested percent profit should be provided. Is this information required with the RFQ or after selection for individual task assignments?

Response: Rates shall be included in the package and is a factor in the selection process.

8. Question: Has the contract been changed since the original 2006 contract (Excess Liability is still 5 million)? Also, "6.4 Liability Not Limited" – "The liability of the Engineer to the Authority is not limited by the Engineer's insurance coverage" is still included.

Are the above mentioned items to remain in the current contract?

Response: Yes, however, the Authority may adjust these thresholds for minor projects. Example... property maps, or site survey.

9. Question: In the RFQ on page 8 Section III, B, second paragraph it states "One (1) original and four (3) copies of the Qualifications Statement shall be submitted". Should we submit four copies as per the word "four" or three copies as per the number "3"?

Response: 1 original and 3 copies.

10. Question: On page 6 (article 4, section 4.5 B) of the attached Standard Agreement By and Between The Greater New Haven Water Pollution Control Authority and (Engineer) it states that agreement termination can occur with "not less than ten (10) days notice". Can you clarify if this is ten (10) business days or ten (10) calendar days?

Response: calendar days

11. Question: On page 9 the RFQ states “Qualifications will be evaluated by a Selection Committee and scored on the basis of the following criteria listed in order of importance”.

Does this statement refer to the following, in order of importance?

1. Client Manager/Project Managers/Key Personnel
2. Overall Qualifications of Firm/Team
3. Project Approach
4. WBE/MBE Involvement
5. Compensation Requirements

Response: Yes

12. Question: On Page 4 the RFQ states, “Firms interested in providing engineering services for one or more of the major service areas must complete a separate Statement of Qualifications, specifically prepared for each service area”.

Are the major services the following?

1. Wastewater Treatment Facilities & Major Pump Stations
2. Wastewater Collection Systems
3. Minor Pumping Stations
4. Specialty Services

Response: Yes...see also response to question 2 above.

13. Question: The address listed is “Greater New Haven Water Pollution Abatement Authority” but most references are to GNHWP Control Authority. Shall we use this (Abatement) only for the mailing address or not at all?

Response: The name of the Authority is “Greater New Haven Water Pollution Control Authority” or GNHWPCA, whereas, the Sewage Treatment Facility located at 345 East Shore Parkway is referred to as the “East Shore Water Pollution Abatement Facility” or ESWPAF.