



“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”

REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
TUESDAY, DECEMBER 12, 2017 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

The regular meeting of the Greater New Haven Water Pollution Control Authority was held December 12, 2017 at 6:00P.M. at the GNHWPCA offices, 260 East Street, New Haven, in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call

Director’s present: Director Joyce Alton, New Haven
Director Michael Fimiani, New Haven
Vice Chairman Alphonse Paolillo, New Haven
Director Clayton Williams, New Haven
Director Robert Falcigno, East Haven
Director Robert Nastri, East Haven
Director Russell Cyr, Hamden
Chairman Stephen Mongillo, Hamden
Director Jeffrey D. Ginzberg, Woodbridge

Also present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Mario Ricozzi, Manager of Design CSO, LTCP
Louis Criscuolo, Deputy Director of Finance
Glenn Santoro, Esq., Robinson & Cole, LLP
Deborah L. Torre, Secretary

1. Approval of minutes of November 14, 2017 – Regular Meeting.

Director Fimiani made the following motion:

RESOLVED: That the minutes of the November 14, 2017 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes,

revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Alton seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

2. Public participation relating to agenda items.
No public present.
3. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver one or more agreements with Arcadis U.S., Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$30,000.00.

Director Williams made the following motion:

RESOLVED: That the agreements with Arcadis U.S., Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, as further described in the Exhibit to Agenda Item #3, in an aggregate amount not to exceed \$30,000.00, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreements and any and all reasonable and necessary documents in furtherance thereof.

Director Nastri seconded the motion.

This is the first step in the budget process in preparation for the GNHWPCA's

July 2018 budget. The \$30,000 aggregate amount is a decrease from last years' amount of \$33,000 since not all of that amount was used for the preparation of the 2017 Cost of Service Study. Draft copies will be in March and the Final copy to the board in April.

Voice vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

4. Consideration and approval of a resolution approving the revised and restated Strategic Plan.

Director Ginzberg made the following motion:

RESOLVED: That the revised and restated Strategic Plan, in the form attached hereto as the Exhibit to Agenda Item #4, is hereby approved.

Director Williams seconded the motion.

The revised and final Strategic Plan was Board approved.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

5. Consideration and approval of a resolution amending the resolution approved by

the Board on February 10, 2015, and amended by the Board on July 11, 2017, authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an amendment to the agreement with the Connecticut Department of Emergency Services and Public Protection for grant funding to the Authority for flood hazard mitigation projects at four East Haven coastal pump stations to provide for a total grant award increase of \$586,579.00 from \$2,317,500.00, to a revised not to exceed grant award of \$2,904,079.00.

Director Fimiani made the following motion:

RESOLVED: That the resolution approved by the Board on February 10, 2015, and amended by the Board on July 11, 2017, authorizing an agreement with the Connecticut Department of Emergency Services and Public Protection for grant funding to the Authority for flood hazard mitigation projects at four East Haven coastal pump stations, as further described in the Exhibit to Agenda Item #5, is amended to provide for a total grant award increase of \$586,579.00 from \$2,317,500.00, to a revised not to exceed total grant award of \$2,904,079.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver an amendment to the agreement with the Connecticut Department of Emergency Services and Public Protection regarding said grant funding to provide for a revised not to exceed total grant award of \$2,904,079.00, and any and all reasonable and necessary documents in furtherance thereof.

Director Williams seconded the motion.

This agreement is to secure additional Federal Emergency Management Agency

(FEMA) grant funding from the State of Connecticut Department of Emergency Services and Public Protection. This Grant Award Amendment is to support the funding of floodproofing the four East Haven pumping stations.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Weston & Sampson, Inc. for services related to flood hazard mitigation projects at four East Haven Pump Stations, for an amount not to exceed \$129,360.00.

Director Falcigno made the following motion:

RESOLVED: That the agreement with Weston & Sampson, Inc. for services related to flood hazard mitigation projects at four East Haven Pump Stations, for an amount not to exceed \$129,360.00, as further described in the Exhibit to Agenda Item #6, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Fimiani seconded the motion.

This task order is for the design services during construction for the flood hazard mitigation. All design aspects submitted would be reviewed for approval.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani

Ginzberg
Mongillo
Nastri
Paolillo
Williams

7. Consideration and approval of certain Departmental Budget Transfer Requests.

Director Williams made the following motion:

RESOLVED: That the Departmental Budget Transfer Requests,

as described in the Exhibit to Agenda Item #7, are hereby approved.

Department budget transfer request of \$490,000 transferred from Boulevard emergency backup generator to FEMA -EH P/S.

This is an additional local share for East Haven P/S floodproofing based on revised budget and grant eligibility. This completes the first-round local share.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

8. **Executive Session pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.**

At 6:42 P.M Chairman Mongillo called for a motion to go into Executive Session.

Director Ginzberg moved the motion to go into Executive Session.

RESOLVED: That, pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director Falcigno seconded the motion.

Vote to go into Executive Session.

All in favor.

At 6:50 P.M. Chairman Mongillo called for a motion to end Executive Session.

No votes were taken in Executive Session.

All in favor to come out of Executive Session.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton

Cyr

Falcigno

Fimiani

Ginzberg

Mongillo

Nastri

Paolillo

Williams

9. Consideration and approval of a resolution authorizing the Chairman of the Board of Directors, Stephen Mongillo, to negotiate, execute and deliver a letter agreement increasing the annual base compensation for Sidney J. Holbrook, the Executive Director of the Authority, effective as of January 1, 2018.

Director Fimiani made the following motion:

RESOLVED: That the letter agreement increasing the annual base compensation for Sidney J. Holbrook, the Executive Director of the Authority, effective as of January 1, 2018, is hereby approved, and the Chairman of the Board of Directors, Stephen Mongillo, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such letter agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Falcigno seconded the motion.

Discussion in Executive Session regarding the letter agreement to the Executive Director's annual base compensation.

Voice Vote: Unanimous

AYES

Alton
Cyr
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Paolillo
Williams

NAYES

ABSTENTIONS

10. Executive summary and department updates and presentations.

Monthly Budget Report

Monthly Operations Report

Monthly Engineering Report

Annual Coat Drive

United Way

Nitrogen Booklet – GNHWPCA represented on the cover

Executive Director Sidney J. Holbrook thanked the Board of Directors for their support and for extending his contract. He also wanted to acknowledge the time Alphonse Paolillo served on the GHNWPCA board and thanked him for all his contributions for a job well done.

Chairman Mongillo wanted to recognize Vice Chairman Paolillo, his contribution as a key person, and that it was a pleasure working with him.

Director Paolillo will no longer be serving on the GHNWPCA board. He stated he enjoyed his service on the GNHWPCA board.

Vice Chairman Paolillo wanted to extend a thank you to Luigi DiMonaco and Bridget Buckley from the Engineering Department who represent our organization well with the hard work done on the Coat Drive.

11. Consideration and approval, as necessary, of any other new business of the Authority.

No new business.

12. Call to the public.

No public present.

13. Adjournment.

There being no further business, a motion was made by Director Nastri seconded by Director Ginzberg and the motion passed unanimously. The meeting adjourned at 7:08 P.M.

Respectfully submitted,

Deborah L. Torre
Secretary