



“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”
REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
TUESDAY, JANUARY 13, 2015 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

The regular meeting of the Greater New Haven Water Pollution Control Authority was held January 13, 2015 at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Chairman Paolillo called the meeting to order at 6:00 P.M.

Roll Call:

Director’s present: Director Joyce Alton, New Haven
Director Michael Fimiani, New Haven
Chairman Alphonse Paolillo, New Haven
Director Clayton Williams, New Haven
Director Vincent Arpino, East Haven
Director Anthony Criscuolo, East Haven
Director Russell Cyr, Hamden
Vice Chairman Stephen Mongillo, Hamden
Director Jeffrey D. Ginzberg, Woodbridge

Also present: Sidney J. Holbrook, Executive Director
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Mario Ricozzi, Manager of Design CSO, LTCP
Glenn Santoro, Esq., Robinson & Cole, LLP
Deborah L. Torre, Secretary

Also absent: Gabriel Varca, Treasurer

1. Approval of minutes of December 9, 2014 – Regular Meeting.

Director Arpino made the following motion:

RESOLVED: That the minutes of the December 9, 2014 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes,

revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Cyr seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

2. Public participation relating to agenda items.

No public present.

3. Election of Chairman of the Board.

Chairman Paolillo opens the floor for nomination for Chairman.

Director Williams made the motion to elect Alphonse Paolillo for Chairman.

Director Fimiani seconded the motion.

Director Williams made a motion to close the nomination.

Director Fimiani seconded the motion.

Chairman Paolillo calls for a vote.

All in favor for Alphonse Paolillo for Chairman.

Director Williams made the following motion:

RESOLVED: That, pursuant to Section 2.8 of the Bylaws, Alphonse Paolillo is hereby elected the Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws

Director Fimiani seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo

Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

3 A. Election of Vice Chairman of the Board.

Chairman Paolillo opens the floor for nomination for Vice Chairman.

Director Williams made motion to nominate Stephen Mongillo for Vice Chairman.

Director Fimiani seconded the motion.

Chairman Paolillo calls for a vote.

All in favor for Stephen Mongillo for Vice Chairman.

Director Fimiani made the following motion:

RESOLVED: That, pursuant to Section 2.9 of the Bylaws, Stephen Mongillo is hereby elected the Vice Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws.

Director Arpino seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

3 B. Appointment of Treasurer.

Chairman Paolillo opens the nomination for Treasurer.

Director Williams made a motion to nominate Gabriel Varca for Treasurer.

Director Arpino seconded the motion.

Vice Chairman calls for a vote.

All in favor for Gabriel Varca for Treasurer.

Motion carries.

Director Williams made the following motion:

RESOLVED: That, pursuant to Section 3.1 of the Bylaws, Gabriel Varca is hereby appointed as Treasurer to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws

Director Arpino seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

3 C. Appointment of Secretary.

Chairman Paolillo opens the nomination for Secretary.

Director Fimiani made the motion to nominate Deborah L. Torre for Secretary.

Director Arpino seconded the motion.

Motion carries.

Vice Chairman Mongillo made the following motion:

RESOLVED: That, pursuant to Section 3.1 of the Bylaws, Deborah L. Torre, the Executive Assistant to the Executive Director, is hereby appointed as Secretary to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws.

Director Arpino seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg

Mongillo
Paolillo
Williams

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver one or more agreements with Arcadis-US Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$33,000.00.

Director Alton made the following motion:

RESOLVED: That the agreement with Arcadis-US Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, as further described in the Exhibit to Agenda Item #4, in an aggregate amount not to exceed \$33,000.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreements and any and all reasonable and necessary documents in furtherance thereof.

Director Fimiani seconded the motion.

Arcadis-US Inc. and O'Neal Accounting will be involved in the preparation of the Cost of Service Study. The study is the start of our budget process for FY 2016 beginning July 1, 2015.

Voice Vote: Unanimous

AYES

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

NAYES

ABSTENTIONS

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Arcadis-US Inc. for consulting services related to the potential purchase by the Authority

of the wastewater system assets of the Town of Stratford, Connecticut and the Town of Stratford Water Pollution Control Authority for an amount not to exceed \$50,000.00.

Director Cyr made the following motion:

RESOLVED: That the agreement with Arcadis-US Inc. for consulting services related to the potential purchase by the Authority of the wastewater system assets of the Town of Stratford, Connecticut and the Town of Stratford Water Pollution Control Authority, as further described in the Exhibit to Agenda Item #5, in an amount not to exceed \$50,000.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Moving forward with the agreement with Arcadis-US will allow for the consulting services involving meetings with the Town of Stratford officials and developing ordinances for the potential purchase of Stratford's wastewater system assets.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Northeast Water Maintenance and Service for the rehabilitation of one chain clarifier consisting of three bays and related services, for an amount not to exceed \$480,450.00.

