



REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
WEDNESDAY, JANUARY 10, 2024 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

AGENDA

1. Approval of minutes of December 13, 2023 – Regular Meeting.
2. Public participation relating to agenda items.
- 3A. Election of Chairman of the Board.
- 3B. Election of Vice Chairman of the Board.
- 3C. Appointment of Treasurer.
- 3D. Appointment of Secretary.
4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with O'Neil Accounting & Consulting, LLC for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$35,000.00.
5. Consideration and approval of a certain Departmental Budget Transfer Request.
6. Executive Session pursuant to Section 1-200(6)(A) and Section 1-225(f) of the General Statutes of Connecticut for the purpose of discussing the appointment, employment, performance, and/or evaluation of the Executive Director, Sidney J. Holbrook.
7. Consideration and approval of a resolution authorizing the Chairman of the Board of Directors to negotiate, execute and deliver a letter agreement extending the employment term for an additional two-year period beyond the current Termination Date (as defined in the Employment Agreement with Sidney J. Holbrook) and increasing the salary provided for under the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority.
8. Executive summary and department updates and presentations.

9. Consideration and approval, as necessary, of any other new business of the Authority.
10. Call to the public.
11. Adjournment.



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511
203.466.5280 p 203.772.1564 f www.gnhwpca.com

To: Director of Finance and Administration

From: Gary Zrelak

Date: 1/3/2024

Re: Operations - Operating Fund Transfer Request

Transfer Amount	Transfer From	Transfer To
\$13,250	01.1400.000.5685	01.1400.000.5694
	Eng, Surveying & Architect Svc	Other Contractual Svc
\$13,250	Total	

Explanation: Transfer to cover budget shortfall for flow monitoring services provided by CSL
Services. Task Order for professional services related to flow and rain monitoring and data collection with
respect to the CSO outfalls approved April 2023 NTX \$234,175 (budgeted amount \$221,100).

Department Signature:

Approved by:

Director of Finance and Administration

Approved by:

Executive Director

Board Approval:

Date of Meeting

Notes:

All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors.