



REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
WEDNESDAY, JUNE 14, 2023 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

AGENDA

1. Approval of minutes of May 10, 2023 – Regular Meeting.
2. Public participation relating to agenda items.
3. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Cintas Corporation for uniform rental and laundry services, for a forty (40) month term.
4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Aquatic Informatics Inc. for purchase of the Industrial Pretreatment Program Software subscription for a five-year term commencing on June 30, 2023 and expiring on June 30, 2028, for an aggregate amount not to exceed \$88,183.00.
5. Consideration and approval of a resolution approving a task order to extend the performance period of the agreement with MLM Consulting LLC to June 30, 2024 and to increase the not-to-exceed amount of \$51,300 of said agreement, as approved by the Board on March 8, 2023, by \$70,000.00, for a new not-to-exceed amount of \$121,300.00.
6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Scranton Motors for the purchase of a new 2023 GMC Sierra 1500 pickup truck, in an amount not to exceed \$49,300.00.
7. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Bahr Sales, Inc. for the purchase of a new 2022 Combination JET/VAC Truck and the

trade-in of the Authority's existing 2007 Combination JET/VAC Truck, for a net aggregate amount not to exceed \$524,227.65.

8. Consideration and approval of a resolution to amend the Authority's Employee Savings Plan.
9. Consideration and approval of a certain Departmental Budget Transfer Request.
10. Executive summary and department updates and presentations.
11. Consideration and approval, as necessary, of any other new business of the Authority.
12. Call to the public.
13. Adjournment.



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511
203.466.5280 p 203 772.1564 f www.gnhwpca.com

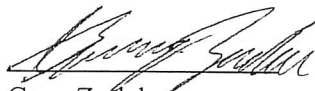
DATE: June 5, 2023
TO: Sidney J. Holbrook, Executive Director
FROM: Gary Zrelak, Director of Operations
RE: Uniform Service Agreement Authorization

Sid:

I request that the above-mentioned recommendation be added to the June 14, 2023 Board Meeting Agenda for resolution.

The Operations Department requests authorization for the Executive Director to approve and authorize the attached contract with Cintas Corporation for a forty-month term for uniform rental and laundry services. The full-service uniform rental program includes uniform rental services for employees at East Shore Water Pollution Abatement Facility (ESWPAF) as well as providing laundry services for floor mats at ESWPAF. In accordance with the Collective Bargaining Unit agreement, the Authority is required to provide uniforms, consisting of shirts, pants, and jackets to all operational, maintenance and collections employees.

These services are budgeted annually from the Authority's Approved Operating Funds.


Gary Zrelak
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration
Lou Criscuolo, Deputy Director of Finance and Administration
Tom Sgroi, Director of Engineering
Joseph Megale, Deputy Director of Operations



STANDARD RENTAL SERVICE AGREEMENT

Location No. 0701 Agreement No. 210713678 Customer No. 10391349 Date

Customer GREATER NEW HAVEN WATER PCA Phone

Address 345 E SHORE PKWY City NEW HAVEN State CT Zip 06512

UNIFORM PRICING:

Material #	Description	Rental Freq.	Inventory	Unit Price
X935	COMFORT SHIRT		ANY	\$0.38
X945	COMFORT PANTS		ANY	\$0.38
X970	HIP LENGTH JACKET		ANY	\$0.60
X381	CARHARTT 5 PKT JN		ANY	\$0.66
X259	PERFORMANCE POLO N/C COLLAR		ANY	\$0.65
X383	CARHARTT PANT		ANY	\$0.85
X59925	LAB COAT/POPLIN		ANY	\$0.67

FACILITY SERVICES PRODUCTS PRICING:

Material #	Description	Rental Freq.	Inventory	Unit Price
X10189	3X5 XTRAC MAT ONYX		ANY	\$4.37
X10192	4X6 XTRAC MAT ONYX		ANY	\$6.66
X10202	3X10 XTRAC MAT ONYX		ANY	\$8.74
X2477	3X5 SCRAPER MAT		ANY	\$3.82
X62299	WET WIPE DISP W/CAN		ANY	\$3.28
X8000	LOCKER & COMP HANGER		ANY	\$2.67
X8004	LAUNDRY LOCK UP		ANY	\$2.67

- This agreement is effective as of the date of execution for a term of 40 months from date of installation.
- The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
- COD Terms \$_____ per week charge for delayed payment (If Amount Due is Carried to Following Week)
- Credit Terms - Charge Payments due 10 Days After End of Month
- Automatic Lost Replacement Charge: Material _____% of inventory _____\$ _____ EA.
- Make-Up charge \$_____ per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$_____ 0.165 per garment
- Artwork Charge for Logo Mat \$_____
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Service Charge: \$_____ 7.10 per delivery.
This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$_____ per garment will be assessed for employee's size changed within 4 weeks of installation.
- Uniform Advantage \$_____ 0.09 per garment. Premium Advantage \$_____ 0.13 per garment.



Uniform and Premium Advantage covers damaged garments needing to be replaced outside of normal wear. Uniform Advantage and Premium Advantage do not cover lost or unreturned garments. The Customer or Company may cancel Uniform Advantage and Premium Advantage at any time.

- Emblem Advantage \$ 0.03 per garment. Emblem Advantage covers name and company emblems initially selected by Customer. The Customer or Company may cancel Emblem Advantage at any time after six months from date of installation.
- Prep Advantage \$ 0.03 per garment. Prep Advantage covers all costs associated with garment preparation. The Customer or Company may cancel Prep Advantage at any time after six months from date of installation.
- Other Price increase will be capped at a maximum of 5% each year.

- / ☐ _____ Initial and check box if Unilease. All garments will be cleaned by Customer.
Date
- / ☐ _____ Initial and check box if receiving Linen Service. Company may make periodic physical inventories of items in
Date possession or under control of customer.
- / ☐ _____ Initial and check box if receiving direct embroidery. If service is discontinued for an employee, or Customer deletes any
Date of the garments with direct embroidery for any reason, or terminates this agreement for any reason, or fails to renew the agreement. Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Customer certifies that ☐ It is ☐ is not a federal, state, or local government branch or agency.

This agreement is subject to the terms and conditions on the back of this agreement. By signing below, Customer agrees to and accepts the terms and conditions on the back of this agreement.

