



*“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, JANUARY 11, 2023, 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

The next meeting of the Greater New Haven Water Pollution Control Authority was held January 11, 2023, at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Chairman Williams called the meeting to order at 6:00 P.M.

Roll Call:

Director present: Director Joyce Alton, New Haven  
Director Salvatore DeCola, New Haven  
Director Elaine Braffman, New Haven  
Chairman Clayton Williams, New Haven  
Director Kenneth Dagliere, East Haven  
Director Raymond Pompano, East Haven, via teleconference  
Vice Chairman Stephen Mongillo, Hamden  
Director Russell Cyr, Hamden, via teleconference  
Director Jeffrey Ginzberg, Woodbridge, via teleconference

Also present: Sidney J. Holbrook, Executive Director, via teleconference  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Thomas Sgroi, Director of Engineering  
Mario Ricozzi, Manager of Design, CSO, LTCP  
Ernie Williams, IT Project Manager  
Glenn Santoro, Esq., Robinson & Cole, LLP  
Deborah L. Torre, Secretary

1. Approval of minutes of December 14, 2022 – Regular Meeting.

Director Dagliere made the following motion:

**RESOLVED:** That the minutes of the December 14, 2022, Regular Meeting

of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, and any such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director DeCola seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

2. Public participation relating to agenda items.

**No public present.**

- 3 A. Election of Chairman of the Board.

Chairman Williams opens the floor for nomination of Chairman.

Vice Chairman made the motion to nominate Clayton Williams for Chairman.

Director DeCola seconded the motion.

Vice Chairman Mongillo made a motion to close the nomination.

Director Alton seconded the motion.

Chairman Williams calls for a vote.

All in favor for Clayton Williams for Chairman.

Vice Chairman Mongillo made the following motion:

**RESOLVED:** That, pursuant to Section 2.8 of the Bylaws, Clayton Williams is hereby elected the Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws

Director Alton seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

3 B. Election of Vice Chairman of the Board.

Chairman Williams opens the floor for nomination for Vice Chairman.

Chairman Williams made the following motion to nominate Stephen Mongillo for Vice Chairman.

Director DeCola seconded the motion.

Director DeCola made a motion to close the nomination.

Director Alton seconded the motion.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 2.9 of the Bylaws, Stephen Mongillo is hereby elected the Vice Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws.

Director Alton seconded the motion.

All in favor for Stephen Mongillo for Vice Chairman.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

3 C. Appointment of Treasurer.

Chairman Williams opens the appointment for Treasurer.

Director DeCola made a motion to appoint Gabriel Varca for Treasurer.

Director Alton seconded the motion.

Chairman Williams calls for a vote.

All in favor for Gabriel Varca for Treasurer.

Motion carries.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Gabriel Varca is hereby appointed as Treasurer to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws.

Director Alton seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

3 D. Appointment of Secretary.

Chairman Williams opens the appointment for Secretary.

Director DeCola made the motion to appoint Deborah L. Torre for Secretary.

Director Braffman seconded the motion.

Chairman Williams calls for a vote.

All in favor for Deborah L. Torre for Secretary.

Motion carries.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Deborah L. Torre, the Executive Assistant to the Executive Director, is hereby appointed as Secretary to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws.

Director Braffman seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

4. Consideration and approval of a certain Departmental Budget Transfer Request.

Director DeCola made the following motion:

**RESOLVED:** That the Departmental Budget Transfer Request, as described in the Exhibit to Agenda Item #4, is hereby approved.

Director Alton seconded the motion.

Budget transfer from Contingency to Other Contractual in the amount of \$5,000 for disposal of old lab supplies from the lab storeroom and mercury from the maintenance storeroom.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg'  
Mongillo  
Pompano  
Williams

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Laydon Industries for on-call construction services related to the Commerce Street Interceptor stone fill access path, for an aggregate amount not to exceed \$425,000.00.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with Laydon Industries for on-call construction services related to the Commerce Street Interceptor stone fill access path, as further described in the Exhibit to Agenda Item #5, in an aggregate amount not to exceed \$425,000.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

On-call construction services provided by Laydon Industries for the Commerce Street Interceptor Investigation, cleaning and CCTV – Stone Access pad,

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Green Mountain Pipeline Services, LLC for services related to Project No. SSR 2023-01, Emergency Procurement - Commerce Street Interceptor CIPP Lining Rehabilitation, for an aggregate amount not to exceed \$496,585.10.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with Green Mountain Pipeline Services,

LLC to provide services related to Project No. SSR 2023-01, Emergency Procurement - Commerce Street Interceptor CIPP Lining Rehabilitation, as further described in the Exhibit to Agenda Item #6, in an aggregate amount not to exceed \$496,585.10, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Braffman seconded the motion.

This project is for the lining of reinforced concrete pipe and rehabilitation also rehabilitation of manholes at the Commerce Street Interceptor CIPP. It will involve 2100 feet of pipe lining.

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

7. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Arcadis U.S., Inc. and O'Neil Accounting & Consulting, LLC for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$35,000.00.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with Arcadis U.S., Inc. and O'Neil Accounting & Consulting, LLC to provide services relating to the preparation of a

Cost of Service Study, as further described in the Exhibit to Agenda Item #7, in an aggregate amount not to exceed \$35,000.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Braffman seconded the motion.

The Finance Director explains this is the first step in the budget process. It is done every year. This is a required report to oversee the budget process and the results.

8. Executive Session pursuant to Section 1-200(6)(A) and Section 1-225(f) of the General Statutes of Connecticut for the purpose of discussing the appointment, employment, performance, and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 1-200(6)(A) and Section 1-225(f) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the appointment, employment, performance, and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director Alton seconded the motion.

All in favor.

Outside counsel was present.

At 6:36 P.M. Chairman Williams made a motion on public record to come out of Executive Session.

All in favor to come out of Executive Session.

**No Votes Taken.**



9. Consideration and approval of a resolution authorizing the Chairman of the Board of Directors to negotiate, execute and deliver a letter agreement increasing the salary provided for under the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority.

Director DeCola made the following motion:

**RESOLVED:** That the letter agreement increasing the salary provided for under the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority, as described in the Exhibit to Agenda Item #9, is hereby approved and the Chairman of the Board of Directors, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to approve an annual increase of 3% for calendar year 2023 thereof.

Director Dagliere seconded the motion.

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

The Executive Director thanks the board for their confidence in him and for extending his contract, It is a sign of the their appreciation in him for how he is doing his job. He expresses his great appreciation.

10. Executive summary and department updates and presentations.
- Monthly Financial Report
  - Monthly Operations Report
  - Monthly Engineering Report
  - Smoke Testing

- Consultant – Hired for Odor Issues
- Financial Report June30, 2022 and 2021

11. Consideration and approval, as necessary, of any other new business of the Authority.

### **New Business**

Consideration and approval of customer refunds due to over payments.

Director DeCola made the following motion

**RESOLVED:** That the refunds to customers of the Authority as further described in the Exhibit to Agenda Item #11 in an aggregate amount not to exceed \$18,641.70 is hereby approved and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to refund such amount and take any and all reasonable and necessary actions in furtherance thereof.

Director Alton seconded the motion.

Voice Vote: Unanimous

#### AYES

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

#### NAYES

#### ABSTENTIONS

12. Call to the public.

**No public present.**

13. Adjournment.

There being no further business a motion was made by Director DeCola seconded by Director Pompano and the motion passed unanimously. The meeting was adjourned at 6:47 P.M.

Respectfully submitted

Deborah L. Torre  
Secretary