



**Greater New Haven Water Pollution Control Authority**

260 East Street New Haven, CT 06511  
203.466.5280 p 203 772.1564 f www.gnhwpca.com

*“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**TUESDAY, January 12, 2016 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

The regular meeting of the Greater New Haven Water Pollution Control Authority was held January 12, 2016 at 6:00P.M. at the GNHWPCXA offices, 260 East Street, New Haven in order to transact the following:

Chairman Paolillo called the meeting to order at 6:00P.M.

Roll Call:

Director’s present: Director Joyce Alton, New Haven  
Director Michael Fimiani, New Haven  
Chairman Alphonse Paolillo, New Haven  
Director Clayton Williams, New Haven  
Director Anthony Criscuolo, East Haven  
Director Robert Nastri, East Haven  
Director Russell Cyr, Hamden  
Vice Chairman Stephen Mongillo, Hamden  
Director Jeffrey Ginzberg, Woodbridge

Also present: Sidney J. Holbrook, Executive Director  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Thomas Sgroi, Director of Engineering  
Mario Ricozzi, Manager of Design CSO, LTCP  
Glenn Santoro, Esq., Robinson & Cole, LLP  
Deborah L. Torre, Secretary

1. Approval of minutes of December 8, 2015 – Regular Meeting.

Director Ginzberg made the following motion:

**RESOLVED:** That the minutes of the December 8, 2015 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the

form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Williams seconded the motion.

Voice Vote:

AYES

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Nastri  
Paolillo  
Williams

NAYES

ABSTENTIONS

Mongillo

2. Public participation relating to agenda items.

**No public present.**

**6:02 P.M. No members of the public present.**

3. Election of Chairman of the Board.

Chairman Paolillo opens the floor for nomination for Chairman.

Director Fimiani made the motion to nominate Stephen Mongillo for Chairman.

Director Ginzberg seconded the motion.

Director Williams nominated Alphonse Paolillo for Chairman. Nomination cannot be accepted. Chairman cannot serve for two consecutive years.

Director Nastri made a motion to close the nomination.

Director Alton seconded the motion.

Chairman Paolillo calls for a vote.

All in favor for Stephen Mongillo for Chairman.

Director Fimiani made the following motion:

**RESOLVED:** That, pursuant to Section 2.8 of the Bylaws, Stephen Mongillo is hereby elected the Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws.

Director Nastri seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

3 A. Election of Vice Chairman of the Board.

Chairman Mongillo opens the floor for nomination for Vice Chairman.

Director Fimiani made motion to nominate Alphonse Paolillo for Vice Chairman.

Director Williams seconded the motion.

Chairman Mongillo calls for a vote.

All in favor for Alphonse Paolillo for Vice Chairman.

Director Nastri made the following motion:

**RESOLVED:** That, pursuant to Section 2.9 of the Bylaws, Alphonse Paolillo is hereby elected the Vice Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws.

Director Criscuolo seconded the motion.

Voice vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

3 B. Appointment of Treasurer.

Chairman Mongillo opens the nomination for Treasurer.

Director Fimiani made a motion to nominate Gabriel Varca for Treasurer.

Director Criscuolo seconded the motion.

Vice Chairman calls for a vote.

All in favor for Gabriel Varca for Treasurer.

Motion Carries.

Director Fimiani made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Gabriel Varca is hereby appointed as Treasurer to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws.

Director Criscuolo seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

3 C. Appointment of Secretary.

Chairman Mongillo opens the nomination for Secretary.

Director Fimiani made the motion to nominate Deborah L. Torre for Secretary.

Director Ginzberg seconded the motion.

Motion carries.

Vice Chairman Paolillo made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Deborah L. Torre, the Executive Assistant to the Executive Director, is hereby appointed as Secretary to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws.

Director Ginzberg seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

- 4. Consideration and approval of certain revisions to the Authority’s Employee Handbook.

Director Ginzberg made the following motion:

**RESOLVED:** That the revisions to the Authority’s Employee Handbook, as provided in the Exhibit to Agenda Item 4, are hereby adopted and approved in all respects.

Director Williams seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

- 5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to submit a planning grant application and enter into an agreement with the State of Connecticut Department of Energy and Environmental Protection for Clean Water Fund grants relating to the Department of Energy and Environmental Protection’s Infiltration and Inflow Program in the Town of Woodbridge Area W2 and W2A in addition to the Town of East Haven Areas 15, 18, and 23.

Director of Engineering, Tom Sgroi, gave an explanation on Items 5, 6, 7, and 8 grouping agenda items together for a clearer understanding for when they are presented separately for approval, since they tie into each other.

Director Alton made the following motion:

**RESOLVED:** That the planning grant application and agreement with the State of Connecticut Department of Energy and Environmental Protection for Clean Water Fund grants relating to the Department of Energy and Environmental Protection's Infiltration and Inflow Program in the Town of Woodbridge Area W2 and W2A in addition to the Town of East Haven Areas 15, 18, and 23, as further described in the Exhibit to Agenda Item 5, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such application and agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Fimiani seconded the motion.

Clean Water Fund Grants. Phase I, Infiltration and Inflow study for Town of Woodbridge Area W2 and W2A and Town of East Haven Areas 15, 18, and 23, Identifying high infiltration and inflow in these areas. Phase I has been completed.

Phase II – Sewer System Evaluation Survey, a planning Grant for the Town of Woodbridge and Town of East Haven, same areas identified in Phase I. The engineering services for Phase II include field time, assessments, cleaning and CC TV inspections to determine what is in need of repair (pipes lined).

Phase III – I/I Design and Construction is planned for FY16/17 budget cycle. 80% loan and 20% grant.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton

Criscuolo

Cyr

Fimiani

Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an Agreement with Arcadis-US Inc. for professional engineering services to perform a sewer system evaluation survey in Woodbridge W2 and W2A and East Haven Areas 15, 18, and 23, in an amount not to exceed \$650,000.

Director Alton made the following motion:

**RESOLVED:** That the Agreement with Arcadis-US Inc. for the primary purpose of providing professional engineering services to perform a sewer system evaluation survey in Woodbridge W2 and W2A and East Haven Areas 15, 18, and 23 in an amount not to exceed \$650,000, as further described in the Exhibit to Agenda Item 6, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such Agreement and any and all reasonable and necessary documents in furtherance thereof

Director Fimiani seconded the motion.

ARCADIS – Planning Services, to perform a Sewer System Evaluation Survey in Woodbridge W2 and W2A and East Haven Areas 15, 18, and 23.

Voice Vote: Unanimous

AYES

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

NAYES

ABSTENTIONS

7. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to submit a planning grant application and enter into an agreement with the State of Connecticut Department of Energy and Environmental Protection for Clean Water Fund grants relating to the Department of Energy and Environmental Protection's Infiltration and Inflow Program in the Mill River Trunk Sewer Area of Hamden.

Director Williams made the following motion:

**RESOLVED:** That the planning grant application and agreement with the State of Connecticut Department of Energy and Environmental Protection for Clean Water Fund grants relating to the Department of Energy and Environmental Protection's Infiltration and Inflow Program in the Mill River Trunk Sewer Area of Hamden, as further described in the Exhibit to Agenda Item 7, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such application and agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Planning Grant application -Clean Water Fund Grants, Phase I – Mill River Trunk Sewer Area of Hamden. Included in this Phase I is the extension of the hydraulic model. Planning grants are 55% grant and 45% local share.

Voice Vote: Unanimous

AYES

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Paolillo  
Nastri  
Williams

NAYES

ABSTENTIONS

8. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an Agreement with Kleinfelder for professional engineering services to perform an infiltration and



inflow study in the Mill River Trunk Sewer Area of Hamden, in an amount not to exceed \$324,985.

Director Williams made the following motion:

**RESOLVED:** That the Agreement with Kleinfelder for the primary purpose of providing professional engineering services to perform an infiltration and inflow Study in the Mill River Trunk Sewer Area of Hamden in an amount not to exceed \$324,985, as further described in the Exhibit to Agenda Item 8, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such Agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Nastri seconded the motion.

Kleinfelder to perform Engineering services for I/I Study for the Mill River Trunk Sewer area.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

9. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to execute and deliver an amendment to the Task Order with Woodard & Curran in the amount of \$78,223 relating to changes in scope on the East Haven Pump Station Resiliency Project, for an aggregate project design cost in an amount not to exceed \$231,923.

Director Criscuolo made the following motion:

**RESOLVED:** That Amendment 1 to the Task Order with Woodard & Curran in the amount of \$78,223 relating to changes in scope on the East Haven Pump Station Resiliency Project, for an aggregate project design cost in an amount not

to exceed \$231,923, as further described in the Exhibit to Agenda Item #9, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such Amendment and any and all reasonable and necessary documents in furtherance thereof.

Director Fimiani seconded the motion.

Amendment to the Task Order – Woodard and Curran to the East Haven Pump Station Resiliency Project, to cover additional design elements that were not originally included. It would be 75% FEMA Grant and 25% Local share.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Criscuolo  
Cyr  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Paolillo  
Williams

10. Executive summary and department updates and presentations.

- Monthly Budget Report
- Monthly Operations Report
- Monthly Engineering Report
- Congratulations to new Chairman and Vice Chairman
- Newsletter – April
- Public Hearing Request - NPDES – Withdrawn
- Rain Barrel Program
- Coat Drive Success
- Serve on Long Island Sound Blue Commission – CT State Legislature - once approved and appointed.
- Passing of Terry Backer – Long Island Sound Keeper – True Environmentalist.
- Legislative Breakfast – March 2016
- Director of Operations – Title V – permit processing coming up.

11. Consideration and approval, as necessary, of any other new business of the Authority.

**No new business.**

12. Call to the public.

**No public present.**

13. Adjournment.

There being no further business, a motion was made by Director Fimiani, seconded by Director Cyr and the motion passed unanimously. The meeting adjourned 7:03 P.M.

Respectfully submitted

Deborah L. Torre  
Secretary