Director Williams made the following motion:

RESOLVED: That the agreement with Northeast Water Maintenance and Service for rehabilitation of one chain clarifier consisting of three bays and related services, as further described in the Exhibit to Agenda Item #6, in an amount not to exceed \$480,450.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Fimiani seconded the motion.

Gary Zrelak, Director of Operations explained the necessity of the rebuild of the Primary Basin #1. It would involve the gutting of the whole inside of the tank and replacing the sprockets, chain, flights, sludge screw and scum trough. This puts us in a compliance mode. Director Ginzberg asked why not just repair it, and the answer to that was quick fixes offer no long term reliability. We cannot keep taking down the basin for repairs to fix it. When you do spot fixes, which is not recommended, it increases the wear on the chain and overloads the system. This impacts the life expectancy of the basin if you do quick fixes repeatedly. The additional basins will be done at a later date.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

7. Consideration and approval of certain Departmental Budget Transfer Requests.

Director Fimiani made the following motion:

RESOLVED: That the Departmental Budget Transfer Requests, as described in the Exhibit to Agenda Item #7, are hereby approved.

Director Alton seconded the motion.

Budget transfer is for the rebuild of Basin 1 (West) and repair non-functional scum dip tubes in Basin 1.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton

Arpino

Criscuolo

Cyr

Fimiani

Ginzberg

Mongillo

Paolillo

Williams

8. Consideration and approval of a resolution authorizing the Authority to seek bids and award an agreement to the lowest responsible bidder for services related to the relocation of the electrical panel and system which serves the Main Street Pump Station, as required to accommodate State Project 43-128, in an amount not to exceed \$126,000.00, subject to reimbursement by the Connecticut Department of Transportation of approximately 75% of the costs thereof.

Director Alton made the following motion:

RESOLVED: That the proper officers and employees of the Authority be and hereby are authorized, empowered and directed, for and on behalf of the Authority, to seek bids and award an agreement to the lowest responsible bidder for services related to the relocation of the electrical panel and system which serves the Main Street Pump Station, as required to accommodate State Project 43-128, in an amount not to exceed \$126,000.00, subject to reimbursement by the Connecticut Department of Transportation of approximately 75% of the costs thereof, as further described in the Exhibit to Agenda Item #8, and that the Executive Director, Sidney J. Holbrook, is hereby further authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement with such lowest responsible bidder and any and all reasonable and necessary documents in furtherance thereof.

Director Arpino seconded the motion.

Authorization to bid and award a contract for the Main Street Pump Station

electrical panel relocation located at the intersection of Route 100 at U.S. Route 1.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Arpino
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Paolillo
Williams

9. Executive summary and department updates and presentations.

- Monthly Budget Report
- Monthly Operations Report
- Monthly Engineering Report
- Congratulations to Chairman and Vice Chairman on Elections
- I&I
- East Shore Plant Construction
- EPA - Boston

10. Consideration and approval, as necessary, of any other new business of the Authority.

New Business.

Chairman Paolillo called for a motion to add a new business item.

Director Fimiani made a motion to accept new business item.

Vice Chairman seconded the motion.

Consideration and approval of a resolution permitting Gateway Community College use of the Authority's facility for educational purposes.

Director Fimiani made the following motion:

RESOLVED: That the agreement with Gateway Community College (the "College") permitting access to the Authority's facilities by the College for the purpose of conducting various educational tours, as further described in the

Exhibit to Agenda Item #10, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Gateway Community College asked the GNHWPCA if they could use the Authority's facility to hold one of their classes at the treatment plant. It would be a no cost contract. A State form was included, but revisions needed to be done. There are provisions in the State Statute that have to be covered and added. Director Williams asked about a Hold Harmless Provision.

Voice Vote: 1 opposed

AYES

Alton
Arpino
Criscuolo
Cyr
Fimiani
Mongillo
Paolillo
Williams

NAYES

Ginzberg

ABSTENTIONS

11. Call to the public.

No public present.

12. Adjournment.

There being no further business, a motion to adjourn was made by Director Arpino, seconded by Director Alton and the motion passed unanimously. The meeting adjourned ay 6:48 P.M.

Respectfully submitted

Deborah L. Torre
Secretary