Cintas Loc. No. 0701
By Jason Laudano
Title Key Account Manager
Accepted-GM: _____

CUSTOMER:
Please Sign Name _____
Please Print Name _____
Please Print Title _____
E-mail _____



STANDARD UNIFORM RENTAL SERVICE AGREEMENT RENEWAL

1. The Customer, its successors and assigns ("Customer") orders from CINTAS CORPORATION or any of its subsidiaries, successors and assigns ("Company") all of the Customer's requirements of garment rental services and other materials covered by this agreement during the term of this agreement all in accordance with the pricing, terms and conditions contained herein. Pricing is based on 52 weeks billing per rental material per year.
2. All garments and other rented materials will be cleaned and maintained by Company and remain the property of the Company. Any garments that require replacement due to normal wear will be replaced by Company at no charge to Customer.
3. Unless specified otherwise, the garments supplied under this Agreement are not personal protective equipment and have no special protective or other characteristics, including but not limited to, flame resistant or acid resistant properties. Specialty apparel and personal protective equipment may be available from Company upon request and would be covered under additional terms. Customer warrants that none of the employees for whom garments are supplied under this agreement require flame retardant or acid resistant clothing.
4. Customer agrees to notify Company, in writing, of any hazardous materials, including lead, arsenic, hexavalent chromium and cadmium, that may be picked up by Company in the soiled garments or other textiles serviced under this agreement. In no case will hazardous materials be present to the extent that they may be harmful to Company's employees.
5. The weekly rental charge for any individual leaving the employ of Customer can be terminated, but only after all garments issued to that individual, or the current replacement value of same, have been returned or paid to Company. Any non-standard, or special products (i.e., logo mats) must be purchased by the Customer if service is stopped for any reason. If materials are lost or damaged by any means Customer will pay the then current replacement values for said materials. Should Customer require garment sizes that are outside the standard size range, Customer agrees to pay the specific premium price for those materials and sizes designated under Uniform Pricing.
3. This agreement is effective as of the date of execution. Company has the right to increase prices. The Customer has the right to reject the price increase within thirty (30) days of the notice. If Customer rejects the price increase, Company may terminate this agreement. All invoices must be paid within ten days after the end of the month. Interest will accrue on any amounts which are not paid when due from the date due to the date of payment in full at an annual percentage rate equal to the lesser of (a) eighteen percent 18% or (b) the maximum rate permitted by applicable law.
7. Company is a licensee and not the owner of the Carhartt trademarked products. If Company should no longer have such license, then Company will substitute the Carhartt trademarked garments with garments of similar material and quality.
5. Customer hereby agrees to defend, indemnify and hold harmless Company from any claims and damages arising out of or associated with this agreement.
9. **Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by email to company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental materials are paid for at the then current replacement values or returned to Company in good and usable condition.**
10. Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms and provisions of this agreement. If this agreement is terminated early, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured as set forth above, or terminated by Company for cause at any time, Customer will pay to Company, as liquidated damages and not as a penalty, the lesser of 50% of the most recent 3 month average of the weekly invoice total multiplied by the number of weeks remaining in the unexpired term, or buy back all garments and other products allocated to Customer at the then current replacement values. Customer shall also be responsible for any unpaid charges on Customer's account prior to termination.
11. While this agreement is in effect, Customer agrees to pay a weekly minimum charge of \$50.00 per week.
12. Any dispute or matter arising in connection with or relating to this agreement shall be resolved by binding and final arbitration. The arbitration shall be conducted pursuant to applicable state or federal arbitration laws. Any such dispute shall be determined on an individual basis, shall be considered unique as to its facts, and shall not be consolidated in any arbitration or other proceeding with any claim or controversy of any other party. The exclusive jurisdiction and forum for resolution of any such dispute shall lie within the state where Customer is located.
13. Customer certifies that Company is in no way infringing upon any existing contract between Customer and any other service provider.
14. This agreement contains the entire agreement of the parties with respect to the subject matter of this agreement and supersedes all prior negotiations, agreements and understandings with respect thereto, and any terms and conditions set forth in subsequent purchase orders or other documents issued by customer, in which case, the terms of this agreement shall control.
15. This agreement may not be modified, amended or supplemented except in writing signed by an authorized representative of Company, provided, however, if a federal, state or local government body or its representative is a party to this agreement, the proposal modification, amendment, or supplement must be in a writing signed by a President or a Senior Vice President of Company.



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511
203.466.5280 p 203 772.1564 f www.gnhwpca.com

DATE: June 5, 2023
TO: Sidney J. Holbrook, Executive Director
FROM: Gary Zrelak, Director of Operations
RE: **Aquatic Informatics Agreement Authorization**
Linko Industrial Pretreatment Program (IPP) Software

Sid:

I request that the above-mentioned recommendation be added to the June 14, 2023 Board Meeting Agenda for resolution.

The Operations Department requests authorization for the Executive Director to approve and authorize the attached contract with Aquatic Informatics for a five-year term for the Industrial Pretreatment Program software. The Industrial Pretreatment Program monitors the discharges of the GNHWPCA's industrial and commercial dischargers. Discharges are governed by various regulations and permits that are enforced by the IPP staff. Many of these discharges are high strength and are assessed a high strength surcharge. The Linko software and supporting modules assist the efficiency of monitoring these facilities along with the two IPP Inspectors.

These services are budgeted annually from the Authority's Approved Operating Funds.

Gary Zrelak
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration
Lou Criscuolo, Deputy Director of Finance and Administration
Tom Sgroi, Director of Engineering
Joseph Megale, Deputy Director of Operations



Quote 00013866

Details:

Created On: 04 Jan 2023
Expires On: 30 Jun 2023

Prepared For:

Christopher Findley
(203) 466-5277 ext. 274
cfindley@gnhwpca.com

Greater New Haven WPCA
345 East Shore Parkway
New Haven, Connecticut 06512
United States

Submitted By:

Tiffany Elliott
tiffany.elliott@aquaticinformatics.com



Quote Summary

Renewal June 30th, 2023

Product	Sales Price	Term	Qty	Total Price
LinkoCTS Subscription (Small) <i>LinkoCTS Subscription (hosted in the cloud, accessed via RDP) to manage and comply with Industrial Pretreatment program requirements for up to 25 permitted Industries. Includes annual subscription for one (1) user. - Manage Industrial User Discharge Permits - Compare sample results to IU permit limits - Flag violations and issue enforcement notices - Calculate SNC and TRC Compliance and use system reports for reporting to Authorities. - Use system reports or create your own custom reports. - Keep up with scheduled events and ad hoc events. - Lookup data trends and perform in-depth data analysis - Use Multi Level Security features to ensure data integrity.</i>	\$6,437.00	12 mos	1.0	\$6,437.00
2023-2024 renewal				
Permit Writer Subscription (Small) <i>Permit Writer Subscription for building permit documents using data from the LinkoCTS software. Ships with three (3) Industrial Discharge permit templates. (Categorical, Significant, Non-Significant). Additional customized permit templates are available, quoted separately.</i>	\$3,218.00	12 mos	1.0	\$3,218.00
2023-2024 renewal				
LinkoFOG Subscription (Small) <i>LinkoFOG Subscription (hosted in the cloud, accessed via RDP) Supports up to 500 businesses for managing and complying with Fats, Oil & Grease (FOG) sewer control program requirements and reduce collection system costs. Includes annual subscription for one (1) user. - Classify and manage Food Service Establishments (FSEs), Automotive facilities, Car Washes, and other businesses with potentially regulated wastewater discharges. - Issue and track Sewer Use discharge permits - Monitor grease interceptor/trap cleanings and frequencies. - Record sample results and compare to ordinance/permit limits - Flag violations and issue enforcement notices. - Use system reports or create your own custom reports for reporting to authorities. - Keep up with scheduled events and ad hoc events. - Perform analysis of FOG program successes - Use Multi Level Security features to ensure data integrity.</i>	\$3,738.00	12 mos	1.0	\$3,738.00
2023-2024 renewal				



