



"PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR'S MEETING"

REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
TUESDAY, APRIL 13, 2010 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

Public Hearing at 5:45 p.m. on the Fiscal Year 2011 Annual Capital Budget and update to the Five Year Capital Improvement Plan.

Chairman Paolillo called the Public Hearing to order at 5:45 P.M.

No Public present.

Chairman Paolillo closed the Public Hearing on the FY 2011 Annual Capital Budget and update to the Five Year Capital Improvement Plan at 6:02 P.M.

The regular meeting of the Greater New Haven Water Pollution Control Authority was held April 13, 2010 at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Chairman Paolillo called the meeting to order at 6:02 P.M.

Roll Call:

Directors present: Director Alton, Cooper, Cyr, Giglio, Ginzberg, Mongillo, Paolillo, Perrone, Ruocco

Also present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Louis Criscuolo, Assistant Director of Finance and Administration
Frank Perrotti, CIS Manager
Glenn Santoro, Esq., Robinson & Cole LLP
Michael O' Neil, RSM McGladrey, Inc.
Deborah L. Torre, Secretary

1. Approval of minutes of March 9, 2010 – Regular Meeting.

Director Perrone made the following motion:

RESOLVED: That the minutes of March 9, 2010 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Alton seconded the motion.

Director Ginzberg motioned to amend the minutes, under Item 3, delete the word “on” replace with the word “one” in reference to one public hearing being scheduled for both the Capital Budget and the Operating Budget, thus requiring only one approval.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cooper
Cyr
Giglio
Ginzberg
Mongillo
Paolillo
Perrone
Ruocco

2. Public participation relating to agenda items.
No public present.
3. Consideration and approval of a resolution adopting the Fiscal Year 2011 Annual Capital Budget.

Director Perrone made the following motion:

RESOLVED: That, pursuant to Section 43 of the Sewer Ordinance, the Fiscal Year 2011 Annual Capital Budget, attached hereto as the Exhibit to Agenda Item #3, is hereby adopted.

Director Alton seconded the motion.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		
Cyr		
Giglio		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

4. Consideration and approval of a resolution appropriating \$15,000,000 for engineering, design, and construction of wet weather improvements at the East Shore Water Pollution Abatement Facility and authorizing the issuance of the \$15,000,000 Clean Water Fund obligations of the Authority under the State of Connecticut Clean Water Fund Program secured solely by revenues of the sewerage system and authorizing the Authority to enter into grant and loan agreements.

Director Perrone made the following motion:

RESOLVED: That the resolution appropriating \$15,000,000 for engineering, design, and construction of wet weather improvements at the East Shore Water Pollution Abatement Facility and authorizing the issuance of the \$15,000,000 Clean Water Fund obligations of the Authority under the State of Connecticut Clean Water Fund Program secured solely by revenues of the sewerage system and authorizing the Authority to enter into grant and loan agreements, attached hereto as the Exhibit to Agenda Item #4, is hereby approved

Director Giglio seconded the motion.

Director of Operations, Gary Zrelak explained that authorization is needed in order to process the application to be submitted to the DEP for funding. Funding would be 50% Grant 50% Loan. They are not City shared projects.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		
Cyr		
Giglio		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

5. Consideration and approval of a certain Departmental Budget Transfer Request from the Electricity account to the Emergency Repair/Cleanup account and other contractual services.

Director Ginzberg moves to amend motion.

Director Perrone made the following motion:

RESOLVED: That the Departmental Budget Transfer Request from the Electricity account to the Emergency Repair/Cleanup and other Contractual Services accounts as described in the Exhibits to Agenda Item #5, amended are hereby approved.

Director Alton seconded the motion.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Cooper		
Cyr		
Giglio		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute the agreement with OnPoint

Integrated Marketing for the development and hosting of the Authority's website for an amount not to exceed \$98,925.

RESOLVED: That, pursuant to Section 5.1 of the Bylaws and the Purchasing Policy, the agreement with OnPoint Integrated Marketing for the development and hosting of the Authority's website, attached hereto as the Exhibit to Agenda Item #6, in an amount not to exceed \$98,925, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Ginzberg made the motion to table Item 6.

Director Alton seconded the motion.

Gary Zrelak, Director of Operations explained that the cost of the \$98,000.00 is over the next two fiscal years. The product produced by OnPoint is an added plus to the functionality of the website.

Gabe Varca, Director of Finance will have the consultants from OnPoint come to the next board meeting for a presentation and explanation of the website that has been proposed.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cooper
Cyr
Giglio
Ginzberg
Mongillo
Paolillo
Perrone
Ruocco

TABLED

7. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute the agreement with CH2M HILL for

the installation of a monitor and computer to display SCADA data in the lobby at 260 East Street for an amount not to exceed \$19,000.

Director Perrone made the following motion:

RESOLVED: That the agreement with CH2M HILL for the installation of a monitor and computer to display SCADA data in the lobby at 260 East Street, as further described in the Exhibit to Agenda Item #7, in an amount not to exceed \$19,000, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Voice Vote: Unanimous

AYES

Alton
Cooper
Cyr
Giglio
Mongillo
Paolillo
Perrone
Ruocco

NAYES

Ginzberg

ABSTENTIONS

8. Submission of the Cost of Service Study and the Fiscal Year 2011 Annual Budget and recommended user rates and charges.

Michael O'Neil of RSM McGladrey, gave a presentation on the Cost of Survey Study. The first part of the report is background information on the Greater New Haven Water Pollution Control Authority. The Study shows the recommended rate for the coming year FY 2011, at \$2.84 and the estimated rates for future years FY 2012-2015. It also details the operating budget, debt service, expenditures and other revenues. The Cost of Service Study is a requirement.

No action necessary.

9. Scheduling of a public hearing for Tuesday, May 11, 2010, at 5:45 p.m. at the Greater New Haven Water Pollution Control Authority, 260 East Street, New Haven, Connecticut on the Fiscal Year 2011 Annual Budget and recommended user rates and charges.

Director Ruocco made the following motion:

RESOLVED: That a public hearing shall be held on Tuesday, May 11, 2010 at 5:45 P.M. at the Greater New Haven Water Pollution Control Authority, 260 East Street, New Haven, Connecticut on the Fiscal Year 2011 Annual Budget and recommended user rates and charges.

Director Mongillo seconded the motion.

Gabe Varca, Director of Finance, will schedule workshops for the board members to go over the budget and do an overview on the budget, expenses and how the line items work.

Voice Vote: Unanimous

AYES

Alton
Cooper
Cyr
Giglio
Ginzberg
Mongillo
Paolillo
Perrone
Ruocco

NAYES

ABSTENTIONS

10. Executive Summary

- Monthly Budget Report
- Monthly Operations Report
- Monthly Engineering Report
- CIS – on schedule
- Earth Day – Presentation at Administrative Offices, 11:30 AM
Peabody Museum with Sound School, 2:00-6:00, Rain Barrel raffle and

Saturday at Hamden Middle School 10:00-3:00, Rain Barrel raffle.

- Mercury Project – on hold
- Strategic Plan
- New Front Doors - 260 East Street, IDs required
- OMI Contract
- Meetings - with Town /City Mayors and First Selectman

Gabe Varca, Director of Finance reported on the change in the rate structure that will happen on July 1, 2010, for the new fiscal year 2011. There will be a different format on what the billing will be based on. There is also a change in the billing methodology using annualized billing, how much water is being used and building a budget around that and not underestimating it. The new structure is fair and equitable.

11. Consideration and approval, as necessary, of any other new business of the Authority.

New Business

Resolution authorizing the transfer of monies from GNHWPCA to the New Haven Green Fund, Inc.

Director Alton made the following motion:

RESOLVED: That pursuant to Section 9.9 of the Asset Purchase Agreement entered into by the Authority, the Treasurer be and hereby is authorized and directed to transfer \$1,000,000.00 from the Authority to the New Haven Green Fund, Inc.

Director Perrone seconded the motion.

Voice Vote: Unanimous

AYES

Alton
Cooper
Cyr
Giglio
Ginzberg
Mongillo
Paolillo
Perrone
Ruocco

NAYES

ABSTENTIONS

12. Call to the public.

No public present.

13. Adjournment.

There being no further business, a motion to adjourn was made by Director Giglio seconded by Director Mongillo and the motion passed unanimously. The meeting adjourned at 7:40 P.M.

Respectfully submitted,

Deborah L. Torre
Secretary/Authority