



## Greater New Haven Water Pollution Control Authority

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*“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**TUESDAY, MAY 8, 2018 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

*Public Hearing at 5:45 P.M. regarding the Authority’s Annual Budget and Recommended User Rates and Charges.*

Chairman Williams called the Public Hearing to order at 5:45 P.M.

No public present.

Chairman Williams closed the Public Hearing on the Annual Budget and Recommended User Rates and Charges at 6:00P.M.

The regular meeting of the Greater New Haven Water Pollution Control Authority was held May 8, 2018 at the GNHWPCA offices, 260 East Street, New Haven, CT in order transact the following:

Chairman Williams called the meeting to order at 6:00 P.M.

Roll Call

Director’s present: Director Joyce Alton, New Haven  
Director Salvatore DeCola, New Haven  
Director Michael Fimiani, New Haven  
Chairman Clayton Williams, New Haven  
Director Robert Nastri, East Haven  
Director Robert Falcigno, East Haven  
Director Russell Cyr, Hamden  
Vice Chairman Mongillo, Hamden  
Director Jeffrey D. Ginzberg, Woodbridge

Also present: Sidney J. Holbrook, Executive Director  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Thomas Sgroi, Director of Engineering

Louis Criscuolo, Deputy Finance Director  
Mario Ricoszi, Manager of Design CSO, LTCP  
Glenn Santoro, Esq., Robinson & Cole, LLP  
Deborah L. Torre, Secretary

1. Approval of minutes of April 10, 2018 – Regular Meeting.

Director Fimiani made the following motion:

**RESOLVED:** That the minutes of the April 10, 2018 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Vice Chairman Mongillo seconded the motion.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
DeCola  
Falcigno  
Fimiani  
Mongillo  
Nastri  
Williams

NAYES

ABSTENTIONS

2. Public participation relating to agenda items.

**No public present.**

3. Consideration and approval of a resolution adopting the Authority's Cost of Service Study, the Fiscal Year 2019 Annual Budget, the Proposed Sewer User Charges, the Annual Capital Budget and the annual update to the Five-Year Capital Improvement Plan.

Director Falcigno made the following motion:

**RESOLVED:** That, pursuant to Section 7.4 of the Bylaws, by a two-thirds vote of the entire Board, the Authority's Cost of Service Study, the Annual Budget consisting of the next fiscal year's projected expenditures and

recommended user rates and charges and the Annual Capital Budget for the upcoming fiscal year; an annual update to the Five-Year Capital Improvement Plan; and the impact of the Annual Budget on the next fiscal year's projected expenditures and revenues and user rates and charges, all as attached hereto as the Exhibit to Agenda Item #3, are hereby adopted.

Director Cyr seconded the motion.

All board members had the opportunity to meet with the Finance Director and the Deputy Finance Director to review the budget.

Finance Director Gabriel Varca explained the increases in the budget, the rate will go from \$4.36 per CCF to \$4.56 per CCF. Total increase for this fiscal year budget is 3.6 %. A quarterly elderly credit for those who qualify was increased from \$4.00 to \$8.00.

Chairman Williams thanked all involved in the budget process.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
DeCola  
Falcigno  
Fimiani  
Mongillo  
Nastri  
Williams

NAYES

ABSTENTIONS

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with RSM US LLP for auditing services for the fiscal year ending June 30, 2018, for an amount not to exceed \$65,000.00.

Director Nastri made the following motion:

**RESOLVED:** That the agreement with RSM US LLP for auditing services for the fiscal year ending June 30, 2018, for an amount not to exceed \$65,000.00, as further described in the Exhibit to Agenda Item #4, is hereby

approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Every May, approval is needed for the auditors that will be involved in the Authority's Fiscal Year 2017-2018 financials. The GNHWPCA is obligated to do this and it is required to be reported to the Office of Policy and Management. RSM US LLP will be the auditor for the Fiscal Year.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
DeCola  
Falcigno  
Fimiani  
Mongillo  
Nastri  
Williams

NAYES

ABSTENTIONS

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with each of (i) the lowest responsible bidder for the construction of improvements, and (ii) Fuss and O'Neill, Inc. for contract administrative services, in an amount not to exceed \$304,106.00, all related to Project No. CWF 2016-07, West River CSO Reduction Utilizing Green Infrastructure.

Director Falcigno made the following motion:

**RESOLVED:** That the agreement with each of (i) the lowest responsible bidder for the construction of improvements, and (ii) Fuss and O'Neill, Inc. for contract administrative services, in an amount not to exceed \$304,106.00, all related to Project No. CWF 2016-07, West River CSO Reduction Utilizing Green Infrastructure, as further described in the Exhibit to Agenda Item #5, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is

authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreements and any and all reasonable.

Director Alton seconded the motion.

Project CWF 2016 07, CSO Reduction Using Green Infrastructure, Short Term Control Projects, this is the third of four projects, involving construction of Bioswales at various locations. Bid opening was May 3, 2018. The low bidder was Schumack Engineered Construction.

**Director Jeffrey D. Ginzberg arrives at 6:09 P.M.**

Fuss & O'Neill services during this contract will be for administering the contract for construction and monitoring the performance of the construction contractor.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Cyr  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Williams

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Williamson Electric Company, Inc. for services related to Project No. SSF 2017-03, Humphrey Street and Mitchell Drive Pump Station Rehabilitation, for an amount not to exceed \$656,619.00.

Director Fimiani made the following motion:

**RESOLVED:** That the agreement with Williamson Electric Company, Inc. for services related to Project No. SSF 2017-03, Humphrey Street and Mitchell Drive Pump Station Rehabilitation, for an amount not to exceed \$656,619.00, as further described in the Exhibit to Agenda Item #6, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver

such agreement and any and all reasonable and necessary documents in furtherance thereof.

Vice Chairman Mongillo seconded the motion.

Humphrey Street and Mitchell Drive, 2 pump stations in need of rehabilitation. Work involves replacing existing wetwell/drywells with a duplex submersible pump station design. Pumps are between 50-60 years old.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Cyr  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Williams

7. Consideration and approval of certain Departmental Budget Transfer Requests.  
Director Falcigno made the following motion:

**RESOLVED:** That the Departmental Budget Transfer Requests, as described in the Exhibit to Agenda Item #7, are hereby approved.

Director Fimiani seconded the motion.

Three Budget Transfers.

1. Departmental Budget Transfer for \$27,000 to fund Collection service fees for On-line and credit card fees charged by payments for online portal usage increase.
2. Budget Transfer for \$30,000 from Other Contractual to Emergency Repair/Cleanup due to frequency of rains and increased damages.
3. Departmental Budget Transfer in the amount of \$175,000 from East Street Emergency Gen. to Pump Station Improvements, for Humphrey Street and Mitchell Drive P.S. Rehabilitation, Project SSF 2017-03.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Cyr  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Williams

8. Executive summary and department updates and presentations.

- Monthly Budget Report
- Monthly Operations Report
- Monthly Engineering Report
- Board of Directors – Budget Workshops
- Trip to D.C.- meet with Legislators
- Infrastructure and Improvements

Executive Director Sidney J. Holbrook gives credit to the Deputy Finance Director, Lou Criscuolo for work done on the budget and for the budget workshops with the directors.

9. Consideration and approval, as necessary, of any other new business of the Authority.

**New Business.**

Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with CH2M Hill, Inc. for professional engineering services related to Project No. SSF 2018-02, Aeration Blowers, for an amount not to exceed \$49,875.46.

Director Fimiani made the following motion:

**RESOLVED:** That the agreement with CH2M Hill, Inc. for professional engineering services related to Project No. SSF 2018-02, Aeration Blowers, for an amount not to exceed \$49,875.46, as further described in the Exhibit to Agenda Item #9, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on

behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Falcigno seconded the motion.

The Task Order recommendation is for an evaluation on the blower technologies for replacement of the aeration blowers. This study is to address the issues of a new process in running the new blowers and new pipes.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Cyr  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Nastri  
Williams

10. Call to the public.

**No public present.**

11. Adjournment.

There being no further business, a motion was made by Director Ginzberg seconded by Vice Chairman Mongillo and the motion passed unanimously. The meeting adjourned at 6:30 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary