



**Greater New Haven Water Pollution Control Authority**

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*"PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR'S MEETING"*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**TUESDAY, JUNE 9, 2020 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

*\*\*\*In accordance with Section 2.10 of the Authority's Bylaws and Governor Lamont's Executive Orders concerning "Stay Safe, Stay Home" and the conduct of public meetings remotely, the meeting will be conducted via teleconference of the Board of Directors.*

***NO IN-PERSON PUBLIC ATTENDANCE WILL BE PERMITTED.***

*A recording or transcript of the meeting will be accessible to the public online after the meeting at the GNHWPCA website at [gnhwpca.com](http://gnhwpca.com). \*\*\**

**CALL-IN INFORMATION:**

*Dial: (929) 205-6099*

*Enter meeting ID number 893 9581 8633 and press #*

*Enter passcode 794042 and press #*

The regular meeting of the Greater New Haven Water Pollution Control Authority was held June 9, 2020, the meeting was conducted via teleconference of the Board of Directors in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

**Roll Call**

Director's present: Director Joyce Alton, New Haven  
Director Salvatore DeCola, New Haven  
Director Michael Fimiani, New Haven  
Vice Chairman Clayton Williams, New Haven  
Director Robert Falcigno, East Haven  
Director Raymond Pompano, Sr., East Haven  
Chairman Stephen Mongillo, Hamden  
Director Jeffrey D. Ginzberg, Woodbridge

Director absent: Director Russell Cyr, Hamden

Also present: Sidney J. Holbrook, Executive Director

Gabriel Varca, Treasurer  
Gary Zrelak, Directors of Operations  
Thomas Sgroi, Director of Engineering  
Mario Ricozzi, Manager of Design CSO, LTCP  
Ernie Williams, IT Project Manager  
Glenn Santoro, Esq., Robinson & Cole, LLP  
Deborah L. Torre, Secretary

1. Approval of minutes of May 12, 2020 – Regular Meeting.

Director Falcigno made the following motion:

**RESOLVED:** That the minutes of the May 12, 2020 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, any such changes, revisions or additions thereto having been noted to and by the Secretary of the Authority.

Director Fimiani seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Pompano  
Williams

2. Public participation relating to agenda items.

**No public present.**

3. Consideration and approval of a resolution authorizing the write-off of \$59,473.53 of accounts receivable as uncollectable.

Director Fimiani made the following motion:

**RESOLVED:** That the write-offs as further described in the Exhibit to Agenda Item #3 are hereby approved.

Director Falcigno seconded the motion.

Write-offs are done for the end of every Fiscal Year. Most are due to tax foreclosures by the municipality.

Voice Vote: Unanimous

AYES

Alton

DeCola

Falcigno

Fimiani

Ginzberg

Mongillo

Pompano

Williams

NAYES

ABSTENTIONS

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with Burns Construction Inc. for cast iron pipe and asbestos cement pipe installation services at the Fairview Pump Station Force Main in East Haven, in an amount not to exceed \$341,177.00.

Director Fimiani made the following motion:

**RESOLVED:** That the agreement with Burns Construction Inc. for cast iron pipe and asbestos cement pipe installation services at the Fairview Pump Station Force Main in East Haven, in an amount not to exceed \$341,177.00, as further described in the Exhibit to Agenda Item #4, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

There was an error on the resolution, it stated that the agreement with Burns Construction Inc was going to be pipe installation of asbestos pipe and should have read pipe replacement. It is for pipe replacement, no asbestos pipe will be installed.

The work is for the Fairview Pump Station in East Haven which involves the force main replacement. This will complete the full reconstruction of the existing Fairview Pump Station Force Main. The project is ready to proceed by July 15,

2020 and should take 2 months to complete  
Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Decola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Pompano  
Williams

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Insituform Technologies, LLC for CIPP lining installation services for the Whitney Avenue 30-inch pressure sewer in Hamden, in an amount not to exceed \$57,475.00.

