



ADDENDUM NO. 1

**TO RFQ 2015-01
REQUEST FOR QUALIFICATIONS
FOR**

GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY'S

ENGINEERING SERVICES

ON-CALL APPROVED LIST

DUE

JULY 31, 2015

NO LATER THAN 4:00 P.M., LOCAL TIME

**THE GREATER NEW HAVEN
WATER POLLUTION CONTROL AUTHORITY
NEW HAVEN, CONNECTICUT**

**260 EAST STREET
NEW HAVEN, CT 06511
(203) 466-5280**

RESPONSES TO QUESTIONS RECEIVED

QUESTION

Compensation requirements listed on page 10 of the RFQ request an “hourly rates by job classification; the firm’s proposed overhead rate and requested percent profit.” The Attachment A Cover Sheet Form has a box that states “Audited Rate Sheet(s) attached.”

Please clarify what is meant by the “Audited” rate sheet required in Attachment A.

RESPONSE

The Authority is requiring each Consultant to provide a schedule of hourly rates by job classification; the firm’s proposed overhead rate and requested percent profit as stated on page 10 of the RFQ.

The attached Revised Cover Sheet Form should be included as the first page of each Consultant’s Qualifications Statement.

QUESTION

If submitting on multiple service areas, including under #4a-4h - Specialty Services, do we need to provide separately bound SOQs for each service area or can they be bound together and separated by divider tabs?

RESPONSE

As stated on page 7 of the RFQ, Qualifications Statements shall be one single report style bound document. As stated on page 1 of the RFQ, firms interested in providing engineering services for one or more of the Major Service Areas or any of the ten Specialty Service Areas identified should specify those areas on the Revised Cover Sheet (Attachment A) in their Statement of Qualifications, and provide qualifications specifically prepared for each Service Area.

QUESTION

Please clarify the statement on page 1 that: “Upon request, the consultant may submit updated compensation rates on annual bases.” Are we to assume that on-call consultants will be able to submit/change rates annually, at their own discretion, in accordance with the CPI for all urban consumers in the New York area (i.e., rates will not be held constant for three years)?

RESPONSE

Each On-Call Consultant’s schedule of hourly rates by job classification will be adjusted annually in accordance with the Consumer Price Index (CPI) for all urban consumers in the New York Metropolitan Area. Rates will not be held constant for the term of the Agreement.

QUESTION

Regarding MBE/WBE involvement on page 9, can a MBE or WBE firm that submits as a prime consultant for one or more Major Service or Specialty Services category(ies) also be on another team as a sub-consultant for the same Major Service or Specialty Service category(ies)?

RESPONSE

Yes.

QUESTION

Please clarify the statement on page 10: "Provide a schedule of hourly rates by job classification; the firm's proposed overhead rate and requested percent profit." Is this to be provided with our RFQ response (due 7/31/15) or in the future, at the time of task assignment?

RESPONSE

The Authority is requiring each Consultant to provide a schedule of hourly rates by job classification; the firm's proposed overhead rate and requested percent profit as part of their Qualifications Statement, due on July 31, 2015, as stated on page 10 of the RFQ.



ATTACHMENT A
RFQ 2015-01
Engineering Services
GNHWPCA On-Call Approved List

REVISED COVER SHEET FORM
(TO BE INCLUDED AS THE FIRST PAGE OF YOUR QUALIFICATIONS STATEMENT)

INFO PROVIDED IS NECESSARY FOR CONTRACT EXECUTION: (PLEASE PRINT)

Corporate Name: _____

Address: _____

Duly Authorized: _____
(Person Authorized to Execute Contracts on behalf of your Corporation)

Client Manager Name: _____

Client Manager Contact Number: _____

Client Manager Email: _____

- Compensation schedule attached. See Page(s) _____
- Acknowledge receipt of Addendum No. 1 _____

Complete List of Services to be considered for (please check all that apply)

- Wastewater Treatment Facilities & Major Pump Stations
- Wastewater Collection Systems
- Minor Pumping Stations
- SS - Energy
- SS - Electrical
- SS - Value Engineering (VE)
- SS - Geotechnical
- SS - Environmental / Remediation /Permitting
- SS - Land Surveying
- SS - Flow Monitoring
- SS - Green Infrastructure
- SS - Geographic Information Systems (GIS)
- SS - Utility Relocation Incidental to Department of Transportation Projects