



Greater New Haven Water Pollution Control Authority

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“PENDING APPROVAL AT THE NEXT BAORD OF DIRECTOR’S MEETING”

REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
TUESDAY, MARCH 8, 2016 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

The regular meeting of the Greater New Haven Water Pollution Control Authority was held March 8, 2016 at 6:00 P.M. at the GNHWPCA offices, 260 East Street, New Haven in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call:

Director’s present: Director Joyce Alton, New Haven
Director Michael Fimiani, New Haven
Vice Chairman Alphonse Paolillo, New Haven
Director Clayton Williams, New Haven
Director Anthony Criscuolo, East Haven
Director Robert Nastro, East Haven
Director Russell Cyr, Hamden
Chairman Stephen Mongillo, Hamden
Director Jeffrey D. Ginzberg, Woodbridge

Also present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Mario Ricoszi, Manager of Design CSO, LTCP
Louis Criscuolo, Assistant Director of Finance and Administration
Glenn Santoro, Esq., Robinson & Cole, LLP
Deborah L. Torre, Secretary
Scott Basset, McGladrey, LLP

1. Approval of minutes of February 9, 2016 – Regular Meeting.

Director Fimiani made the following motion:

RESOLVED: That the minutes of the February 9, 2016 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the

form attached hereto as the Exhibit to Agenda Item 1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Alton seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Criscuolo
Cyr
Fimiani
Mongillo
Nastri
Paolillo
Williams

2. Public participation relating to agenda items.

No public present.

3. Auditor Presentations.

Scott Basset, Audit Manager from McGladrey, LLP gave a summary on the Audit for 2015 and the financial statements. He said the Authority received a clean opinion and that all was in good order. No audit adjustments had to be made. The pension standard, the State plan that the Authority partakes in is a plan well funded and the July 2014 Refunding that was done produced a cash savings. Operations showed investments in infrastructure and the condition of the operating income was good. The audit went well and was timely, showing the GNHWPCA is financially sound. He complemented the Finance Department for the good job they have done.

Executive Director Sidney Holbrook thanked Scott for the thorough job that was done.

Chairman Mongillo said the GNHWPCA Finance Department does a phenomenal job and thanked them.

Director Ginzberg arrives at 6:07 P.M.

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an Agreement with Insituform Technologies, LLC for construction services (Project No. SSR 2016-

01) relating to the Chapel Street Collection System Assessment and Rehabilitation project in an amount not to exceed \$1,000,000.

Director Alton made the following motion:

RESOLVED: That the Agreement with Insituform Technologies, LLC for construction services related to the rehabilitation of existing sanitary sewer main for the Chapel Street Collection System Assessment and Rehabilitation project for a total amount not to exceed \$1,000,000, as further described in the Exhibit to Agenda Item 4, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such Agreement and all reasonable and necessary documents in furtherance thereof.

Director Criscuolo seconded the motion.

This is an infrastructure renewal project with the key feature of pipe lining rehabilitation of existing sanitary sewer mains located along Chapel Street. There were two bidders with Insituform being the lowest bidder. This project is to start in April 2016 and will be done by the end of the summer.

Voice Vote: Unanimous

AYES

Alton
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

NAYES

ABSTENTIONS

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver a Task Order to the Agreement with Fuss and O'Neill, Inc. for professional engineering services (Project No. CWF 2016-07) relating to the West River Sewershed Green Infrastructure Improvements project in an amount not to exceed \$99,000.
Director Williams made the following motion:

RESOLVED: That the Task Order to the Agreement with Fuss and O’Neill, Inc. for professional engineering services to complete design, bid documents and perform services associated with the West River Sewershed Green Infrastructure Improvements project for a total amount not to exceed \$99,000, as further described in the Exhibit to Agenda Item 5, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such Task Order and any and all reasonable and necessary documents in furtherance thereof.

Director Nastri seconded the motion.

West River Sewershed Green Infrastructure Improvements Project. The study for this was approved by DEEP in 2014, with a 50% Grant, 50% Loan .Fuss and O’Neill, Inc. was selected for the Design and Bidding Services. It is a good collaboration with the GNHWPCA, the City and Fuss & O’Neill. The City will kick in a portion of the 50% loan along with the GNHWPCA and the other portion will be the 50% Grant.

Voice Vote: Unanimous

AYES

Alton
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

NAYES

ABSTENTIONS

6. Executive summary and department updates and presentations.
 - Monthly Budget Report
 - Monthly Operations Report
 - Monthly Engineering Report
 - 2016 Series A Refunding – Completed – 3/08/2016. Significant savings due to the Refunding and receiving a rating upgrade savings from A+ to AA also due to the Refunding. The Executive Director credits the whole Finance Department for this hard work.

The Board of Directors comment on the good job that was done.

- Legislative Breakfast – DEEP and the Authorities feel a new synergy. The Executive Director thanks Denise Ruzicka, DEEP for moving things forward.
- New Consent Order from DEEP – Projected data, real Data, LTCP- everything on schedule according to the Consent Order.
- Rain Barrels
- Newsletter – April – Coupon on back for Rain Barrel raffle.
- CT Fund for the Environment and Save The Sound – Gary Zrelak, Director of Operations working with the local agencies regarding the rain barrels.

7. Consideration and approval, as necessary, of any other new business of the Authority.

New Business

Consideration and approval of proposed amendments to the maintenance service and operation agreement with New Haven Residuals LP.

A. Changes to Maintenance Services Agreement.

B. Changes to the Operations Agreement

Chairman Mongillo called for a motion to add new business item.

Director Alton made a motion to add new business item.

Director Nastri seconded the motion.

All in favor to add new business item.

Director Alton made the following motion:

RESOLVED: That the Amendment to each of the Maintenance Services Agreement and the second Amended and Restated Operations Agreement with New Haven Residuals LP, as further described in the Exhibit to Agenda Item #7, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver each of such Amendment and any and all reasonable and necessary documents in furtherance thereof.

Director Nastri seconded the motion.

Due to changes in the market conditions in regards to sludge, fuel, etc. the GNHWPCA is in a position to do some renegotiations with the contract. This has been negotiated and discussed.

Vice Chairman Paolillo departs the meeting at 6:50 P.M.

Chairman Mongillo comments that the Contracts are well structured that the GNHWPCA has got involved with.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Nastri
Williams

New Business

Consideration and approval of Departmental Budget Transfer Requests.

Chairman Mongillo called for a motion to add a new business item.

Director Criscuolo made a motion to add new business item.

Director Williams seconded the motion.

All in favor to add new business item.

Director Criscuolo made the following motion:

RESOLVED: That the budget transfers described in the Exhibit to Agenda #7 are hereby approved.

Director Williams seconded the motion.

Series of budget transfers.

1. Reallocation of the funds – Maintenance Fund \$480,000 to Plant Repairs and Replacement.
2. Transfer of funds to Waste Hauler account \$115,000 – large diameter sewer Cleaning.
3. Transfer of funds to Heating Fuel account \$22,000- refuel, replenish East Shore Storage Tank oil.
4. Transfer of funds to O& M Contractual account \$12,000 to cover Annual Insurance and Bond fees.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Criscuolo
Cyr
Fimiani
Ginzberg
Mongillo
Nastri
Williams

8. Call to the public.

No public present.

9. Adjournment.

There being no further business, a motion was made by Director Fimiani, seconded by Director Alton and the motion passed unanimously. The meeting adjourned at 7:05 P.M.

Respectfully submitted,

Deborah L. Torre
Secretary