Director Fimiani made the following motion:

**RESOLVED:** That the agreement with Insituform Technologies, LLC for CIPP lining installation services for the Whitney Avenue 30-inch pressure sewer in Hamden, in an amount not to exceed \$57,475.00, as further described in the Exhibit to Agenda Item #5, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Emergency lining for a pressure sewer on Whitney Avenue in Hamden. This project is to repair and rehabilitate the section that is under an emergency condition.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton

DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Pompano  
Williams

6. Consideration and approval of certain Departmental Budget Transfer Requests.

Director Fimiani made the following motion:

**RESOLVED:** That the Departmental Budget Transfer Requests, as described in the Exhibit to Agenda Item #6, are hereby approved.

Director Falcigno seconded the motion.

Budget transfers for end of fiscal year.

Two budget transfers.

1. Operations - \$350,000 budget transfer from Waste and Ash Disposal to Nitrogen Credit Program.
2. Operations - \$17,500 budget transfer from account of Other Contractual Services to Grease Disposal.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Pompano  
Williams

7. Consideration and approval of a resolution restricting and designating funds for approved capital projects in an amount of \$13,947,324.00.

Director Pompano made the following motion:

**RESOLVED:** That funds in the Authority's unrestricted cash reserve in the aggregate amount of \$13,947,324.00 are hereby restricted and Designated to be used for the approved capital projects.

Director Falcigno seconded the motion.

Designating funds for approved and budgeted Capital Projects. This Designation is internal and is to be used to identify funds that are currently part of the unrestricted cash reserves so they can be identified as board approved Designation funds.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Pompano  
Williams

8. Consideration and approval of a resolution approving extensions to union contracts.

Director Alton made the following motion:

**RESOLVED:** That the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority, to negotiate, execute and deliver four-year extensions of the union contracts further described in the Exhibit to Agenda Item #8, and any and all reasonable and necessary documents in furtherance thereof.

Director Falcigno seconded the motion.

Union Contract extensions for Local 818-54 and Local 1303. 4-year contract, July 1, 2020-June 30, 2024. Included is a 3% increase in wages, a vacation increase to 5-weeks after 17 years and a medical opt out increased from \$3,000 to \$4,500, starting 7/1/21.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
DeCola  
Falcigno  
Fimiani

Ginzberg  
Mongillo  
Pompano  
Williams

9. Executive summary and department updates and presentations.

Sidney J. Holbrook, the Executive Director, told the board that a sense of normalcy is coming back to the GNHWPCA. The staff is back on a rotational basis, and the plant is back to a full-time schedule. The offices at 260 East Street still remain on lock down to the public until the end of June with a notice on the door listing the available locations for bill paying. The plant allows, by appointment only, contractors coming in for permits.

The staff have all been given all protective gear as needed by FEMA. The GNHWPCA is applying for reimbursement from FEMA.

All buildings are being sanitized on a weekly basis.

Chairman Mongillo asked what type of cleaning is being done.

It was explained that it is a hydrostatic cleaning.

- Monthly Financial Report
- Monthly Operations Report
- Monthly Engineering Report

10. Consideration and approval, as necessary, of any other new business of the Authority.

**New Business.**

Consideration and approval to execute an agreement with National Water Main Cleaning Company for pipe cleaning and CCTV inspection services in Hamden.

Director Falcigno made the following motion:

**RESOLVED:** That the agreement with National Water Main Cleaning Company for pipe cleaning and CCTV inspection services in Hamden, in an amount not to exceed \$48,418.75, as further described in the Exhibit to Agenda Item #10, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Vice Chairman Williams seconded the motion.

There is difficulty of the line as it parallels Whitney Avenue. Heavy cleaning is needed and is more difficult with the long stretches that are in the right of ways requiring larger equipment.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
DeCola  
Falcigno  
Fimiani  
Ginzberg  
Mongillo  
Pompano  
Williams

11. Call to the public.

**No public present.**

12. Adjournment.

There being no further business, a motion was made by Director DeCola seconded by Vice Chairman Williams and the motion passed unanimously. The meeting adjourned at 6:50 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary