



# Greater New Haven Water Pollution Control Authority

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**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, DECEMBER 13, 2023 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

**AGENDA**

1. Approval of minutes of November 8, 2023 – Regular Meeting.
2. Public participation relating to agenda items.
3. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver a Third Amendment to Second Amended and Restated Operating Agreement Between the Authority and New Haven Residuals, LP for operation and maintenance of the Authority's sludge incinerator.
4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Wells Thomas, LLC for administrative services relating to the Authority's Employee Savings Plan.
5. Consideration and approval of a resolution revising the collection policies in accordance with, and in furtherance of, the billing and collection procedures set forth in the Sewer Ordinance adopted August 1, 2005, as amended.
6. Executive summary and department updates and presentations.
7. Consideration and approval, as necessary, of any other new business of the Authority.
8. Call to the public.
9. Adjournment.

### Synagro/GNHWPCA Contract Extension – Key Updates

The existing operating agreement will be extended for a five-year period (“First Renewal Term”). Key updates/additions to include:

1. The Base and Excess Sludge Processing Fees will be updated to \$365 per dry ton (2025 dollars)
2. The Royalty Fee will be updated to \$60 per dry ton (2025 dollars)
3. Language will be added to reflect our agreement to work on a mutually acceptable 20-year amendment.
4. Language will be added to adjust for the dry tons of “recycle” sludge contributed by outside waste and dry tons of FOG inadvertently deposited into the system versus processed into a high-quality oil or grease.
5. Language will be added for Authority to pay a premium processing fee for any tons in excess of an annual average of 25 dtpd.
6. A list of “Critical 2025” and “Likely to be Required” projects (valued at approximately \$10M) will be finalized and the parties will share 50/50 in these costs.

### Comparison

	Item	Current	Proposed
1a	Base Fee \$/ton	\$399.44 (2023 Dollars)	\$365.00 (2025 Dollars)
1b	Excess Fee \$/ton	\$290 (Fixed)	\$365.00 (2025 Dollars)
	<i>Estimated Blended Fee \$/ton</i>	\$384	\$365
	<i>Base Tons Per Day</i>	18 dtpd	18 dtpd
	<i>Excess Tons Per Day (Estimated)</i>	4 dtpd	2 dtpd
	<i>Typical GNH DTPD</i>	22 dtpd	20 dtpd (after recycle deduct)
2.	Royalty Fee \$/ton	\$39.06 (2023 Dollars)	\$60.00 (2025 Dollars)
3.	Work on 20-Year Agreement	Eligible for one more 5-yr extension	Eligible for a 20-yr extension
4.	Recycle Deduct	N/A	Estimated @ ~ 2 dtpd
5.	Premium Fee >25 dtpd \$/ton	N/A	\$399.44 (2023 Dollars)
6a	2025 Capital Funding Commitment	N/A	\$5 Million (split 50/50)
6b	Additional Capital – 5yr Estimate	\$5 Million (split 50/50)	\$5 Million (split 50/50)

### **Key Benefits:**

- Anticipated to result in > \$400,000 per year savings in GNHWPCA sludge processing fees.
- Anticipated to result in > \$100,000 increase in Synagro Royalty Fee Deposits to Sinking Fund
- Includes minimum guaranteed capital investment in year 1 of the extension.

# Collections Policy

In an effort to stabilize sewer rates, GNHWPCA has implemented a ~~new~~-collections policy. Please review the following information to ensure timely posting of your payment and to avoid additional charges to your account.

- All sewer use bills are due and payable upon receipt.
- Please mail your payment with the bottom portion of your statement in the envelope provided. Please write your account number on your check and make payable to: GNHWPCA.
- Payments made by mail or at various payment locations usually require a minimum of five days to reach our office. Please allow sufficient time when making your payment.
- Bills not paid within 30 days will incur interest at the rate of 1.5% per month from the date billed.
- Failure to receive a bill does not waive the past due penalty.
- A charge of \$25.<sup>00</sup> will be applied to a customer's account for each payment returned by the bank for any reason.
- The GNHWPCA may, from time to time, in its evaluation of the timely posting of payments from a customer(s), require that a customer(s) provide a more secure form of payment including, but not limited to, certified check and cashier's check.
- Any unpaid sewer use charges will constitute a lien on the real estate and a charge against the owner. The lien will take precedence over all other liens and ~~encumbrances~~encumbrances except taxes and may be foreclosed upon in the same manner as a lien for taxes.
- If your account is delinquent, the past due portion is subject to legal action.
- The property owner is liable for the sewer use charge and all collection fees, costs, and legal fees associated with collecting the delinquent account.

For questions concerning your bill, please call the GNHWPCA Customer Service/Billing Department, between the hours of 8:30 AM and 4:00 PM, Monday through Friday, at 203-776-3570 or 203-776-3713.