



Greater New Haven Water Pollution Control Authority

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REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
TUESDAY, MAY 12, 2020 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

****In accordance with Section 2.10 of the Authority's Bylaws and Governor Lamont's Executive Orders concerning "Stay Safe, Stay Home" and the conduct of public meetings remotely, the meeting will be conducted via teleconference of the Board of Directors.*

NO IN-PERSON PUBLIC ATTENDANCE WILL BE PERMITTED.

*A recording or transcript of the meeting will be accessible to the public online after the meeting at the GNHWPCA website at gnhwpca.com. ****

CALL-IN INFORMATION:

Dial: (929) 205-6099

Enter meeting ID number 842 7032 2846 and press #

Enter passcode 243899 and press #

Public Hearing at 5:45 P.M. regarding the Authority's Annual Budget and Recommend User Rates and Charges

Chairman Mongillo called the Public Hearing to order at 5:45 P.M.

No public present.

Chairman Mongillo closed the Public Hearing on the Annual Budget and Recommended User Rates and Charges at 6:00 P.M.

The regular meeting of the Greater New Haven Water Pollution Control Authority was held May 12, 2020 at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call

Director's present: Director Joyce Alton, New Haven
Director Salvatore DeCola, New Haven

Director Michael Fimiani, New Haven
Vice Chairman Clayton Williams, New Haven
Director Robert Falcigno, East Haven
Director Raymond Pompano, Sr., East Haven
Chairman Stephen Mongillo, Hamden
Director Russell Cyr, Hamden
Director Jeffrey D. Ginzberg, Woodbridge

Also present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Louis Criscuolo, Deputy Director of Finance
Mario Ricozzi, manager of Design CSO, LTCP
Ernie Williams, IT Project Manager
Glenn Santoro, Esq., Robinson & Cole, LLP
Deborah L. Torre, Secretary

1. Approval of minutes of April 14, 2020 – Regular Meeting.

Director DeCola made the following motion:

RESOLVED: That the minutes of the April 14, 2020 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Alton seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Cyr
DeCola
Falcigno
Fimiani
Ginzberg
Mongillo
Pompano
Williams

2. Public participation relating to agenda items.

No public present.

3. Consideration and approval of a resolution adopting the Authority's Cost of

Service Study, the Fiscal Year 2021 Annual Budget, the Proposed Sewer User Charges, the Annual Capital Budget and the annual update to the Five Year Capital Improvement Plan.

Director DeCola made the following motion:

RESOLVED: That, pursuant to Section 7.4 of the Bylaws, by a two-thirds vote of the entire Board, the Authority's Cost of Service Study, the Annual Budget consisting of the next fiscal year's projected expenditures and recommended user rates and charges and the Annual Capital Budget for the upcoming fiscal year; an annual update to the Five-Year Capital Improvement Plan; and the impact of the Annual Budget on the next fiscal year's projected expenditures and revenues and user rates and charges, all as attached hereto as the Exhibit to Agenda Item #3 are hereby adopted.

Director Falcigno seconded the motion.

Vice Chairman Williams thanked the GNHWPCA staff for a good budget that was put in place with keeping the costs down.

Finance Director Gabriel Varca explained the increases in the budget. The new rate will be \$4.80 ccf from last years rate of \$4.69 ccf. An increase of 2.3 %. The average bill change for the year will be \$15.00 and the minimum bill change is \$10.66 yearly. The elderly credit will increase by a \$1.00, from \$14.00 to \$15.00. The administrative fee will increase to \$16.00 from \$15.00. The debt service totaling 13.7 million dollars.

Chairman Mongillo thanks the finance department for all the work that goes into the budget.

Voice Vote: Unanimous

AYES

Alton
Cyr
Decola
Falcigno
Fimiani
Ginzberg
Mongillo
Pompano
Williams

NAYES

ABSTENTIONS

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with RSM US LLP for auditing services for the fiscal year ending June 30, 2021, for an amount not to exceed \$70,000.00.

Director Decola made the following motion:

RESOLVED: That the agreement with RSM US LLP for auditing services for the fiscal year ending June 30, 2021, for an amount not to exceed \$70,000.00, as further described in the Exhibit to Agenda Item #4, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Every May, approval is needed for the auditors that will be involved in the Authority's financials, this for fiscal year ending June 30, 2021. The GNWPCA is obligated to do this and it is required to be reported to the Office of Policy and Management. RSM US LLP will be the auditor for the Fiscal year.

Voice Vote: Unanimous

AYES

Alton

Cyr

DeCola

Falcigno

Fimiani

Ginzberg

Mongillo

Pompano

Williams

NAYES

ABSTENTIONS

5. Executive summary and department updates and presentations.

The Executive Director mentions that the staff are all healthy and hopes that the board members and their families are well.

- Monthly Financial Report
- Monthly Operations Report
- Monthly Engineering Report

The GNHWPCA is having conference call-ins with staff members twice a week for department updates. The departments are easing back into full staffing. Safety gear has been provided to all departments. No public is allowed into the building.

The Finance Department, Customer service and the Engineering Department are functioning with staggered work week scheduling and following social distancing.

The field staff is back full time.

The GNHWPCA is following the guidelines of the Governor's orders regarding opening the office and keeping the staff safe and working safely with the other employees.

Chairman Mongillo asks the Director of Operations about COVID 19 and if it has been detected in the water going to the plant. The response was no.

6. Consideration and approval, as necessary, of any other new business of the Authority.

No new business.

7. Call to the public.

No public present.

8. Adjournment.

There being no further business, a motion was made by Director Fimiani seconded by Director Falcigno and the motion passed unanimously. The meeting adjourned at 6:24 P.M.

Respectfully submitted,

Deborah L. Torre
Secretary