



*"PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR'S MEETING"*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**TUESDAY, MAY 11, 2010 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

*Public Hearing at 5:45 p.m. on the Fiscal Year 2011 Annual Budget and recommended user rates and charges.*

Vice Chairman Mongillo called the Public Hearing to order at 5:45 P.M.

**No public present.**

Vice Chairman Mongillo closed the Public Hearing on the Fiscal Year 2011 Annual Budget and recommended user rates and charges at 6:00 P.M.

The regular meeting of the Greater New Haven Water Pollution Control Authority Was held May 11, 2010 at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Vice Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call:

Directors present: Director Cyr, Giglio, Ginzberg, Mongillo, Perrone, Ruocco

Directors absent: Director Alton, Paolillo, Cooper

Also present: Sidney J. Holbrook, Executive Director  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Louis Criscuolo, Assistant Director of Finance and Administration  
Renee Phillips, Customer Service Administrator  
Frank Perrotti, CIS Manager  
Glenn Santoro, Esq., Robinson & Cole LLP  
Michael O'Neil, RSM McGladrey, Inc.  
Michael Sansone, OnPoint Integrated Marketing  
Greg Watkins, OnPoint Integrated Marketing  
Michael Fimiani  
Deborah L. Torre, Secretary

1. Approval of minutes of April 13, 2010 – Regular Meeting.

Director Ruocco made the following motion:

**RESOLVED:** That the minutes of April 13, 2010 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Perrone seconded the motion.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Cyr		
Giglio		
Ginzberg		
Mongillo		
Perrone		
Ruocco		

2. Public participation relating to agenda items.

**No public present**

3. Consideration and approval of a resolution adopting the Fiscal Year 2011 Annual Budget.

Director Ruocco made the following motion:

**RESOLVED:** That, pursuant to Section 7.4 of the Bylaws, by a two-thirds vote of the entire Board, the Fiscal Year 2011 Annual Budget, attached hereto as the Exhibit to Agenda Item #3, is hereby adopted.

Director Perrone seconded the motion.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Cyr		
Giglio		
Ginzberg		
Mongillo		
Perrone		
Ruocco		

4. Consideration and approval of a resolution adopting the revision of user rates and charges.

Director Perrone made the following motion:

**RESOLVED**, that the Revised User Charges Schedule sets forth user rates and charges that (i) are fair and reasonable, as required by Section 7-255(a) of the General Statutes of Connecticut, (ii) reflect a proportional distribution of costs among all users in accordance with the General Statutes of Connecticut, as required by Section 9.02 of the Sewer Ordinance, and (iii) provide funds that are at least sufficient, together with the other revenues of the Authority, for the purposes set forth in Section 22a-509(e) of the General Statutes of Connecticut, and that the Revised User Charges Schedule is hereby approved and the rates and charges set forth therein shall be effective July 1, 2010.

Director Ruocco seconded the motion.

A notice to the customers explaining the new calculations of the sewer user bills based on the months involved and the new rate of gross billable ccfs will be included in the bill or in a separate mailing.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Cyr  
Giglio  
Ginzberg  
Mongillo  
Perrone  
Ruocco

#### **CHAIRMAN PAOLILLO ARRIVES AT 6:04 P.M.**

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute the engagement letter with McGladrey & Pullen for auditing services for the year ending June 30, 2010, for an amount not to exceed \$57,500.

Director Perrone made the following motion:

**RESOLVED:** That the engagement letter with McGladrey & Pullen for

auditing services for the year ending June 30, 2010, substantially in the form attached hereto as the Exhibit to Agenda Item #5, in an amount not to exceed \$57,500, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such engagement letter and any and all reasonable and necessary documents in furtherance thereof.

Director Ginzberg seconded the motion.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Cyr		
Giglio		
Ginzberg		
Mongillo		
Paolillo		
Perrone		
Ruocco		

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with Malcolm Pirnie Inc. for cost analysis services relating to the Services Agreement with Operations Management International, Inc.

Director Mongillo made the following motion:

**RESOLVED:** That the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver an agreement with Malcolm Pirnie Inc. for cost analysis services relating to the Services Agreement with Operations Management International, Inc. and any and all reasonable and necessary documents in furtherance thereof.

Director Perrone seconded the motion.

Director of Finance, Gabe Varca explained that the contract for Malcolm Pirnie for the OMI cost evaluation is not complete. With the verbiage of the Contract in draft form, this agenda item is not ready for approval.

Director Ginzberg made the motion to Table Item 6.

Director Perrone seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Cyr  
Giglio  
Ginzberg  
Mongillo  
Paolillo  
Perrone  
Ruocco

## **TABLED**

7. Consideration and approval of a resolution ratifying the Tentative Settlement Agreement that amends the Agreement between the Authority and Local 1303-434 of Council 4 AFSCME, AFL-CIO.

## **DIRECTOR ALTON ARRIVES AT 6:20 P.M.**

Director Ruocco made the following motion:

**RESOLVED:** That the Tentative Settlement Agreement, which amends the Agreement between the Authority and Local 1303-434 of Council 4 AFSCME, AFL-CIO, in the form attached hereto as the Exhibit to Agenda Item #7, is hereby confirmed, ratified and approved by a two-thirds vote of the entire Board.

Director Perrone seconded the motion.

Director Ginzberg questioned the language under #1 CHANGE: "Shall be compensated at 85%" to "May be compensated at 85%". He finds it ambiguous, Leaving the interpretation of" compensated at 85% "to have several meanings.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTION

Alton  
Cyr  
Giglio

Ginzberg

Mongillo  
Paolillo  
Perrone  
Ruocco

8. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute the agreement with OnPoint Integrated Marketing for the development and hosting of the Authority's website for an amount not to exceed \$98,925.

Director Alton made motion to take item off the table, and made the following motion:

**RESOLVED:** That, by a two-thirds vote of the entire Board, the agreement with OnPoint Integrated Marketing for the development and hosting of the Authority's website, attached hereto as the Exhibit to Agenda Item #8, in an amount not to exceed \$98,925, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Perrone seconded the motion.

Michael Sansone and Greg Watkins from OnPoint Integrated Marketing, gave an overview on the technology of this project and also a review of the business proposal. It will create efficiencies and save time and be an on-going service to the website. It is an eight month project end to end..

Frank Perrotti, CIS Manager, said the development of this website with OnPoint would give the GNHWPCA a better qualitative perspective.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
Giglio  
Ginzberg  
Mongillo  
Paolillo  
Perrone  
Ruocco

NAYES

ABSTENTIONS

9. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute a Change Order to an agreement with Advanced Utility Systems, for an amount not to exceed \$150,000, in connection with the installation of the customer information system.

Director Ruocco made the following motion:

**RESOLVED:** That the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver a Change Order to an agreement with Advanced Utility Systems, for an amount not to exceed \$150,000, in connection with the installation of the customer information system, and any and all reasonable and necessary documents in furtherance thereof.

Director Giglio seconded the motion.

Frank Perrotti, CIS Manager, explained that we are on track to turning the CIS system live on July 1, 2010 and that we have held close to the budget. The increase to the agreement with AUS is for the on site presence and training from AUS to the customer service people for training on the business processes. The biggest expense is the change in the billing methodology. We are six weeks away from our live date.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
Giglio  
Ginzberg  
Mongillo  
Paolillo  
Perrone  
Ruocco

NAYES

ABSTENTIONS

10. Executive summary and department updates and presentations.

- Monthly Budget Report
- Monthly Operations Report

- Monthly Engineering Report
- FOG
- Affordability Study & Facility Plan
- Nitrogen Funding
- Earth Day
- Meetings - with Town/City Mayors and First Selectman
- UI – Pilot with Solar Panels
- Steam Turbine
- Hand Out for Task Order Phase 1, Nitrogen Removal, in step with Consent Order. Task Order 1 to start Design, Scope will stay the same.

11. Consideration and approval, as necessary, of any other new business of the Authority.

**No new business**

12. Call to the public.

**No public present**

13. Adjournment.

There being no further business, a motion to adjourn was made by Director Giglio seconded by Director Perrone and the motion passed unanimously. The meeting adjourned at 7:25 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary/Authority