



Greater New Haven Water Pollution Control Authority

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"PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR'S MEETING"

REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
TUESDAY, DECEMBER 13, 2016 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

The regular meeting of the Greater New Haven Water Pollution Control Authority was held December 13, 2016 at 6:00 P.M. at the GNHWPCA offices, 260 East Street, New Haven, in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call:

Director's present: Director Joyce Alton, New Haven
Director Michael Fimiani, New Haven
Vice Chairman Alphonse Paolillo, New Haven
Director Clayton Williams, New Haven
Director Robert Nastri, East Haven
Director Robert Falcigno, East Haven
Director Russell Cyr, Hamden
Chairman Stephen Mongillo, Hamden
Director Jeffrey D. Ginzberg, Woodbridge

Also present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Glenn Santoro, Esq., Robinson & Cole, LLP
Deborah L. Torre, Secretary

1. Approval of minutes of November 15, 2016 – Regular Meeting.

Director Ginzberg made the following motion:

RESOLVED: That the minutes of the November 15, 2016 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Fimiani seconded the motion.

Director of Operations asked for a correction to be made on Item 3 of the November 15, 2016 minutes. The replacement of the grit channel should be only one not two.

Chairman Mongillo called for a motion to Amend Item 3.

Director Fimiani made a motion to Amend Item 3.
Director Williams seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

2. Public participation relating to agenda items.

No public present.

3. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver one or more agreements with Arcadis-US Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$33,000.00.

Director Ginzberg made the following motion:

RESOLVED: That the agreements with Arcadis-US Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, as further described in the Exhibit to Agenda Item #3, in an aggregate amount not to exceed \$33,000.00, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreements and any and all reasonable and necessary documents in furtherance thereof.

Director Nastri seconded the motion.

This is the first step in the budget process in preparation for the GNHWPCA's July 2017 budget. The \$33,000.00 cost has remained the same for the last five years.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Nastri
Mongillo
Paolillo
Williams

4. **Executive Session pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.**

At 6:11 P.M. Chairman Mongillo called for a motion to go into Executive Session.

Director Alton moved the motion to go into Executive Session.

RESOLVED: That, pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director Fimiani seconded the motion.

Vote to go into Executive Session.

All in favor.

At 6:20 P.M. Chairman Mongillo called for a motion to end Executive Session.

Director Ginzberg moved the motion to end Executive Session.

Director Fimiani seconded the motion.

No votes were taken in Executive Session.

All in favor to come out of Executive Session.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

5. Consideration and approval of a resolution authorizing the Chairman of the Board of Directors, Stephen Mongillo, to negotiate, execute and deliver a letter agreement (i) extending the term of the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority, and (ii) increasing the annual base compensation for said Executive Director effective as of January 1, 2017. Director Fimiani made the following motion:

RESOLVED: That, pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director Ginzberg seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

6. Executive summary and department updates and presentations.

Sidney J. Holbrook, Executive Director, thanks the Board of Directors for extending his contract. He appreciates the Board's confidence in him. He states

that the staff and board members are the best group has been involved with. It has been all positive and he hopes to continue that way.

- Monthly Budget Report
- Monthly Operations Report
- Monthly Engineering Report
- Coat Drive – 497 Items Distributed – Roberto Clemente School and Nathan Hale School.

Vice Chairman Paolillo said the GNHWPCA also supplied coats to a family that had just experienced a loss of their home due to a fire on Burr Street.

Vice Chairman Paolillo wanted to extend a big thank you to Luigi DiMonaco and Bridget Buckley from the Engineering Department who represent our organization well and are true ambassadors for their hard work on the Coat Drive.

- Norwich Public Utilities – Monitoring System
- Participation in United Way
- Award – Over 20 Yrs. in Advancing Science – WERF
- Engineering Dept. – Ricardo Ceballos submitted a map under our GIS System, for a publication put out by ESRI Software, it got accepted and will be in the May 2017 publication put out by ESRI.
- EPA – in compliance
- Plant Upgrades – wrapping up by end of the month
- Alphonse Paolillo – Elected to the CT General Assembly in Hartford

7. Consideration and approval, as necessary, of any other new business of the Authority.

No new business.

8. Call to the public.

No public present.

9. Adjournment.

There being no further business, a motion was made by Director Cyr seconded by Director Fimiani and the motion passed unanimously. The meeting

adjourned at 6:40 P.M.

Respectfully submitted

Deborah L. Torre
Secretary