



**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, APRIL 12, 2023 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

**AGENDA**

1. Approval of minutes of March 8, 2023 – Regular Meeting.
2. Public participation relating to agenda items.
3. Submission of Authority's Cost of Service Study; Annual Budget consisting of next fiscal year's projected expenditures and recommended user rates and charges and a proposed Annual Capital Budget for the next fiscal year; an annual update to the Five-Year Capital Improvement Plan; and the impact of the Annual Budget on the next fiscal year's projected expenditures and revenues and user rates and charges.
4. Consideration and approval of a resolution scheduling a public hearing for Wednesday, May 10, 2023 at 5:45 p.m. at the Greater New Haven Water Pollution Control Authority, 260 East Street, New Haven, Connecticut regarding the Authority's Annual Budget and recommended user rates and charges.
5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with Duke's Root Control, Inc. for CCTV and condition assessment services of approximately 331 manholes, including traffic protection, prioritized by the GNHWPCA CMOM Program, for an aggregate amount not to exceed \$74,840.
6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute a change order with Cerilli Construction LLC for the sanitary sewer manhole cover raising, extending the term of such agreement to June 30, 2024.

7. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver a task order with CSL Services, Inc. for professional services relating to flow and rain monitoring and data collection with respect to the Combined Sewer Overflow (CSO) outfalls, for an aggregate amount not to exceed \$234,175.20.
8. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to approve the agreement with A. Troiano Landscaping LLC for grounds keeping services to be entered into with New Haven Residuals, LP, in an amount not to exceed \$56,038.00, which amount shall be a pass-through cost to the Authority pursuant to that certain Maintenance Service Agreement by and between the Authority and New Haven Residuals, LP.
9. Consideration and approval of a certain Departmental Budget Transfer Request.
10. Executive summary and department updates and presentations.
11. Consideration and approval, as necessary, of any other new business of the Authority.
12. Call to the public.
13. Adjournment.



## MEMORANDUM

DATE: March 31, 2023  
TO: Sidney J. Holbrook  
FROM: Thomas Sgroi, PE  
Director of Engineering  
RE: Duke's 360 Manhole Inspection & Assessment

Sid:

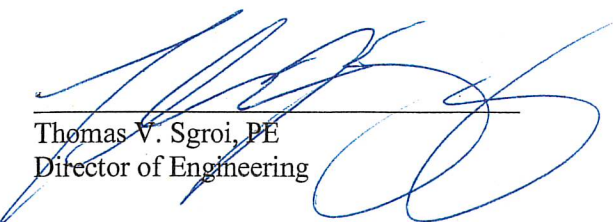
I request that the above-mentioned recommendation be added to the April 12, 2023 Board Agenda for resolution.

The Engineering Department contracted with Dukes last year to perform CCTV and condition assessment of approximately 340 manholes as part of our Capacity, Management, Operations and Maintenance (CMOM) program. The Engineering Department would like to use their proprietary inspection / consulting services again to perform the same work on 331 manholes (MH). Dukes provides state of the art proprietary 3D video of the manhole that gives us a complete report with all PACP coding. Each complete inspection only takes 10 to 15 minutes at each MH. Inspection and documentation in this format save a tremendous amount of manpower as it avoids multiple inspectors at the manhole site and allows for in office review of the data.

We believe this service provides extreme value and recommend that the board approve a purchase order agreement with Dukes in the amount of \$ 49,840. This work will also require City Police and/or Flaggers at a budgeted cost of \$25,000 billed hourly. The total request for this project authorization to include both Dukes and City Police/Flaggers is \$ 74,840.