Remote Inspector Subscription (Small) <i>Remote Inspector Subscription to streamline inspection efforts. Includes login credentials for all Linko named users - Allows inspectors to enter inspection details in the field using tablets. - Inspectors avoid entering the same information a second time, saving hours of data entry. - Inspectors may view inspection histories, attach pictures, and capture signatures - Copies of inspection forms may be emailed to facilities instantly. - Automatically schedules new inspections. - Requires use of an internet connected mobile computing device. (Tablet recommended) Device and cell service are not included with the software.</i>	\$3,218.00	12 mos	1.0	\$3,218.00
2023-2024 renewal				
LKORDPUSR RDP User(s) <i>Recurring annual subscription(s) to Linko products via Remote desktop access.</i>	\$0.00	12 mos	3.0	\$0.00
2023-2024 renewal				
LinkoCTS Subscription (Small) <i>LinkoCTS Subscription (hosted in the cloud, accessed via RDP) to manage and comply with Industrial Pretreatment program requirements for up to 25 permitted Industries. Includes annual subscription for one (1) user. - Manage Industrial User Discharge Permits - Compare sample results to IU permit limits - Flag violations and issue enforcement notices - Calculate SNC and TRC Compliance and use system reports for reporting to Authorities. - Use system reports or create your own custom reports. - Keep up with scheduled events and ad hoc events. - Lookup data trends and perform in-depth data analysis - Use Multi Level Security features to ensure data integrity.</i>	\$6,630.00		1.0	\$6,630.00
2024-2025 renewal				
Permit Writer Subscription (Small) <i>Permit Writer Subscription for building permit documents using data from the LinkoCTS software. Ships with three (3) Industrial Discharge permit templates. (Categorical, Significant, Non-Significant). Additional customized permit templates are available, quoted separately.</i>	\$3,314.00		1.0	\$3,314.00
2024-2025 renewal				



LinkoFOG Subscription (Small) <i>LinkoFOG Subscription (hosted in the cloud, accessed via RDP) Supports up to 500 businesses for managing and complying with Fats, Oil & Grease (FOG) sewer control program requirements and reduce collection system costs. Includes annual subscription for one (1) user. - Classify and manage Food Service Establishments (FSEs), Automotive facilities, Car Washes, and other businesses with potentially regulated wastewater discharges. - Issue and track Sewer Use discharge permits - Monitor grease interceptor/trap cleanings and frequencies. - Record sample results and compare to ordinance/permit limits - Flag violations and issue enforcement notices. - Use system reports or create your own custom reports for reporting to authorities. - Keep up with scheduled events and ad hoc events. - Perform analysis of FOG program successes - Use Multi Level Security features to ensure data integrity.</i>	\$3,850.00	1.0	\$3,850.00
2024-2025 renewal			
Remote Inspector Subscription (Small) <i>Remote Inspector Subscription to streamline inspection efforts. Includes login credentials for all Linko named users - Allows inspectors to enter inspection details in the field using tablets. - Inspectors avoid entering the same information a second time, saving hours of data entry. - Inspectors may view inspection histories, attach pictures, and capture signatures - Copies of inspection forms may be emailed to facilities instantly. - Automatically schedules new inspections. - Requires use of an internet connected mobile computing device. (Tablet recommended) Device and cell service are not included with the software.</i>	\$3,314.00	1.0	\$3,314.00
2024-2025 renewal			
LKORDPUSR RDP User(s) <i>Recurring annual subscription(s) to Linko products via Remote desktop access.</i>	\$0.00	3.0	\$0.00
2024-2025 renewal			



LinkoFOG Subscription (Small)

LinkoFOG Subscription (hosted in the cloud, accessed via RDP)
Supports up to 500 businesses for managing and complying with Fats, Oil & Grease (FOG) sewer control program requirements and reduce collection system costs. Includes annual subscription for one (1) user. - Classify and manage Food Service Establishments (FSEs), Automotive facilities, Car Washes, and other businesses with potentially regulated wastewater discharges. - Issue and track Sewer Use discharge permits - Monitor grease interceptor/trap cleanings and frequencies. - Record sample results and compare to ordinance/permit limits - Flag violations and issue enforcement notices. - Use system reports or create your own custom reports for reporting to authorities. - Keep up with scheduled events and ad hoc events. - Perform analysis of FOG program successes - Use Multi Level Security features to ensure data integrity.

2025-2026 Renewal

\$3,965.00

1.0

\$3,965.00

Permit Writer Subscription (Small)

Permit Writer Subscription for building permit documents using data from the LinkoCTS software. Ships with three (3) Industrial Discharge permit templates. (Categorical, Significant, Non-Significant). Additional customized permit templates are available, quoted separately.

2025-2026 Renewal

\$3,414.00

1.0

\$3,414.00

LinkoCTS Subscription (Small)

LinkoCTS Subscription (hosted in the cloud, accessed via RDP) to manage and comply with Industrial Pretreatment program requirements for up to 25 permitted Industries. Includes annual subscription for one (1) user. - Manage Industrial User Discharge Permits - Compare sample results to IU permit limits - Flag violations and issue enforcement notices - Calculate SNC and TRC Compliance and use system reports for reporting to Authorities. - Use system reports or create your own custom reports. - Keep up with scheduled events and ad hoc events. - Lookup data trends and perform in-depth data analysis - Use Multi Level Security features to ensure data integrity.

2025-2026 Renewal

\$6,829.00

1.0

\$6,829.00

Remote Inspector Subscription (Small)

Remote Inspector Subscription to streamline inspection efforts. Includes login credentials for all Linko named users - Allows inspectors to enter inspection details in the field using tablets. - Inspectors avoid entering the same information a second time, saving hours of data entry. - Inspectors may view inspection histories, attach pictures, and capture signatures - Copies of inspection forms may be emailed to facilities instantly. - Automatically schedules new inspections. - Requires use of an internet connected mobile computing device. (Tablet recommended) Device and cell service are not included with the software.

2025-2026 Renewal

\$3,414.00

1.0

\$3,414.00



LKORDPUSR RDP User(s) <i>Recurring annual subscription(s) to Linko products via Remote desktop access.</i> 2025-2026 Renewal	\$0.00	3.0	\$0.00
LinkoCTS Subscription (Small) <i>LinkoCTS Subscription (hosted in the cloud, accessed via RDP) to manage and comply with Industrial Pretreatment program requirements for up to 25 permitted Industries. Includes annual subscription for one (1) user. - Manage Industrial User Discharge Permits - Compare sample results to IU permit limits - Flag violations and issue enforcement notices - Calculate SNC and TRC Compliance and use system reports for reporting to Authorities. - Use system reports or create your own custom reports. - Keep up with scheduled events and ad hoc events. - Lookup data trends and perform in-depth data analysis - Use Multi Level Security features to ensure data integrity.</i> 2026-2027 renewal	\$7,033.00	1.0	\$7,033.00
LinkoFOG Subscription (Small) <i>LinkoFOG Subscription (hosted in the cloud, accessed via RDP) Supports up to 500 businesses for managing and complying with Fats, Oil & Grease (FOG) sewer control program requirements and reduce collection system costs. Includes annual subscription for one (1) user. - Classify and manage Food Service Establishments (FSEs), Automotive facilities, Car Washes, and other businesses with potentially regulated wastewater discharges. - Issue and track Sewer Use discharge permits - Monitor grease interceptor/trap cleanings and frequencies. - Record sample results and compare to ordinance/permit limits - Flag violations and issue enforcement notices. - Use system reports or create your own custom reports for reporting to authorities. - Keep up with scheduled events and ad hoc events. - Perform analysis of FOG program successes - Use Multi Level Security features to ensure data integrity.</i> 2026-2027 renewal	\$4,084.00	1.0	\$4,084.00
Permit Writer Subscription (Small) <i>Permit Writer Subscription for building permit documents using data from the LinkoCTS software. Ships with three (3) Industrial Discharge permit templates. (Categorical, Significant, Non-Significant). Additional customized permit templates are available, quoted separately.</i> 2026-2027 renewal	\$3,516.00	1.0	\$3,516.00



AQUARIUS



AQUATIC COMPLIANCE PLATFORM



AQUATIC COMPLIANCE & OPERATIONS



LINKO



WATERTRAX

Remote Inspector Subscription (Small) <i>Remote Inspector Subscription to streamline inspection efforts. Includes login credentials for all Linko named users - Allows inspectors to enter inspection details in the field using tablets. - Inspectors avoid entering the same information a second time, saving hours of data entry. - Inspectors may view inspection histories, attach pictures, and capture signatures - Copies of inspection forms may be emailed to facilities instantly. - Automatically schedules new inspections. - Requires use of an internet connected mobile computing device. (Tablet recommended) Device and cell service are not included with the software.</i>	\$3,516.00	1.0	\$3,516.00
2026-2027 renewal			
LKORDPUSR RDP User(s) <i>Recurring annual subscription(s) to Linko products via Remote desktop access.</i>	\$0.00	3.0	\$0.00
2026-2027 renewal			
LinkoFOG Subscription (Small) <i>LinkoFOG Subscription (hosted in the cloud, accessed via RDP) Supports up to 500 businesses for managing and complying with Fats, Oil & Grease (FOG) sewer control program requirements and reduce collection system costs. Includes annual subscription for one (1) user. - Classify and manage Food Service Establishments (FSEs), Automotive facilities, Car Washes, and other businesses with potentially regulated wastewater discharges. - Issue and track Sewer Use discharge permits - Monitor grease interceptor/trap cleanings and frequencies. - Record sample results and compare to ordinance/permit limits - Flag violations and issue enforcement notices. - Use system reports or create your own custom reports for reporting to authorities. - Keep up with scheduled events and ad hoc events. - Perform analysis of FOG program successes - Use Multi Level Security features to ensure data integrity.</i>	\$4,207.00	1.0	\$4,207.00
2027-2028 Renewal			
LinkoCTS Subscription (Small) <i>LinkoCTS Subscription (hosted in the cloud, accessed via RDP) to manage and comply with Industrial Pretreatment program requirements for up to 25 permitted Industries. Includes annual subscription for one (1) user. - Manage Industrial User Discharge Permits - Compare sample results to IU permit limits - Flag violations and issue enforcement notices - Calculate SNC and TRC Compliance and use system reports for reporting to Authorities. - Use system reports or create your own custom reports. - Keep up with scheduled events and ad hoc events. - Lookup data trends and perform in-depth data analysis - Use Multi Level Security features to ensure data integrity.</i>	\$7,244.00	1.0	\$7,244.00
2027-2028 Renewal			



Permit Writer Subscription (Small) <i>Permit Writer Subscription for building permit documents using data from the LinkoCTS software. Ships with three (3) Industrial Discharge permit templates. (Categorical, Significant, Non-Significant). Additional customized permit templates are available, quoted separately.</i> 2027-2028 Renewal	\$3,621.00		1.0	\$3,621.00
Remote Inspector Subscription (Small) <i>Remote Inspector Subscription to streamline inspection efforts. Includes login credentials for all Linko named users - Allows inspectors to enter inspection details in the field using tablets. - Inspectors avoid entering the same information a second time, saving hours of data entry. - Inspectors may view inspection histories, attach pictures, and capture signatures - Copies of inspection forms may be emailed to facilities instantly. - Automatically schedules new inspections. - Requires use of an internet connected mobile computing device. (Tablet recommended) Device and cell service are not included with the software.</i> 2027-2028 Renewal	\$3,621.00		1.0	\$3,621.00
LKORDPUSR RDP User(s) <i>Recurring annual subscription(s) to Linko products via Remote desktop access.</i> 2027-2028 Renewal	\$0.00		3.0	\$0.00

Summary of Products & Services

Software Licenses (One-Time License Fees): \$0.00 USD
 Professional Services (One-Time Service Fees): \$0.00 USD
 Recurring Annual Fees (SaaS & SMA): \$88,183.00 USD

GRAND TOTAL: \$88,183.00 USD



AQUARIUS



AQUATIC COMPLIANCE PLATFORM



AQUATIC COMPLIANCE & OPERATIONS



LINKO



SEDARU



TOKAY



WIMS



WATERTRAX

Order Details

To proceed with a purchase, please sign this quote (preferably via DocuSign) and provide us with a Purchase Order (PO) so we can process your order and provide you with payment instructions. Please email your Purchase Order to tiffany.elliott@aquaticinformatics.com and please reference quote **00013866**.

Tiffany Elliott
tiffany.elliott@aquaticinformatics.com

Aquatic Informatics Inc.
1999 Broadway, Suite 830
Denver, CO 80202
FEIN: 47-2917533

Terms and Conditions

By signing this quote, you are agreeing to the Aquatic Informatics' Terms and Conditions (located at <https://aquaticinformatics.com/terms-conditions/>) and online Service Offering and Service Level Agreement (see links below). This agreement is made between the customer named above ("Subscriber") and Aquatic Informatics Inc., having an address at 1999 Broadway, Suite 830, Denver, CO 80202 ("Provider"), and sets forth the terms and conditions on which Aquatic Informatics will supply Products and Services to the customer.

All Aquatic Informatics Software, Except WIMS:

- [SaaS: Services Offering and Service Level Agreement](https://aquaticinformatics.com/saas-service-offering/)
<https://aquaticinformatics.com/saas-service-offering/>
- [On-Premise: Software License Agreement](https://aquaticinformatics.com/on-premise-software/)
<https://aquaticinformatics.com/on-premise-software/>

WIMS Software Only:

- [SaaS: WIMS Online Services Offering and Service Level Agreement](https://aquaticinformatics.com/wims-online-saas/)
<https://aquaticinformatics.com/wims-online-saas/>
- [On-Premise: WIMS On-Premise Software License Agreement](https://aquaticinformatics.com/wims-on-premise/)
<https://aquaticinformatics.com/wims-on-premise/>



Electronic Acceptance

Expiration Date: Must be signed by 30 Jun 2023

Subscriber: Greater New Haven WPCA

Subscriber Signature:

Per:

Name: Christopher Findley

Title:

Date:

Subscriber Details:

Phone: (203) 466-5277 ext. 274

Email: cfindley@gnhwpca.com

Company: Greater New Haven WPCA
345 East Shore Parkway
New Haven, Connecticut 06512
United States

Provider: Aquatic Informatics

Provider Signature:

Per:

Name:

Title:

Date:



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511
203.466.5280 p 203 772.1564 f www.gnhwpca.com


DATE: June 5, 2023
TO: Sidney J. Holbrook, Executive Director
FROM: Gary Zrelak, Director of Operations
RE: Task Order Recommendation
MLM Consulting LLC
Wastewater Residuals Consulting Services

Sid:

I request that the above-mentioned recommendation be added to the June 14, 2023 Board Meeting Agenda for resolution. This request is to provide the Authority with professional services as described in MLM Consulting Proposal dated September 28, 2022.

I recommend approval to extend the agreement performance period to June 30, 2024 at the agreed upon terms of \$75/hour for a total amount not to exceed **Seventy Thousand Dollars (\$ 70,000.00)**.

This project is funded 100% from the Authority's FY 2023-2024 Operating Budget.


Gary Zrelak
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration
Lou Criscuolo, Deputy Director of Finance and Administration
Tom Sgroi, Director of Engineering
Joseph Megale, Deputy Director of Operations

MLM Consulting

54 Breakheart Hill Road
West Greenwich, RI 02817

Agreement to Perform Consulting Services to Greater New Haven Water Pollution Control Authority

Date	Services Performed By:	Services Performed For:
September 28, 2022	MLM Consulting 54 Breakheart Hill Road West Greenwich, RI 02817	Greater New Haven Water Pollution Control Authority 260 East Street New Haven, CT 06511

This Statement of Work (SOW) and Consultant Services Agreement between the Greater New Haven Water Pollution Control Authority ("Client") and MLM Consulting ("Contractor"), effective October 3, 2022 (the "Agreement") is for expert consultant services related to the management of wastewater residuals. The SOW is based upon the parties' understandings and discussions at the time of entering into this Agreement.

This Agreement is entered into by and between Consultant and Client and is subject to the terms and conditions specified below. The Exhibits to this Agreement shall be deemed to be a part thereof.

The Greater New Haven Water Pollution Control Authority (GNHWPCA or "Authority") owns and operates the East Shore Water Pollution Abatement Facility (ESWPAF). The ESWPAF provides treatment in conformance with its NPDES permit issued by the CTDEEP. In performance of its obligations, solids are removed from the system and must be treated and disposed of via the Solids handling System. The GNHWPCA contracts operation of its Solids Handling System to a Synagro. Synagro has operated the facility for the past 26 years following an extensive renovation in 1996. The current term of the agreement expires in 2024 although there are several options for extensions. As part of their obligations, Synagro is executing several improvement projects. However, in order to ensure that the system can run reliably and efficiently for the next 20 years some capital improvements will need to be performed. It is in the GNHWPCA's best interest to determine the extent of the improvements required and ensure that the current projects are being performed in the best manner possible. It would also be prudent at this time prior to any renewals or extensions to review operating procedures and protocols prior to developing any new agreements so that revision to the agreements can be made, if required.

Period of Performance

The Services shall commence on October 11, 2022, and shall continue through April 9, 2023.



Engagement Resources

Michael M. Dyer

Consultant with over 30 years of hands on experience and management experience with Solids Handling Facilities
Class II Wastewater Operator in the State of Rhode Island.

Scope of Work

Consultant shall provide the Services and Deliverables as follows:

1. **Perform condition assessment on all equipment, controls, instrumentation**
 - a. Identify major or minor repairs needs
 - b. Asset condition Assessment including remaining asset life. The GHHWPCA will provide the defined template
2. **Prepare 20 year Capital Plan**
 - a. Work with Authority staff to prepare preliminary plan and preliminary cost estimate to extend reliable operation of all Solids Handling Assets to 2042
 - b. Work with Authority staff to prepare preliminary plan and cost estimate for any improvement that will provide more efficiency and better operations.
3. **Act as Owner's representative on on-going Capital projects**
 - a. Ensure work is being performed per the best interests of the Authority
 - b. Provide updates as to progress and schedule of work
 - c. Assist Synagro in resolving any issues that may arise
4. **Assist Synagro in revising O&M manual to include all processes**
 - a. Ensure all SOPS are accurate
5. **Assist Synagro in revising Outside Sludge Acceptance protocol**
 - a. Revise protocol to reflect requirements in MACT regulations
6. **Meetings Support**
 - a. Participate in any meetings to support solids handlings Plans and future subcontractor agreements
7. **Prepare Monthly Reports and Invoices which include:**
 - a. Total hours billed
 - b. Hours worked on each task
 - c. Monthly progress
 - d. Plans for the next period
8. **Other tasks as assigned**

Deliverable Materials

Deliverable requirements will be as directed by the Client based on the task defined in the SOW. There are no formal deliverables or work products defined in association with several of the tasks.

1. Condition Assessment
2. Draft 20 year Capital Plan
3. Monthly reports

Contractor Responsibilities

MTM Consulting will be responsible for all services provided to Client and shall be on-site of the Client's offices and facilities when providing the services; unless otherwise authorized, the services will be provided on a time and material basis as requested by Client pursuant to the terms and conditions of the Agreement.

Indemnity: Contractor agrees to fully indemnify, defend and hold harmless the Client, its officials, officers, directors, employees, agents, and customers from and against any and all claims, losses, liabilities, damages, demands, expenses, penalties, or costs (including reasonable attorneys' fees) arising out of or resulting from Contractor's performance or failure to perform under this Agreement or breach of these terms and conditions.

Licenses and Insurance: Contractor agrees to secure and maintain all licenses necessary or appropriate for Contractor's full performance under this Agreement and to purchase and maintain in full force and effect at its own cost and expense insurance coverage in the amounts and of the types set forth below:

Insurance	Minimum Limits of Liability
Comprehensive General Liability (Including Products Liability)	\$2,000,000 general aggregate \$1,000,000 per occurrence
Personal and Adv Injury	\$1,000,000 per occurrence

Contractor shall be solely responsible for the full amount of any deductible with respect to all insurance policies maintained by Contractor.

Compliance With Laws: Contractor warrants and represents that the furnishing of goods and/or performance of services pursuant to this Agreement shall be in accordance with the applicable standards, provision, and requirements of all federal, state and local laws, rules, regulations, executive orders or other ordinances.

Client Responsibilities

Client will provide a dedicated office desk and standard office materials for use by Consultant for the conduct of the services. Client will meet with Consultant periodically to review the scope of services, expectations and requested deliverables.

Fee Schedule

This engagement will be conducted on a Time & Materials basis. The total value for the Services pursuant to this SOW shall not exceed \$5,100 unless otherwise agreed to by both parties.

This figure is based on 468 hours of professional services. Consultant will provide services based on the following rate structure. Upon commencement of performance period, the Client and Consultant shall mutually agree on the hours to be worked each month.

Item Description	Hourly Rate	Number of Hours
Consulting Services	\$75	18 per week

Upon completion of this Performance Period, Consultant and Client will have the option to renew this agreement for an additional then stated number of hours at the then current hourly rate for those services identified.

Bill To Address	Client Project Manager	Client Cost Center
260 East Street, New Haven, CT 06511	Joseph Megale	Operations

Out-of-Pocket Expenses / Invoice Procedures

Client will be invoiced monthly for the consulting services and T&E expenses. Standard Consultant invoicing is assumed to be acceptable. Invoices are due upon receipt. Consultant services to be performed on-site.

Travel expenses are not reimbursable unless the Consultant is requested by the GNIWPCA to travel outside the GNIWPCA service area. All expenses must be pre-approved by the Authority's Director of Finance.

Terms of payment for each invoice are due upon receipt by Client of a proper invoice. Consultant shall provide Client with sufficient details to support its invoices, including time sheets for services performed and expense receipts and justifications for pre-authorized expenses, unless otherwise agreed to by the parties.

Completion Criteria

Consultant shall have fulfilled its obligations when any one of the following occurs:

- Consultant accomplishes the Consulting activities described within this SOW, including delivery to Client of the materials listed in the Section entitled "Deliverable Materials," and Client accepts such activities and materials without unreasonable objections.
- Consultant and/or Client has the right to cancel services or deliverables not yet provided with 10 business days advance written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Greater New Haven Water
Pollution Control Authority

Company Name

By:
Name:

Sidney Hallbrook

Title:

Executive Director

By:
Name:

Mike Madden

Title:

Principal



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511
203.466.5280 p 203.772.1564 f www.gnhwpca.com

DATE: June 5, 2023
TO: Sidney J. Holbrook, Executive Director
FROM: Gary Zrelak, Director of Operations
RE: **Vehicle Purchase Request**
Scranton Motors – GMC Sierra 1500 Truck

Sid:

I request that the above-mentioned recommendation be added to the June 14, 2023 Board Meeting Agenda for resolution.

The Operations Department requests the purchase of a new 2023 GMC Sierra Truck from Scranton Motors per the attached quotation dated May 22, 2023.

The amount of this purchase shall not exceed Forty-Nine Thousand Three Hundred Dollars (\$49,300.00). This project is funded 100% from the Authority's FY 2022-2023 Operating Budget.

Gary Zrelak
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration
Lou Criscuolo, Deputy Director of Finance and Administration
Tom Sgroi, Director of Engineering
Joseph Megale, Deputy Director of Operations

**Connect**[Update My Profile](#)
[Logout](#)**YOU CAN BUY FOR \$49,000.00 PLUS THE \$299.00 DOC FEE**

View Vehicle Build

This screen allows IVH users to view the initial build information on the selected VIN including option codes with descriptions (where available).

Vehicle Information

VIN: 1GTRUAED6PZ139018

Model: TK10753-2023 SIERRA 1500 DBL CAB 4WD

Service Contract: No

Branded Title: No

Warranty Block: No

PDI Status: Yes

Order Type: 50 - FLEET

Field Actions: [0 Open](#)

For this vehicle:

[View Vehicle Summary](#)[Service Contract](#)[Branded Title](#)[Warranty Block](#)[View Vehicle Build](#)[View Vehicle](#)[Component Summary](#)[View Vehicle](#)[Transaction History Detail](#)[View Vehicle Delivery Information](#)[Investigate Major Assembly History](#)

Vehicle Build

Model: TK10753 - 2023 SIERRA 1500 DBL CAB 4WD

Order Number: BRDHR2

Gross Vehicle Weight: 3,178

Build Date: 11/10/2022

Build Plant: Z

Option Codes

*IVH is not the definitive source of GM Vehicle RPO information and is intended for service reference only. Should there be any questions about the vehicle's original build or RPO information please refer to the original vehicle invoice or window sticker.

00J - VDS TRACKING CODE - EQUIPPED WITH DIAG MODULE DESIGN 2	08T - FRONT FASCIA ASSEMBLY ROW
1SA - 1SA EQUIPMENT GROUP:	1SZ - OPTION PACKAGE DISCOUNT
2ST - VAA/COMPONENT REL REAR SEAT	3ST - VAA/COMPONENT REL REAR SEAT
4AA - INTERIOR TRIM	4ST - VAA/COMPONENT REL REAR SEAT
5FC - VAA/COMPONENT REL FRONT CONSOLE	5ST - VAA/COMPONENT REL REAR SEAT
6LN - COMPONENT FRT LH COMPUTER SEL SUSP (6LN)	7LN - COMPONENT FRT RH COMPUTER SEL SUSP (7LN)
8AT - COMPONENT RR LH COMPUTER SEL SUSP (8AT)	9AT - COMPONENT RR RH COMPUTER SEL SUSP (9AT)
9L7 - UPFITTER SWITCHES (5) (CUSTOMER RESPONSIBLE FOR INSTALLATION)	A2S - 4-WAY DRIVER SEAT ADJUSTER
A60 - LOCKING TAILGATE	A68 - REAR 60/40 FOLDING BENCH SEAT
A7E - 4-WAY PASSENGER SEAT ADJUSTER	AED - POWER WINDOWS - FRONT PASS, EXPRESS DOWN
AEQ - POWER WINDOWS -REAR, EXPRESS DOWN	AKO - DEEP-TINTED GLASS
AL0 - SENSOR INDICATOR INFLATABLE	AQQ - REMOTE KEYLESS ENTRY
AU3 - POWER DOOR LOCKS	AVI - SEAT BELT ADJUSTABLE GUIDE LOOPS
AXG - POWER WINDOWS -FRONT DRIVER, EXPRESS UP/DOWN	AXK - VEHICLE TYPE TRUCK
AY0 - AIRBAGS	AZ3 - 40/20/40 BENCH SEAT
B0V - VEHICLE GM PROD WEEK 38	B1J - REAR WHEELHOUSE LINERS
BG9 - FULL FLOOR VINYL COVERING	BTM - PUSH BUTTON START
BWN - CORNER REAR STEP BUMPER	C49 - REAR-WINDOW DEFOGGER
C59 - REAR AIR VENTS	C5W - GVWR 7,000 LBS. (3,175 KG)
C67 - AIR CONDITIONING	CGN - SPRAY-ON BEDLINER

CTT - HITCH GUIDANCE	D72 - BLACK GRAINED DOOR HANDLES
DD8 - INSIDE RV AUTO-DIMMING MIRROR	DNS - EQUIPMENT-SUPPLIER INSTALLED
DPO - OUTSIDE TRAILERING MIRRORS, POWER ADJUSTABLE, HEATED, MANUAL FOLDING/EXTENDING	E2C - ORDER TO DELIVERY EXPEDITE TO CUSTOMER
E35 - PICKUP BOX INNER-STEEL	E63 - PICKUP BED
EF7 - COUNTRY UNITED STATES OF AMERICA (USA)	ENL - ENG CONTROL DISABLE START/STOP
F48 - CHASSIS DRIVE LINE-FOUR WHEEL DRIVE(4WD)	FJW - VEHICLE FUEL-GASOLINE E15
FLT - FLEET	FWI - PLANT CODE FT WAYNE, IN, USA
G80 - AUTO-LOCKING REAR DIFFERENTIAL	GAZ - SUMMIT WHITE
GEY - SHIP THRU FREIGHT (GROUND EFFECTS LTD)	GFF - TRIM PACKAGE - BASE
GU5 - REAR AXLE 3.23 RATIO	H1T - JET BLACK
IOR - GMC INFOTAINMENT SYSTEM W/ 7" DIAG. COLOR TOUCHSCREEN	J23 - ENGINEERING YEAR 2023
ADDITIONAL FEATURES FOR COMPATIBLE PHONES INCLUDE: BLUETOOTH AUDIO STREAMING VOICE COMMAND PASSTHROUGH TO PHONE, WIRED ANDROID AUTO & WIRED APPLE CARPLAY CAPABLE	
J61 - 4-WHEEL DISC BRAKES	JBP - BRAKE LINING WEAR INDICATOR
JL1 - TRAILER BRAKE CONTROLLER	K34 - CRUISE CONTROL
K47 - HEAVY-DUTY AIR FILTER	KC4 - EXTERNAL ENGINE OIL COOLER
KC5 - FRONT AUX 12V POWER OUTLET	KL9 - AUTOMATIC STOP/START
KNP - TRANSMISSION OIL COOLER	KW5 - 220-AMP ALTERNATOR
L84 - ENGINE: 5.3L ECOTEC3 V8 W/ DFM	MAH - MARKETING AREA NORTH AMERICA
MHT - TRANSMISSION: 10-SPEED AUTO	N33 - MANUAL TILT STEERING COLUMN
NB5 - SINGLE OUTLET EXHAUST	NE1 - 50-STATE EMISSIONS
NK5 - URETHANE STEERING WHEEL	NP0 - SINGLE SPEED TRANSFER CASE
NUC - EMISSION SYSTEM	NZZ - SKID PLATES
PDI - GMC PRO SAFETY	QDV - ALL TERRAIN TIRES
QK1 - STANDARD TAILGATE	QT2 - MANUAL TAILGATE
R6F - B-CODE ASSIGNMENT VOMS	R7B - VOMS TRACKING CODE
R7N - CREDIT - NOT EQUIPPED WITH STEERING COLUMN LOCK	RD6 - 17" PAINTED STEEL WHEELS
RM7 - STEEL SPARE WHEEL	RSR - REAR SEAT REMINDER
SAF - TIRE CARRIER LOCK	SU4 - AXLE FRT
SU8 - AXLE RR	T8Z - BUCKLE TO DRIVE
TDM - TEEN DRIVER MODE	TQ5 - INTELLIBEAM
U2J - DIGITAL AUDIO SYSTEM-S-BAND- NONE	U73 - ANTENNA
UBJ - USB PORTS ON I.P.	UDC - DRIVER INFORMATION CENTER, 3.5"
UE0 - ONSTAR DELETE	UE4 - FOLLOWING DISTANCE INDICATOR
UEU - FORWARD COLLISION ALERT	UHX - LANE KEEP ASSIST WITH LANE DEPARTURE WARNING
UHY - AUTOMATIC EMERGENCY BRAKING	UIR - INFOTAINMENT DISPLAY-NORMALLY BLACK COLOR (TFT) 7", WVGA 800X480P
UJN - TIRE PRESSURE MONITOR SYSTEM	UKJ - FRONT PEDESTRIAN BRAKING
UMN - SPEEDOMETER INST, MILES & KILO, MILES ODOMETER	UQF - 6 SPEAKER AUDIO
URC - FLEXRIDE MODE SWITCH	UVB - HD REAR VISION CAMERA
V46 - CHROME FRONT BUMPER	V76 - BLACK RECOVERY HOOKS
V8D - VEHICLE STATEMENT US	VJH - CHROME REAR BUMPER
VK3 - LICENSE PLATE KIT	VRF - VAA/COMPONENT
VRG - VAA/COMPONENT	VRH - VAA/COMPONENT COLUMN
VRK - VAA/COMPONENT	VRL - VAA/COMPONENT HORIZONTAL SUSPENSION
VRM - VAA/COMPONENT VERTICAL SUSPENSION	VRN - VAA/COMPONENT SUSPENSION

VRR - VAA/COMPONENT WHEELS
VT7 - OWNERS MANUAL ENGLISH LANGUAGE

VSX - LABEL TOWING
VTI - SHUTTERS-FRONT
GRILLE, ACTIVE,
WMX - VIN MODEL YEAR 2023

VYU - SNOW PLOW PREP PACKAGE * POWER FEED FOR ROOF
EMERGENCY LIGHT * 220-AMP ALTERNATOR * HEAVY-DUTY AIR FILTER *
SKID PLATES * HEAVY-DUTY FRONT SPRINGS

XCQ - SPARE TIRE

Z82 - TRAILERING PACKAGE

Z85 - STANDARD SUSPENSION PACKAGE

Z88 - MARKET BRAND GMC

ZLQ - FLEET CONVENIENCE PACKAGE * CRUISE CONTROL

Added Option Codes

Vehicle has no current record of SAIO codes.

Global Warranty Management: Site Map

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MEMORANDUM

DATE: June 5, 2023

TO: Sidney J. Holbrook

FROM: Gary Zrelak
Director of Operations

RE: Contract Award Recommendation
Project No. SSF 2022-06
Combo Jet/Vac Truck Purchase

Sid:

I request that the above-mentioned recommendation be added to the June 14, 2023, Board Meeting Agenda for resolution.

This project involves the purchase of a Combination Jet/Vac Truck and trade-in (sale) of the Authority's existing 2007 Jet/Vac Truck.

Bids were received for the above referenced project on Wednesday, May 31, 2023, and the lowest responsible Bidder was Bahr Sales, Inc. I recommend approval of award of purchase and sale to, Bahr Sales, Inc. for the net amount shown on the attached bid list summary of **\$499,327.65** plus a 5% contingency (**\$24,900**) for a total net amount not to exceed **\$524,227.65**.

The project is budgeted 100% from the Authority's Approved Capital Funds.

Gary Zrelak
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration
Lou Criscuolo, Deputy Director of Finance & Administration
Tom Sgroi, Director of Engineering
Joseph Megale, Deputy Director of Asset Management

GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
 Project: Combo JET/VAC Truck 2022
 Project No.: SSF 2022-06
 Bid Date: May 31st, 2023
 Bid Time: 10:00 a.m



BID TABULATION

Item No.	Description	Bahr Sales		C.N. Wood Company		Sanitary Equipment		Tri-County Contractors Supply	
		Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A	Jet/Vac Truck: Supply of a new Combo Jet/Vac Truck	\$539,327.65		\$559,000.00		\$600,000.00		\$519,997.00	
B	Trade-in Deductive Alternate: Trade-in of the GNHWPCA's 2007 Combo Jet/Vac Truck	(\$40,000.00)		(\$5,000.00)		(\$30,000.00)		(\$20,000.00)	
	Base Bid Total		\$499,327.65		\$554,000.00		\$570,000.00		\$499,997.00

NATIONAL PENSION CONSULTANTS, LLC

2435 ROUTE 6 BREWSTER, NY 10509
845-278-4700 FAX 845-278-2109

Sent Via Email – gvarca@gnhwpca.com

June 1, 2023

PERSONAL & CONFIDENTIAL

Mr. Gabriel Varca
Greater New Haven Water Pollution Control Authority
260 East Street
New Haven, CT 06511

RE: GNHWPCA Employee Savings Plan

Dear Mr. Varca:

Enclosed is the following documentation the amend the above-referenced Plan:

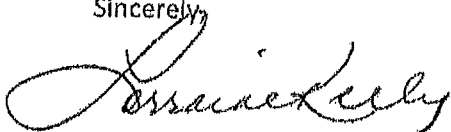
- **Consent Action of the Directors.** This resolution should be dated and signed.
- **Amendment.** This resolution should be dated and signed.

Please return a copy of the signed documents to us for our files.

Lastly, our invoice for the preparation of the documents was sent directly to Maria Troiano.

If you should have any questions, please do not hesitate to contact me.

Sincerely,



Lorraine Kelly
Principal

LK/fs

Enclosures

QUALIFIED PLAN DESIGN AND ADMINISTRATION

GNHWPCA EMPLOYEE SAVINGS PLAN

AMENDMENT

WHEREAS Greater New Haven Water Pollution Control Authority (the "Employer") maintains the GNHWPCA Employee Savings Plan (the "Plan") for the benefit of certain of its employees; and

WHEREAS, Pursuant to Section 8.01 of the Plan, the Employer desires to amend the Plan.

NOW, THEREFORE, the Plan is hereby amended as follows, effective as provided therein:

1. The following is added as Section 6.01 (c) of the Plan effective July 1, 2022, as provided therein:

A Participant may receive a distribution after attainment of age 59-1/2 from all of his accounts that are fully vested.

PLAN YEAR END: 06/30

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed this _____ day of _____, 2023.

**GREATER NEW HAVEN WATER POLLUTION
CONTROL AUTHORITY:**

Signature: _____

Print Name: _____

Title/Position: _____

**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
CONSENT ACTION OF THE DIRECTORS**

The following actions are hereby taken by the unanimous written consent of the directors of the Greater New Haven Water Pollution Control Authority (the "Employer") in lieu of a meeting of the directors.

With respect to the amendment of the GNHWPCA Employee Savings Plan (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved.

RESOLVED FURTHER: That the appropriate officers of the Employer be, and they hereby are, authorized and directed to execute said amendment on behalf of the Employer.

RESOLVED FURTHER: That the officers of the Employer be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2023.



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511

203.466.5280 p 203.772.1564 f www.gnhwpca.com

To: Director of Finance and Administration

From: Gary Zrelak, Director of Operations

Date: 06/05/23

Re: Operations - Capital Fund Transfer Request

Transfer Amount	Transfer From	Transfer To
\$60,000	02.0000.022.7603	02.0000.023.7574
	Roof Replacements	New Combo Truck
\$60,000	Total	

Explanation: This amount is required to cover the difference between the
Actual bids received for the Combo Truck and the budgeted amount.

Department Signature:

Approved by:

Director of Finance and Administration

Approved by:

Executive Director

Board Approval:

Date of Meeting

Notes:

All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors.



Greater New Haven Water Pollution Control Authority

345 East Shore Parkway New Haven, CT 06512 203 466 5281 p 203 466 5286 f www.gnhwpca.com

To: Director of Finance and Administration

From: Capital - Engineering

Date: 06/07/23

Re: Departmental Budget Transfer Request

Transfer Amount	Transfer From	Transfer To
\$250,000.00	02.0000.019.7605	02.0000.023.7508
	Boulevard Interceptor	Emergency Sewers
\$250,000.00	Total	

Explanation:

Transferred to secure funding for bypassing investigation, and point repair and preparation for lining in the Morris causeway area of New Haven

Department Signature:

Approved by:

Approved by:

Board Approval:

Director of Finance and Administration

Executive Director

Date of Meeting

Notes:

All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval

All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511

203.466.5280 p 203.772.1564 f www.gnhwpca.com

To: Director of Finance and Administration

From: Gary Zrelak, Director of Operations

Date: 06/08/23

Re: Operations - Operating Fund Transfer Request

Transfer Amount	Transfer From	Transfer To
\$12,000	01.1410.000.5010	01.1410.000.5015
	Regular Wages	Overtime Wages
	Plant	Plant
\$12,000	Total	

Explanation: Vacancies have caused increased overtime to cover shifts.

Department Signature:

Approved by:

Director of Finance and Administration

Approved by:

Executive Director

Board Approval:

June 14, 2023

Date of Meeting

Notes:

All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors.