



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511
203.466.5280 p 203 772.1564 f www.gnhwpca.com

“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”

REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
TUESDAY, DECEMBER 11, 2018 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

The regular meeting of the Greater New Haven Water Pollution Control Authority was held December 11, 2018 at 6:00 P.M. at the offices, 260 East Street, New Haven, in order to transact the following:

Chairman Williams called the meeting to order at 6:00 P.M.

Roll Call

Director’s present: Director Joyce Alton, New Haven
Director Salvatore DeCola, New Haven
Director Michael Fimiani, New Haven
Chairman Clayton William, New Haven
Director Robert Falcigno, East Haven
Director Robert Nastri, East Haven
Director Russell Cyr, Hamden
Vice Chairman Stephen Mongillo, Hamden
Director Jeffrey D. Ginzberg, Woodbridge

Also Present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Louis Criscuolo, Deputy Finance Director
Mario Ricozzi, Manager of Design CSO, LTCP
Glenn Santoro, Esq., Robinson & Cole LLP
Deborah L. Torre, Secretary

1. Approval of minutes of November 13, 2018 – Regular Meeting.

Director Ginzberg made the following motion:

RESOLVED: That the minutes of the November 13, 2018 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the

form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Fimiani seconded the motion.

Voice Vote: Unanimous

AYES

Alton
Cyr
DeCola
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Williams

NAYES

ABSTENTIONS

2. Public participation relating to agenda items.
No public present.
3. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver one or more agreements with Arcadis U.S., Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$33,000.00.

Director Nastri made the following motion:

RESOLVED: That the agreements with Arcadis U.S., Inc. and O'Neal Accounting for services relating to the preparation of a Cost of Service Study, as further described in the Exhibit to Agenda Item #3, in an aggregate amount not to exceed \$33,000.00, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreements

Director Alton seconded the motion.

This is the first step in the budget process in preparation for the GNHWPCA's July 2019 budget. This is a necessary document to oversee the budget. Draft copies will be handed out with a final copy to the board in April.

Director Ginzberg commented that he would like to negotiate on lowering the cost of the preparation of the Cost of Service Study.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
DeCola
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Williams

4. **Executive Session pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.**

At 6:07 P.M. Chairman Williams called for a motion to go into Executive Session.

Vice Chairman Mongillo moved the motion to go into Executive Session

RESOLVED: That, pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director DeCola seconded the motion.

Vote to go into Executive Session.

All in favor.

At 6:23 P.M. Chairman Williams called for a motion to end Executive Session.

No voted were taken in Executive Session.

All in favor to come out of Executive Session.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
DeCola
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Williams

5. Consideration and approval of a resolution authorizing the Chairman of the Board of Directors, Clayton Williams, to negotiate, execute and deliver a letter agreement (i) extending the term of the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority, and (ii) increasing the annual base compensation for said Executive Director effective as of January 1, 2019. Director Alton made the following motion:

RESOLVED: That, pursuant to Section 1-200(6)(A) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the employment, performance and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director Falcigno seconded the motion.

Discussion in Executive Session regarding the letter agreement to the Executive Director's annual base compensation.

Sidney J. Holbrook, the Executive Director thanked the Board for their support and for all the work they have done together as a team. He extended his appreciation for their confidence and generosity.

Vice Chairman Mongillo stated that were a number of complementary things said about the Executive Director and from the new board members as well.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr

DeCola
Falcigno
Fimiani
Ginzberg
Mongillo
Nastri
Williams

6. Executive summary and department updates and presentations.
 - Monthly Budget Report
 - Monthly Operations Report
 - Monthly Engineering Report
 - Annual Coat Drive – 424 pieces received
 - Harvard – Panel - FEMA has not done anything to support resiliency project
 - Draft Rate Study Report

The Finance Director handed out the Draft Rate Study Report and an explanation of it, (as a work in progress) for the board to read over and bring back comments and questions.

7. Consideration and approval, as necessary, of any other new business of the Authority.

No new business.

8. Call to the public.

No public present.

9. Adjournment.

There being no further business, a motion was made by Director Fimiani seconded by Director Falcigno and the motion passed unanimously. The meeting adjourned at 6:43 P.M.

Respectfully submitted,

Deborah L Torre
Secretary