



**ADDENDUM NO. 1**

**TO RFQ 2020-01  
REQUEST FOR QUALIFICATIONS  
FOR**

**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY'S**

**ENGINEERING SERVICES**

**ON-CALL APPROVED LIST**

**DUE**

**JULY 1, 2020**

**NO LATER THAN 4:00 P.M., LOCAL TIME**

**THE GREATER NEW HAVEN  
WATER POLLUTION CONTROL AUTHORITY  
NEW HAVEN, CONNECTICUT**

**260 EAST STREET  
NEW HAVEN, CT 06511  
(203) 466-5280**

## **RESPONSES TO QUESTIONS RECEIVED**

### **QUESTION**

If selected, will the consultant have the opportunity to negotiate the terms of the Authority's Standard Agreement for Professional Services? Or, is the Authority's Standard Agreement for Professional Services non-negotiable?

### **RESPONSE**

The Authority's Standard Agreement for Professional Services is non-negotiable.

### **QUESTION**

Page 7 of the RFQ indicates that Qualifications Statements should be specifically prepared for each Service Area identified under Items 1, 2, 3, and 4a through 4h, for which the firm is interested in providing engineering services to the Authority. If a firm wishes to submit its qualifications for more than one Service Area, is it the intent of the Authority (to) receive separate Qualifications Statements for each in separate electronic files?

### **RESPONSE**

Each firm shall submit a single electronic file containing their qualifications.

### **QUESTION**

As to not repeat documentation in the proposal in multiple sections, would it be acceptable to have a Master Section that includes each Service Area that we intend to submit on for this On-Call Approved List for the following required sections?

1. Client Manager/Project Manager/Key Personnel
2. Overall Qualifications of Firm/Team

### **RESPONSE**

Yes, that would be acceptable to the Authority.

### **QUESTION**

As our On-call Services Approach, MBE/WBE involvement and Compensation Requirements would be the same for all Service Areas, would it be acceptable to have one general section for the following sections, as to eliminate repetitive documentation.

3. On-call Services Approach
4. MBE/WBE Involvement
5. Compensation Requirements

**RESPONSE**

Yes, that would be acceptable to the Authority.

**QUESTION**

Can an FTP site or dropbox be set up for the submissions since the file size will be limited via email? If not, should we send a separate email for each category so the file size will be smaller?

**RESPONSE**

Each consultant shall submit a single electronic file containing their Qualifications Statement. File sizes are limited to 10mb. Any consultant whose Qualifications Statement exceeds 10mb shall email the completed revised cover sheet form (Attachment A), which is included as a part of this Addendum, only. The email shall provide a link to an FTP site or dropbox of their own where the Authority can have access to download the entire Qualifications Statement.



**ATTACHMENT A**  
**RFQ 2020-01**  
**Engineering Services**  
**GNHWPCA On-Call Approved List**

**COVER SHEET FORM**

**(TO BE INCLUDED AS THE FIRST PAGE OF YOUR QUALIFICATIONS STATEMENT)**

**INFO PROVIDED IS NECESSARY FOR CONTRACT EXECUTION: (PLEASE PRINT)**

Corporate Name: \_\_\_\_\_

Address: \_\_\_\_\_

Duly Authorized: \_\_\_\_\_  
(Person Authorized to Execute Contracts on behalf of your Corporation)

Client Manager Name: \_\_\_\_\_

Client Manager Contact Number: \_\_\_\_\_

Client Manager Email: \_\_\_\_\_

- Compensation schedule attached. See Page(s) \_\_\_\_\_
- Acknowledge receipt of Addendum No. 1 \_\_\_\_\_

Complete List of Services to be considered for (please check all that apply)

- Wastewater Treatment Facilities & Major Pump Stations
- Wastewater Collection Systems
- Minor Pumping Stations
- SS - Energy
- SS - Electrical
- SS - Value Engineering (VE)
- SS - Geotechnical
- SS - Environmental / Remediation /Permitting
- SS - Land Surveying
- SS - Flow Monitoring
- SS - Green Infrastructure
- SS - Geographic Information Systems (GIS)
- SS - Utility Relocation Incidental to Department of Transportation Projects