



*"PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR'S MEETING"*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**TUESDAY, SEPTEMBER 8, 2009 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

The regular meeting of the Greater New Haven Water Pollution Control Authority was held September 9, 2009 at 6:00 P.M. at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call

Directors present: Director Alton, Cooper, Cyr, Ginzberg, Mongillo, Paolillo, Perrone, Ruocco

Directors absent: Director DeSorbo

Also present: Sidney Holbrook, Executive Director  
Gabriel Varca, Treasurer  
Thomas Sgroi, Director of Engineering  
Mario Ricoszi, Manager of Design CSO, LTCP  
Renee Phillips, Customer Service Administrator  
Glenn Santoro, Esq., Robinson & Cole LLP  
Deborah Torre, Secretary

1. Approval of minutes of July 14, 2009 – Regular Meeting.

Director Ginzberg made the following motion:

**RESOLVED:** That the minutes of July 14, 2009 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Chairman Mongillo wanted to add to the July 14, 2009 minutes under New Business, the Recovery Program, that it involved the incinerator exhaust program.

Director Ruocco seconded the motion.

Voice Vote: Unanimous

AYES

Alton  
Cooper  
Cyr  
Ginzberg  
Mongillo  
Paolillo  
Perrone  
Ruocco

NAYES

ABSTENTIONS

2. Public participation relating to agenda items.

**No public present**

3. Call to Public.

**No public present**

4. Executive Summary and Department updates and presentations.

- Monthly Budget Report
- Monthly Operations Report
- Monthly Engineering Report
- Windmills
- On-Call List Update
- Plant Picnic – September 16<sup>th</sup>

A discussion with the board members regarding a picnic with GNHWPCA and OMI with shared costs. The board of directors were very receptive to the plan.

- Mercury Emissions Issue
- Affordability Study Workshop
- Facility Plans Workshop
- Trumbull Street Projects
- Hurricane Plans and Readiness - Emergency Operations Center

- Mike Blake's Resignation

5. Consideration and approval of a resolution authorizing the write-off of \$332,115.93 of accounts receivable as uncollectable.

Director Alton made the following motion:

**RESOLVED:** That the uncollectable amount of \$332,115.93 in accounts receivable of the Authority, as further described in the Exhibit to Agenda Item #5, shall be written-off for accounting purposes.

Director Ruocco seconded the motion.

Renee Phillips, the Customer Service Administrator explained that with the new CIS, it is critical to get rid of these uncollectable accounts for accounting reasons before going live with the CIS.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Cooper  
Cyr  
Ginzberg  
Mongillo  
Paolillo  
Perrone  
Ruocco

6. Consideration and approval of a resolution authorizing the Interim Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement to provide printing and mailing services relating to the CIS implementation, in an amount not to exceed \$160,000.

Director Cyr made the following motion:

**RESOLVED:** That, pursuant to Section 5.1 of the Bylaws and the Purchasing Policy, an agreement to provide printing and mailing services relating to the CIS implementation, as further described in the Exhibit to Agenda Item #6, in an amount not to exceed \$160,000, is hereby approved, and the Interim Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the

Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Ruocco seconded the motion.

A RFP was done for selection of an outside printer do handle the printing of bills and mailing services. Six responses were received and the final selection has been narrowed down to three. Frank Perrotti, the CIS Manager will provide an update at the October board meeting.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		
Cyr		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

7. Consideration and approval of a resolution authorizing the Interim Executive Director, Sidney J. Holbrook, to negotiate and execute the agreement with DePino Associates, LLC to provide legislative and administrative lobbying representation services, in an amount not to exceed \$49,000.

Director Alton made the following motion:

**RESOLVED:** That the agreement with DePino Associates, LLC to provide legislative and administrative lobbying representation services, attached hereto as the Exhibit to Agenda Item #7, in an amount not to exceed \$49,000, is hereby approved, and the Interim Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Cyr seconded the motion

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		

Cyr  
Ginzberg  
Mongillo  
Paolillo  
Perrone  
Ruocco

8. Consideration and approval of a resolution authorizing the Interim Executive Director, Sidney J. Holbrook, to execute the Connecticut Department of Transportation Master Utility Relocation Agreement.

Director Perrone made the following motion:

**RESOLVED:** That, pursuant to Section 5.1 of the Bylaws and the Purchasing Policy, the Connecticut Department of Transportation Master Utility Relocation Agreement, attached hereto as the Exhibit to Agenda Item #8, is hereby approved, and the Interim Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Ruocco seconded the motion.

Tom Sgroi, Director of Engineering explained the no cost agreement with the CT DOT. It saves money on administrative costs and cuts it down to a letter agreement. If this was not in place it slows down the process delaying it four to five months.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		
Cyr		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

9. Consideration and approval of a resolution authorizing the Interim Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement amending

the Corrosion Probe, Inc. contract to also provide for mechanical and electrical design services, for an amount, as amended, not to exceed \$56,914.

Director Ginzberg made the following motion:

**RESOLVED:** That, pursuant to Section 5.1 of the Bylaws and the Purchasing Policy, the contract with Corrosion Probe, Inc. is amended to also provide for mechanical and electrical design services, as set forth in the Exhibit to Agenda Item #9, for an amount, as amended, not to exceed \$56,914, is hereby approved, and the Interim Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such amendment and any and all reasonable and necessary documents in furtherance thereof.

Director Ruocco seconded the motion.

Corrosion Probe was hired to do work on the sludge tank. The mixers for the tank are antiquated. Corrosion Probe will hire subs to do the mechanicals for the best decision on efficiency and cost effectiveness for the new mixers.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		
Cyr		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

10. Consideration and approval of a resolution authorizing the Interim Executive Director, Sidney J. Holbrook, to negotiate and execute the agreement with Synagro Northeast to provide services relating to the TWAS tank, in an amount not to exceed \$44,000.

Director Alton made the following motion:

**RESOLVED:** That the agreement with Synagro Northeast to provide services relating to the TWAS tank, as described in the Exhibit to Agenda Item #10, in an amount not to exceed \$44,000, is hereby approved, and the Interim Executive Director, Sidney

J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Ruocco seconded the motion.

Gary Zrelak, Director of Operations, explained that long term the tank would have to be out of service to store the sludge but by installing piping it would allow the TWAS tanks to be used as sludge storage to feed the incinerator when the holding tank is not in service. Also with added piping modifications more capacity of the TWAS tanks could be realized if odor control piping was at a higher elevation. This would increase the cost to \$46,680.

Director Perrone made the following motion to amend the amount from \$44,000.00 to \$46,680.00.

Director Ginzberg seconded the motion.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		
Cyr		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

11. Consideration and approval, as necessary, of any other new business of the Authority.

**No new business**

12. Adjournment.

There being no further business, a motion to adjourn was made by Director Cyr seconded by Director Perrone and the motion passed unanimously. The meeting adjourned at 6:55 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary/Authority