**Dukes Purchase Order NTE - \$49,840**  
**City Police Cost (Allowance) - \$25,000**  
**Total Manhole Inspection and Assessment Cost NTE = \$74,840**

This project is funded from the Authority's FY 22-23 Eng. Dept Operating Budget

  
Thomas V. Sgroi, PE  
Director of Engineering

cc: Gabe Varca (e-copy)  
Gary Zrelak (e-copy)  
Lou Criscuolo (e-copy)  
Ricardo Ceballos (e-copy)



03 / 28 / 2023

Ricardo Ceballos  
Greater New Haven WPCA  
260 East Street  
New Haven, CT 06511

**PROJECT NAME: Manhole Inspection Survey**

Dear Ricardo,

Duke's Root Control, Inc. is pleased to submit this proposal to Greater New Haven WPCA for the Manhole Inspection Survey. All details regarding this project are contained within the pages of this proposal and include sample deliverables, scope of service descriptions, and pricing.

This proposal is being submitted based on interpretations made from the study maps or information we have been provided. Please review for accuracy.

Thank you for your consideration and the opportunity to illustrate our services. Please do not hesitate to contact me with any questions regarding this proposal.

Sincerely,

Duke's Root Control, Inc.

A handwritten signature in black ink, appearing to read "Rafael Rovito", with a stylized flourish at the end.

Rafael Rovito  
Northeast Regional Manager  
908-510-5917  
rrovito@dukes.com

# Manhole Inspections - Level 2 MACP Scope of Services

Process
<ol style="list-style-type: none"> <li>1. Making every reasonable effort to access each manhole, complete field televising using a digital manhole camera system (360 degree) at all times possible. Upon occasion, access with the camera system will not be possible due to terrain, resident access issues or location. At those times, crews will use a digital pole camera to obtain video files. Verify all field measurements with survey stick, pipe diameter verification tool and tap measure.</li> <li>2. Contractor to provide all equipment and personnel as required to complete inspections, including at least (1) NASSCO certified inspector onsite during inspections per camera truck.</li> <li>3. Provide all data in Access (NASSCO export DB) and .CSV / Excel format. Provide all digital scan files (.IPF/.MP4 file extension as applicable) as well as the free required view software to view the IPF files. Provide all PDF reports including appropriate attribute information collected per level of inspection detailed below. Provide access to these files via FTP or web link and provide them via USB external hard drive when requested.</li> <li>4. Update DukesGIS as project progresses to display completed, surcharged, or missing structures.</li> </ol>

Level 2 MACP Inspection Specifics
<p>Complete inspection using Panoramio 360 SI digital scanning camera equipment to perform full Level 2 MACP inspections including "remote entry" observations, including all Level 1 MACP fields, as well as all Cover dimensions (diameter, surface bearing, condition, lid type); Frame dimensions (all measurements, condition, inflow); Cover Insert (yes/no, condition); Frame Adj Ring (yes/no, height, condition); Chimney (yes/no, material, condition, depth); Cone (yes/no, type, material, condition, depth); Wall/Barrel (type, material, condition, depth); Bench (yes/no, type, material, condition, lining); Channel/Invert (yes/no, type, material, condition, lining); Pipe (All Rim-to-Invert dimensions for each pipe, pipe size/shape, condition, and material).</p> <p>Any additional pictures, videos or fields not listed on the MACP Level 2 can be added as required by the client with advanced notice prior to start of project (additional fees may apply).</p>

Responsibilities of Duke's	Responsibilities of Client
<ol style="list-style-type: none"> <li>1. Provide staff with proper identification and PPE including, but not limited to hi-vis vests.</li> <li>2. Ensure that all vehicles are properly marked and have adequate safety lighting</li> <li>3. Act in a polite, professional manner at all times and especially when dealing with the public</li> <li>4. Report any severe observations to the point person from the client's office assigned to this project.</li> </ol>	<ol style="list-style-type: none"> <li>1. Provide contractor with all electronic data or PDF maps to successfully complete the project.</li> <li>2. Assist contractor with public issues or concerns.</li> <li>3. Assist with locating or exposing "cannot locate" or "cannot access" structures while on site.</li> <li>4. Provide point of contact for project.</li> <li>5. Make every possible effort to ensure that the survey map is current and accurate and that manhole lids are accessible so that project can be completed in designated time frame.</li> </ol>

# Manhole Inspections - Level 2 MACP Scope of Services (cont.)

## **Responsibilities of Duke's**

### **Repair Recommendations**

When included in proposal, repair recommendations for each manhole will be provided. The means in which this data will be delivered will be via Excel VBA driven spreadsheet program and will include the Asset ID#, Severity Rating (0 = good condition – no I/I and/or no structural defect or repair that should be considered as preventative or made within 7-10 years; 1 = fair condition – light I/I and/or structural defect that should be repaired within 5-7 years; 2 = moderate severity – regular flowing I/I and/or structural repair that should be made within 1-3 years; 3 = severe condition – heavy I/I and/or severe structural defect that should be repaired immediate to 1 year), Type of Repair by category (e.g. grout, curtain grout, chimney seal, lining, inside drop, bench rehab or replacement, etc), estimated budget price for repair and notes on condition or repair. All data from the original survey will be presented in drill down format through our Executive Dashboard Program.

### **GPS Coordinates / Geodatabase deliverable**

When included in proposal, contractor to shoot each asset using Trimble GNSS R2 receiver with sub-foot accuracy with data correction services. Exceptions to sub-foot accuracy might occur based on tree cover or other satellite obstruction. Contractor will make every possible effort to ensure sub-foot accuracy is achieved for each asset. All data will be delivered via Geodatabase format including updating the client's existing attribute table and linking PDF reports to the asset (if requested).

### **Integration Into Client Asset Management or Work Order System**

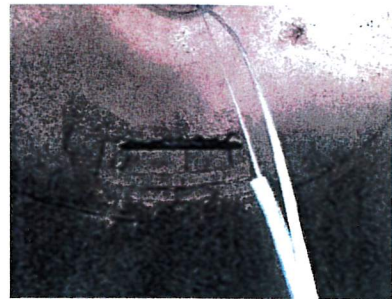
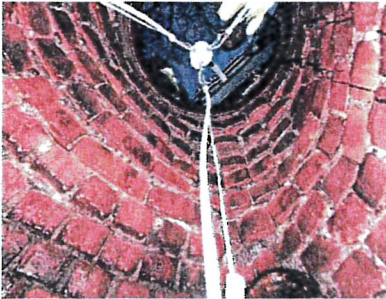
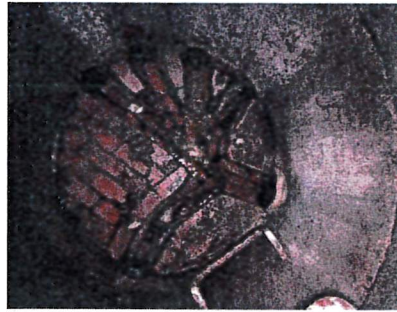
When included in proposal, and when available, consultant to work with utility to define repair types and populate those into client's work order management system.



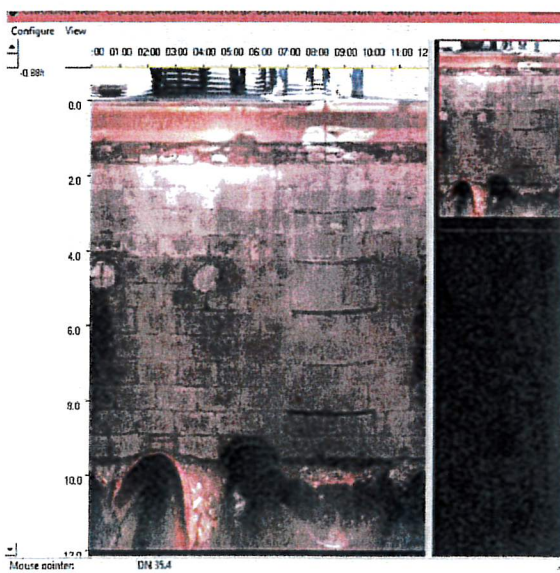
# Manhole Inspections - Sample Deliverables

## Video Files & Functionality

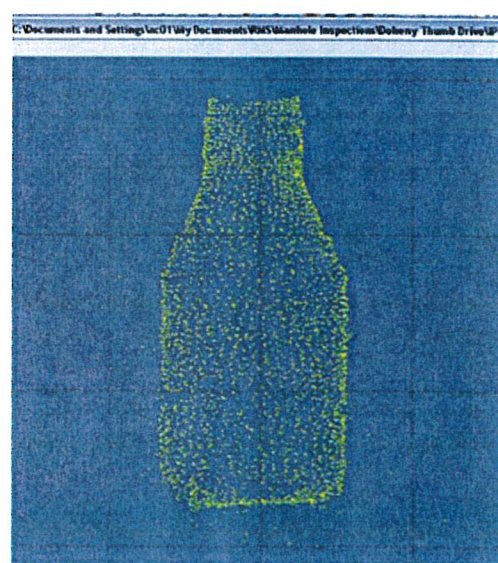
Sample Panorama 360 SI Imaging (Level 1 & Level 2 services). There are three views within the Panorama camera files - the 360 view which allows the user to pan/tilt and move up/down through the structure, the unfolded view which allows the user to take measurements and the point cloud view which allows the user to determine structure type and import into CAD. Collectively, these three perspectives portray the condition, size and defects within the structure.



*360 Perspective View*



*Unfolded View*



*Point Cloud View*



## Reporting

Client will receive reports delivered in PDF format from a NASSCO certified software (Pipelogix). Based on the level of inspection (Level 1 or Level 2), fields within the report will be entered according to the required fields for the survey. For a level 2 survey, customer will receive a picture defect report, in addition to the standard MACP report pictured below. In addition to PDF format, all data is also delivered in a current NASSCO MACP compliant MS Access Database (.MDB) and MS Excel (.XLS) format for easy integration into most software platforms. Other reports such as the NASSCO Quick Rating score report and summary reports is also prepared as part of the standard deliverables package. Please reach out to us if you have specific data integration needs.

MACP Survey Report 4		Report Date: 2013/06/19	
Sheet No: 5	Survey Date: 2013/06/19	P.O. No:	Inspection Level: Level 1
Location (No. & Name):	Locality/City Name:	Inspection Status:	Customer/Inspector:
<b>Appurtenant Line</b> Appurtenant Line Type: none Appurtenant Line Material: <input type="checkbox"/> None <input type="checkbox"/> Concrete <input type="checkbox"/> Cast-in-place <input type="checkbox"/> Steel <input type="checkbox"/> Other Appurtenant Line Diameter: <input type="checkbox"/> 12" <input type="checkbox"/> 18" <input type="checkbox"/> 24" <input type="checkbox"/> 30" <input type="checkbox"/> 36" <input type="checkbox"/> 42" <input type="checkbox"/> 48" <input type="checkbox"/> 54" <input type="checkbox"/> 60" <input type="checkbox"/> 66" <input type="checkbox"/> 72" <input type="checkbox"/> 78" <input type="checkbox"/> 84" <input type="checkbox"/> 90" <input type="checkbox"/> 96" <input type="checkbox"/> 102" <input type="checkbox"/> 108" <input type="checkbox"/> 114" <input type="checkbox"/> 120" <input type="checkbox"/> 126" <input type="checkbox"/> 132" <input type="checkbox"/> 138" <input type="checkbox"/> 144" <input type="checkbox"/> 150" <input type="checkbox"/> 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Our dynamic Dashboard tool allows you to quickly view, query and sort your data to drill down to the information you need to perform critical repairs or to generate bid files for CIP programs. View pictures from the tool, group like manholes together and print combined reports in PDF. The power of the project is at your fingertips!

### Manhole Survey Breakdown

Genes for Color

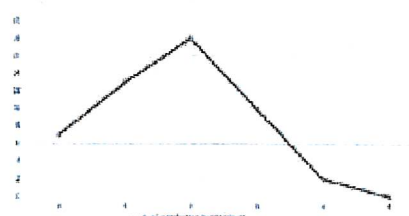
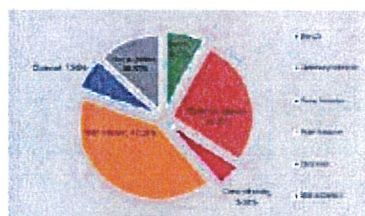
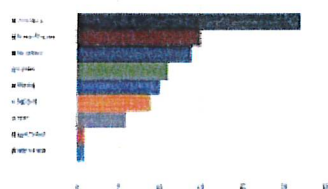
Green Seeds

No Seeds

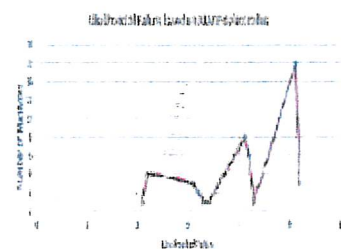
Brown Seeds

Chemical	Blue (%)	Green (%)	Red (%)
Q1	45	0	55
Q2	45	0	55
Q3	25	5	70
Q4	80	0	20
Total	75	10	15

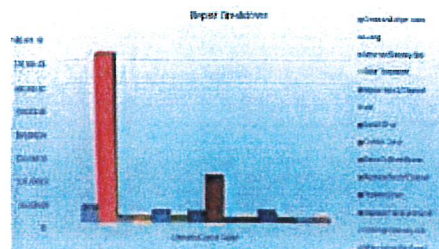
## Count of Defects per Manhole



### Repair Breakdown



Project name	Number of jobs	Estimated impact
Greenland - 2000 - 2001	1	1
Port - 1998 - 2001 (3 years)	21	5
MOORE - 1998/1999 - 1999/2000	11	5
Good - 1998/1999 - 2000/2001	8	5
Greenland - 1998/1999 - 2000/2001	8	5
TOTAL	30	5



# Investment



The prices quoted herein will remain in effect for the length of this contract, unless changes are agreed upon in writing by both parties.

TYPE OF SERVICE	Price	UM	QTY	Subtotal
<b>Level 2 Manhole Inspection Program</b> Manhole Inspection & Assessment Program Includes: <ul style="list-style-type: none"><li>• Pano SI- digital 360 manhole inspections</li><li>• MACP deliverables with repair recommendations</li><li>• GDB / GIS shape files with all deliverables</li><li>• Deliverables Review Meeting</li></ul>	\$140.00	EA	331	\$46,340.00
<b>Mobilization</b>	\$3,500.00	LS	1	\$3,500.00
<b>Traffic Control</b> Duke's to contact Flagger service if police detail is not available. List of Flagger servies to be provided by GNHWPCA.	\$25,000.00	Allowance	1	\$25,000.00

**Total** **\$74,840.00**

**Proposal pricing is valid for 90 days.**

We ask that our clients assist with structures that are not located or accessible while our crews are in the field in an effort to achieve full project completion. If assistance with access to structures cannot be completed within 24 hours after crews complete field work, a remobilization fee may be applied to complete remaining structures on the project.

Monthly progress billing will be based on field work completed to date. 10% of the item value will be withheld from billing until receipt and approval of final deliverables for the project. Any mobilization fees will be billed as they are incurred.



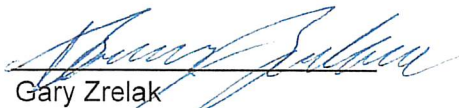
## MEMORANDUM

DATE: March 29, 2023  
TO: Sidney J. Holbrook, Executive Director  
FROM: Gary Zrelak, Director of Operations  
RE: **Project SSR 2017-08 Contract Extension**  
Sanitary Sewer Manhole Cover Raising  
Cerilli Construction LLC

Sid:

I request that the above-mentioned recommendation be added to the April 12, 2023 Board Meeting Agenda for resolution.

The Operations Department requests to extend the sanitary sewer manhole cover raising contract with Cerilli Construction LLC until June 30, 2024. The contractor has agreed to maintain the unit prices submitted under the original contract. The Authority budgets for 250 manhole covers and frames to be raised annually within the collection system. The contractor performance has been excellent and will maintain the existing pricing to June of 2024 to align with the fiscal year.

  
Gary Zrelak  
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration  
Lou Criscuolo, Deputy Director of Finance & Administration  
Thomas Sgroi, Director of Engineering  
Rick Hurlburt, Superintendent of Sewers  
Joe Megale, Deputy Director of Operations





Greater New Haven  
Water Pollution Control Authority  
260 East Street  
New Haven, CT 06511

Project: Sanitary Sewer Manhole Cover Raising  
Project Number: SSR 2017-08  
Date: March 1, 2023

To Whom It May Concern,

Cerilli Construction is in agreement to extend our contract with GNHWPCA for one additional year holding to our current pricing sheet until June 30, 2024. It has been a pleasure working with the staff and we look forward to continuing our business relationship.

If any additional information is needed, please let us know.

Robert J Cerilli- Member

[www.cerilliconstructionct.com](http://www.cerilliconstructionct.com)

Email: [cerilliconstruction@gmail.com](mailto:cerilliconstruction@gmail.com)

Tel: 203.234.2275  
Fax: 203.239.1150

83 N Hill Rd. North Haven, CT 06473



**Greater New Haven Water Pollution Control Authority**

260 East Street New Haven, CT 06511  
203.466.5280 p 203 772.1564 f www.gnhwpca.com

DATE: April 3, 2023  
TO: Sidney J. Holbrook, Executive Director  
FROM: Gary Zrelak, Director of Operations  
RE: Task Order Recommendation  
**CSL Services, Inc.**  
**Flow Monitoring Services for CSO Outfalls, CSO Outfall and Duckbill**  
**Inspection Services, and Rainfall Monitoring Services**

---

Sid:

I request that the above-mentioned recommendation be added to the April 12, 2023 Board Meeting Agenda for resolution.

This request is to assist the Authority by providing professional services to provide flow monitoring, rainfall monitoring, and data collection to characterize flow contributions to the local waterways via the Authority's permitted Combined Sewer Overflow (CSO) outfalls.

I recommend approval of the attached CSL Services, Inc proposal dated March 31, 2023. The total amount of these services shall not exceed Two Hundred Thirty-Four Thousand One Hundred Seventy-Five Dollars and Twenty Cents **(\$234,175.20)**.

This project is funded 100% from the Authority's Annual Operating Budget.

Gary Zrelak  
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration  
Lou Criscuolo, Deputy Director of Finance and Administration  
Tom Sgroi, Director of Engineering  
Joseph Megale, Deputy Director of Operations



*Customized Solutions to your Flow Metering Needs*

March 31, 2023

Mr. Gary Zrelak  
Director of Operations  
Greater New Haven Water Pollution Control Authority  
260 East Street  
New Haven, CT 06511

**RE: Proposal to Provide CSO Outfall Monitoring,  
CSO Outfall and Duckbill Inspection Services and  
Rainfall Monitoring Services  
Proposed Scope of Services**

Dear Gary:

CSL is pleased to submit this proposal to provide professional services for the Greater New Haven Water Pollution Control Authority (GNHWPCA).

The purpose of this Scope of Services is to provide flow monitoring, rainfall monitoring and data collection on a temporary and/or on-going basis to characterize flow contributions to the local waterways via the Authority's permitted Combined Sewer Overflow (CSO) outfalls. This metering data will ultimately satisfy the goals of the Authority's LTCP as well as satisfy the Authority's NPDES permit requirements.

On behalf of the Authority, CSL will provide professional services to include collection of flow data at key locations currently identified in Table 1 below. This data will be collected on a continuous basis to produce reliable relationships between rainfall events and CSO discharges.

The Authority has retained CSL to provide the professional services associated with obtaining and providing flow metering and reporting to meet both the LTCP and NPDES permit requirements.

7905 BROWNING ROAD, SUITE 316 • PENNSAUKEN, NJ • 08109  
PHONE: 856-755-9440 • FAX: 856-755-9445



In addition to the professional services listed above, CSL will purchase and provide replacement sensors and flow meters as needed to keep the GNHWPCA owned flow meters operating properly for the duration of the project.

The CSO Outfall Monitoring Locations are listed in Table 1 below, and the location of the Rain Gauges is listed in Table 2 below.

**Table 1-CSO Outfall Monitoring Locations**

<b>Site</b>	<b>Location</b>
OF-003 Sewer	Grasso near intersection of Orange
OF-005 Sewer	Intersection of Grasso and Derby
OF-005 OF	1st manhole on Derby from intersection with Grasso
OF-006 Sewer	Intersection of Fitch and Whalley
OF-004 Sewer	Intersection of Grasso and Legion
GNH1	Intersection of Grasso and Truman
OF-024 US	75 Sea Street
OF-024 DS	Between Sea St. and Boulevard Pump Station
OF-016	Intersection of River St & Poplar St
East St PS Sewer	25 East St
OF-010	547 East Street
OF-009	458 Grand Avenue
OF-015 US	15 James Street
OF-015 DS	End of James Street
OF-021	86 East Street Pump Station
OF-011-819	On Humphrey, between State St and I-91
OF-011-631	855 State Street
Regulator 34-George	229 George Street
OF-025-Frontage	On Frontage, above State Street
OF-025-State	Intersection of George and State Streets
OF-025 Columbus	End of Columbus Avenue
OF-009 Sewer	In middle of James St. between 230 and 238 James
OF-016-Sewer	98 River Street
ESP-54	600 Connecticut Ave.
OF-025 Regulator	Intersection of State, Water, and N. Frontage
OF-006 Regulator	Intersection of Fitch and Whalley
OF-004 Regulator	Ella T Grasso and Legion
OF-003 Regulator	Ella T Grasso and Columbus (on Columbus)
MR-01	1 Davis Street, Hamden

**Table 2-Rain Gauge Locations**

<b>Site</b>	<b>Location</b>
Boulevard PS RG	Sea & S. Water Streets (Boulevard PS)
Arch Street PS RG	169 Arch Street
Quinnipiac RG	Essex Street and North Hemingway Street

The CSO Outfall and Duckbill Inspection Services include the following:

- Inspections to be performed at the locations shown on the attached forms
- CSL will complete the forms per GNHWPCA direction
- These inspections will occur once per month
- The forms will be completed by a CSL Field Technician and reviewed by a CSL Data Analyst and Project Manager prior to submission to GNHWPCA
- CSL will schedule these inspections during normal monthly maintenance visits to the flow meters so as to take advantage of the Police Details for Traffic Assistance already deployed for this effort. This should mean there will not be any additional cost to GNHWPCA for the Police Details due to these inspections.

## DELIVERABLES

The following information will be provided to the Authority:

1. Collection of depth, velocity, and flow and Rainfall data on a continuous basis at the locations listed in Table 1. Access to the data will be provided via User Name and Password, and will be available to view, download and/or print from the CSL website.
2. Verification of the accuracy and reliability of this flow data on a continuous basis.
3. CSL will provide monthly reports to include the following information at each location listed in Table 1:
  - Number of Discharge Events
  - Start and Stop times for each discharge event
  - Duration of Event
  - Measured Rainfall by CSL's rain gauge for the period 24 hours prior to each discharge event
  - Volume of Discharge for each event
  - Total Volume discharged each month
4. CSL will complete the attached Inspection Form once per month based on the Inspections.

## PROPOSED FEES

As we discussed, CSL has added a Cost of Living Adjustment (COLA) to the rates we had been charging on previous task orders due to the significant inflationary cost increases over the past year. CSL utilized the US Bureau of Labor Statistics Consumer Price Index (CPI-U) which showed a 6% year over year increase for this adjustment. Accordingly, CSL will perform the professional services outlined in the Deliverables section above as follows:

1. CSO Outfall Monitoring-a monthly Fee of \$572.40 / Meter / Month.

For the sites currently installed in the GNHWPCA system listed in Table 1 above, the fees are estimated as follows:

- Monthly - \$16,599.60
- Annually - \$199,195.20

These fees do not include any fees invoiced by the New Haven Police which are required as part of performing this work in the GNHWPCA system. The Police costs will be paid by CSL directly and passed along without mark-up for payment to GMHWPCA by CSL monthly.

2. CSO Outfall & Duckbill Inspection Services-a monthly fee of \$2,597.00 and an estimated annual fee of \$31,164.00.
3. Rainfall Monitoring Services-a monthly fee of \$106 / RG / Month.

For the sites currently installed in the GNHWPCA system listed in Table 2 above the fees are estimated as follows:

- Monthly - \$318.00
- Annually - \$3,816.00

Please feel free to contact me if you have any questions.

Sincerely,

Bruce E. Cohen  
President





**Greater New Haven Water Pollution Control Authority**

260 East Street New Haven, CT 06511  
203.466.5280 p 203 772.1564 f www.gnhwpc.com

## MEMORANDUM

DATE: April 3, 2023  
TO: Sidney J. Holbrook, Executive Director  
FROM: Gary Zrelak, Director of Operations  
RE: **Grounds Keeping Contract Extension 2023**  
A. Troiano Landscaping LLC

Sid:

I request that the above-mentioned recommendation be added to the April 12, 2023 Board Meeting Agenda for resolution.

The Operations Department requests to extend the above grounds keeping with A. Troiano Landscaping LLC. The contractor has agreed to maintain the unit prices submitted under the original contract. This contract is a pass-through for work performed by New Haven Residuals LP and A. Troiano Landscaping LLC will be performing the work and billing New Haven Residuals LP directly.

Gary Zrelak  
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration  
Lou Criscuolo, Deputy Director of Finance & Administration  
Thomas Sgroi, Director of Engineering  
Joe Megale, Deputy Director of Operations

**PROPOSAL  
FOR  
2023 LANDSCAPING  
SYNAGRO NEW HAVEN CONTRACT MAINTENANCE  
FOR  
GNHWPCA**

January 5, 2023

A.Troiano Landscaping  
6 Coach Drive  
Northford, CT 06472  
203 907-8186

Happy New Year! I would like to continue the maintenance contract bid into 2023. I will keep the bid price and the additional properties which were added apart from the bid the same as 2022 year.

The original bid proposal of 17 pump stations -	\$ 40,350.00
Spring & Fall Clean-ups for above	\$ 7,150.00
Additional proposal 6 pump stations - East Haven	\$ 3,500.00
260 East St lawn & Spring and Fall clean-up	\$ 5,038.00
<b>TOTAL</b>	<b>\$ 56,038.00</b>

Thank you,  
Anthony Troiano



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511  
203.466.5280 p 203 772.1564 f www.gnhwpc.com

To: Director of Finance and Administration

From: Gary Zrelak

Date: 04/03/23

Re: Operations - Operating Fund Transfer Request

Transfer Amount	Transfer From	Transfer To
\$100,000	01.1450.000.5675	01.1450.000.5695
\$220,000	01.1450.000.5676	01.1450.000.5695
\$320,000	Total	

**Explanation:** Transfer required due to a number of large repairs required at the  
ESWPAF and Pump Station including Boiler Replacement, Blower Rebuild, Steam Line Repairs  
at ESWPAF and Pump Rebuilds at East St, Blvd and State and Union

Department Signature:

Approved by:

Director of Finance and Administration

Approved by:

Executive Director

Board Approval:

Date of Meeting

**Notes:**

All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors.