



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511
203.466.5280 p 203 772.1564 f www.gnhwpca.com

REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
WEDNESDAY, MARCH 9, 2022 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

AGENDA

1. Approval of minutes of February 9, 2022 – Regular Meeting.
2. Public participation relating to agenda items.
3. Consideration and approval of a certain Departmental Budget Transfer Request from the Nitrogen Credit Account.
4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to issue a refund to John Hughes for an amount not to exceed \$5,958.67.
5. Executive summary and department updates and presentations.
6. Consideration and approval, as necessary, of any other new business of the Authority.
7. Call to the public.
8. Adjournment.

3. Consideration and approval of a certain Departmental Budget Transfer Request from the Nitrogen Credit Account.

RESOLVED: That the Departmental Budget Transfer Request, from the Nitrogen Credit Account to the Electricity Account, in an amount not to exceed \$150,000, as further described in the Exhibit to Agenda Item #3, is hereby approved.



Greater New Haven Water Pollution Control Authority

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To: Director of Finance and Administration

From: Gary Zrelak, Director of Operations

Date: 02/15/22

Re: Operations - Operating Fund Transfer Request

Transfer Amount	Transfer From	Transfer To
\$150,000	01.1400.000.5980	01.1410.000.5201
	Nitrogen Credit	Electricity
\$150,000	Total	

Explanation: Transfer to electricity account needed to cover electricity shortfall.

Department Signature:

Approved by:

Director of Finance and Administration

Approved by:

Executive Director

Board Approval:

Date of Meeting

Notes:

All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors.

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to issue a refund to John Hughes for an amount not to exceed \$5,958.67.

RESOLVED: That the refund to John Hughes for an amount not to exceed \$5,958.67, as further described in the Exhibit to Agenda Item #4, is hereby approved, and that the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to issue such refund and negotiate, execute and deliver any and all reasonable and necessary documents in furtherance thereof.

GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
APPLICATION FOR REFUND OF SEWER USE FEES PAID

Date: 1-Feb-22

Refund from: Greater New Haven Water Pollution Control Authority
260 East Street
New Haven, CT. 06511

RECEIVED

FEB 15 2022
R. Mody
GNHWPCA ACCOUNTING

Pay To: John Hughes

GNHWPCA #: 0139179-00313914

Mail To: 68 West Rock Ave
New Haven CT 06515-2221

Property Loc : 68 West Rock Ave
New Haven

PLEASE READ, SIGN AND DATE BELOW

I am entitled to this refund because I have made the payments from funds under my control and no other party will be requesting this refund.

I understand that a false or deliberately misleading statement will subject me to penalties for perjury and/or for obtaining money under false pretenses.

I hereby apply for a refund of sewer uses fees paid in accordance with CT. General Statute 12-129

John S. Hughes
Signature of Applicant

2/10/2022 203-623-8201
Date Signed Phone #

Laie Gentesco
GNHWPCA Customer Service Representative

02/15/2022 02/15/2022
Date Signed Date Posted to CIS

Renee Phillips
GNHWPCA Customer Service Supervisor

02/15/22
Date Signed

(GNHWPCA USE ONLY)

Property Owner: John Hughes

Address : 68 West Rock Ave
New Haven CT 06515-2221

*** Applicant Signature required for all refunds.
*** Attach all available backup.
*** Send original & 1 copy to Finance for processing

Total Refund: \$5,958.67

Account Code: 01.0000.000.1200

Finance Approval: _____

Reason: Customer overpaid GNHWPCA in error and requested refund

GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
APPLICATION FOR REFUND OF SEWER USE FEES PAID

Date: 1-Feb-22

Refund from: **Greater New Haven Water Pollution Control Authority**
260 East Street
New Haven, CT. 06511

Pay To: John Hughes

GNHWPCA #: 0139179-00313914

Mail To: 68 West Rock Ave

Property Loc : 68 West Rock Ave

New Haven CT 06515-2221

New Haven

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John S. Hughes
Signature of Applicant

2/10/2022
Date Signed

203-623-8201
Phone #

Gail Gentile
GNHWPCA Customer Service Representative

02/15/2022
Date Signed

02/15/2022
Date Posted to CIS

Renee Phillips
GNHWPCA Customer Service Supervisor

02/15/22
Date Signed

(GNHWPCA USE ONLY)

Property Owner: John Hughes

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AccountView

Print: Active Next History Add: Copy Next Add Refresh Search Contact Letter Note S/O Action Arrangement Task Open Previous Next Close

Customer

Account

New Services

Records

Create

Filter

Customer: 00313914
Account: 0139175
JOHN HUGHES
68 W ROCK AVE
NEW HAVEN, CT 06515-2221

Balance: \$0.00
Last Bill: (\$5,896.67) Due 2/22/2022
Plan: None
Next:

Residential Quarterly
Moved in 5/18/1985
No Collection Activity
Last Status:

Active
Owner

09 New Haven / 390 Qualified Quarterly

Special:
High Strength: No
Condo Master: No
Ingratiation: No
Elderly Credit: No

Customer Service Address Customer/Account Services Addresses Transaction History Bills Comments Move In/Out PAF Contacts Collections Tasks Letters Inquiries Notes Emails Attachments

Actual Balance

Pending

Pending Balance

0-30 Days

31-60 Days

61-90 Days

91-365 Days

366+ Days

Not Aged

Total A/R Bankruptcy Bad Debt Write Off

Total A/R Lien Fee Interest Misc Principal

Transaction Date

Transaction

Transaction Amount

Balance

Bill #

Created By

Edited By

Updated By

Status Description

TimeStamp

Batch ID

Linked Transaction

Linked Reason

Allow Transactio

2/15/2022 Credit Balance Refund Principal

\$5,958.67 \$0.00 0 Gail Gentileco

Renee Phillips

2/15/2022 2:51:29 PM

31277

0

1/24/2022 Cycle Billing Due 2/22/2022

\$90.65 (\$5,958.67) 2491231 Gail Gentileco

Gail Gentileco

1/24/2022 5:45:31 PM

2119

0

1/14/2022 Payment - Lockbox

(\$90.65) (\$5,048.32) 0 Lynnam Conklin

Gail Gentileco

1/14/2022 3:53:43 PM

37039

0

1/14/2022 Payment - Lockbox

(\$5,958.67) (\$5,958.67) 0 Lynnam Conklin

Renee Phillips

1/14/2022 2:46:29 PM

30963

2

12/29/2021 Payment - Lockbox

(\$92.01) \$0.00 0 Gail Gentileco

Renee Phillips

12/29/2021 3:31:45 PM

30859

0

11/23/2021 Penalty - Interest Fee

\$1.35 \$52.01 34431231 Sandra Thomas

Renee Phillips

11/23/2021 11:38:37 AM

30875

0

10/22/2021 Cycle Billing Due 11/22/2021

\$90.65 \$90.65 3371509 Lynnam Conklin

Gail Gentileco

10/22/2021 9:30:56 PM

29868

0

8/6/2021 Payment - Lockbox

(\$90.65) \$0.00 0 Gail Gentileco

Gail Gentileco

8/6/2021 5:08:02 PM

29868

0

7/23/2021 Cycle Billing Due 8/20/2021

\$90.65 \$90.65 3334250 Gail Gentileco

Frank Perotti (Admin)

7/23/2021 4:01:12 PM

2040

0

5/10/2021 Payment - Lockbox

(\$107.20) \$0.00 0 Gail Gentileco

Renee Phillips

5/11/2021 5:43:41 AM

29180

0

4/21/2021 Cycle Billing Due 5/20/2021

\$107.20 \$107.20 3231005 Gail Gentileco

Frank Perotti (Admin)

4/21/2021 5:35:16 PM

1993

0

3/15/2021 Payment - Lockbox

(\$108.09) \$0.00 0 Gail Gentileco

Gail Gentileco

3/15/2021 3:22:38 PM

28785

0

Type here to search

AccountView

2 - 0 X

Previous Active Next History Add Copy Paste Add Refresh Search Contact Letter Note S/O Action Arrangement Task Open Previous Next Close

Customer

Account

New Services

Records

Create

Filter

Customer: 00313914
Account: 0139179
JOHN HUGHES
68 W ROCK AVE
NEW HAVEN, CT 06515-2221

Balance (\$5,958.67)
Last Bill: (\$5,958.67) Due 2/22/2022
Plan: None
Next:

Residential Quarterly
Moved in 5/18/1985
No Collection Activity
Lien Status:

Active
Owner

Specialty
High Strength: No
Condo Master: No
Infringement: No
Elderly Credit: No

PAP Contacts Collections Tasks Letters Inquiries Notes Emails Reading History Attachments Comments Contact Summary

Customer Service Address Customer/Account Services Addresses

Actual Balance (\$5,958.67)
Pending (\$0.00)
Pending Balance (\$5,958.67)

0-30 Days (\$5,958.67)
31-60 Days (\$0.00)
61-90 Days (\$0.00)
91-365 Days (\$0.00)
366+ Days (\$0.00)
Not Aged (\$0.00)

Total A/R: Bankruptcy Bad Debt Write Off

Total A/R: Lien Fee Interest Misc Principal

Transaction Date Transaction Transaction Amount Balance Bill # Created By Edited By Updated By Status Description TimeStamp Batch #

1/24/2022 Cycle Billing Due 2/22/2022 \$90.65 (\$5,958.67) 3431231 Gail Gentlesco Gail Gentlesco 1/24/2022 5:45:31 PM

1/14/2022 Payment - Lockbox (\$90.65) (\$5,049.32) 0 Lynann Conklin Gail Gentlesco 1/14/2022 3:53:43 PM

> 3/4/2022 Payment - Lockbox (\$5,958.67) (\$5,958.67) 0 Lynann Conklin Renee Phillips 1/4/2022 2:46:29 PM

12/20/2021 Payment - Lockbox (\$92.01) \$0.00 0 Gail Gentlesco Renee Phillips 12/20/2021 3:31:45 PM

11/23/2021 Penalty - Interest Fee \$1.36 \$92.01 3431231 Sandra Thomas Renee Phillips 11/23/2021 11:39:37 AM

10/22/2021 Cycle Billing Due 11/22/2021 \$90.65 \$90.65 3371509 Lynann Conklin Gail Gentlesco 10/22/2021 9:50:56 PM

8/6/2021 Payment - Lockbox (\$90.65) \$0.00 0 Gail Gentlesco Gail Gentlesco 8/6/2021 5:08:02 PM

7/22/2021 Cycle Billing Due 8/20/2021 \$90.65 \$90.65 3334750 Gail Gentlesco Frank Perrotti (Admin) 7/22/2021 4:01:12 PM

5/10/2021 Payment - Lockbox (\$107.20) \$0.00 0 Gail Gentlesco Renee Phillips 5/11/2021 5:43:41 AM

4/21/2021 Cycle Billing Due 5/20/2021 \$107.20 \$107.20 3231005 Gail Gentlesco Frank Perrotti (Admin) 4/21/2021 5:35:16 PM

3/16/2021 Payment - Lockbox (\$109.08) \$0.00 0 Gail Gentlesco Gail Gentlesco 3/16/2021 5:23:38 PM

2/18/2021 Penalty - Interest Fee \$0.27 \$109.08 3231005 Renee Phillips Gail Gentlesco 2/18/2021 8:45:33 AM

1/19/2021 Cycle Billing Due 2/17/2021 \$107.20 \$108.81 3182056 Gail Gentlesco Frank Perrotti (Admin) 1/19/2021 6:19:14 PM

11/23/2020 Payment - Lockbox (\$107.20) \$1.61 0 Gail Gentlesco Gail Gentlesco 11/23/2020 6:06:47 PM

11/17/2020 Penalty - Interest Fee \$1.61 \$108.81 3182056 Sandra Thomas Renee Phillips 11/17/2020 11:19:56 AM

10/16/2020 Cycle Billing Due 11/16/2020 \$107.20 \$107.20 3133416 Lynann Conklin Frank Perrotti (Admin) 10/16/2020 6:28:21 PM

01/14/2020 \$5,958.67 \$0.00 0 Gail Gentlesco 01/14/2020 5:45:31 PM

☐ Use system date

Account	Account
Serial	Serial
Amount	Amount
RT	RT
Item Number	Item Number
Batch Number	Batch Number
Batch ID	Batch ID
Payor	Payor
Account Number	0134719
Amount Due	Amount Due
Cheek Digit	Cheek Digit

Row	Date	Syst..	Item	Tran..	RT	Account	Serial	Am..	Batch N..	Tran..	Rec..	Pages	Eat..	Payor	Acc..	Am..	Che..	Acc..
1	1/4/	1/4/	52500180..	Che..	55557172			\$5.9..	4500101	RDB..	VNU..				013...	\$5.9..		0031.

*****Virtual Coupon - Credit*****Virtual Coupon - Credit*****Virtual Coupon - Credit*****

Drag a column header here and drop it to group by that column.

ACCOUNTING COMPANY'S ACCOUNT ON THE BANK'S BOOK FEATURE. ENCLOSED WATERMARK RECEIPT IS NOT VALID FOR CREDIT.

Please Post This Payment For Our Mutual Customer

Account: 013917900313914

JOHN LUCHES
68 W ROCK AVE
NEW HAVEN, CT 06515-2221

Please Direct Any Questions To

(800) 558-4442
WELLS FARGO BANK, NA
DEPT 1340031, PO BOX 35000
DENVER, CO 80201-3500
5620001249 0039792086

Pay FIVE THOUSAND NINE HUNDRED FIFTY EIGHT AND 67/100 DOLLARS

TO THE ORDER OF
**GREATER NEW HAVEN WFCA
PO BOX 150466
HARTFORD, CT 06115-0466**

*** *****5,958.67***** ***

VOID 90 DAYS AFTER ISSUE

AUTHORIZED SIGNATURE _____

[Signature]

December 23, 2021

ACCOUNTING COMPANY'S ACCOUNT ON THE BANK'S BOOK FEATURE. ENCLOSED WATERMARK RECEIPT IS NOT VALID FOR CREDIT.

Please Post This Payment For Our Mutual Customer

Account: 013917900313914

JOHN LUCHES
68 W ROCK AVE
NEW HAVEN, CT 06515-2221

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DEPT 1340031, PO BOX 35000
DENVER, CO 80201-3500
5620001249 0039792086

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PO BOX 150466
HARTFORD, CT 06115-0466**

*** *****5,958.67***** ***

VOID 90 DAYS AFTER ISSUE

AUTHORIZED SIGNATURE _____

[Signature]

December 23, 2021