



*"PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR'S MEETING"*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, JANUARY 10, 2024, 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

The regular meeting of the Greater New Haven Water Pollution Control Authority was held January 10, 2024, at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Chairman Williams called the meeting to order at 6:00 P.M.

Roll Call

Director's present: Director Joyce Alton, New Haven  
Director Elaine Braffman, New Haven  
Director Salvatore DeCola, New Haven  
Chairman Cayton Williams, New Haven  
Director Kenneth Dagliere, East Haven  
Director Raymond Pompano, via teleconference  
Vice Chairman Stephen Mongillo, Hamden  
Director Russell Cye, Hamden, via teleconference  
Director Jeffrey Ginzberg, Woodbridge, via teleconference

Also present: Sidney J. Holbrook, Executive Director, via teleconference  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Thomas Sgroi, Director of Engineering  
Mario Ricozzi, Manager of Design, CSO, LTCP  
Glenn Santoro, Esq., Robinson & Cole, LLP  
Deborah L. Torre, Secretary

1. Approval of minutes of December 13, 2023 – Regular Meeting.

Director DeCola made the following motion:

**RESOLVED:** That the minutes of the December 13, 2023, Regular

Meeting of the Board of Directors of the Authority are hereby adopted and

approved in the form attached hereto as the Exhibit to Agenda Item #1, and any

such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director Alton seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Pompano  
Williams

2. Public participation relating to agenda items.

**No public present.**

- 3A. Election of Chairman of the Board.

Chairman Williams opens the floor for nomination of Chairman.

Director DeCola nominates Stephen Mongillo for Chairman.

Close nomination...

Director Alton made the following motion:

**RESOLVED:** That, pursuant to Section 2.8 of the Bylaws, Stephen Mongillo is hereby elected the Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws

Director DeCola seconded the motion.

All in favor.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Pompano  
Williams

3B. Election of Vice Chairman of the Board.

Chairman Williams opens the floor for nominations for Vice Chairman.

Director DeCola nominates Clayton Williams for Vice Chairman.

Close nomination.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 2.9 of the Bylaws, Clayton Williams is hereby elected the Vice Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws

Director Braffman seconded the motion.

All in favor.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton

Braffman

Cyr

Dagliere

DeCola

Ginzberg

Pompano

Williams

3C. Appointment of Treasurer.

Vice Chairman Williams opens the appointment for Treasurer.

Director DeCola made a motion to appoint Gabriel Varca for Treasurer.

Director Dagliere seconded the motion.

Vice Chairman Williams calls for a vote.

All in favor of Gabriel Varca for Treasurer.

Motion carries.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Gabriel Varca is hereby appointed as Treasurer to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws.

Director Braffman seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Pompano  
Williams

3D. Appointment of Secretary.

Vice Chairman Williams opens the appointment for Secretary.

Director DeCola made the motion to appoint Deborah L. Torre for Secretary.

Director Braffman seconded the motion.

Vice Chairman Williams calls for a vote.

All in favor for Deborah L. Torre for Secretary.

Motion carries.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Deborah L.

Torre, the Executive Assistant to the Executive Director, is hereby appointed as

Secretary to serve until a successor is chosen and qualified or as otherwise.

provided by the Bylaws.

Director Braffman seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Pompano  
Williams

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with O'Neil

Accounting & Consulting, LLC for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$35,000.00.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with O'Neil Accounting & Consulting, LLC to provide services relating to the preparation of a Cost of Service Study, as further described in the Exhibit to Agenda Item #4, in an aggregate amount not to exceed \$35,000.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

The Finance Director explains this is the first step in the budget process. It is done every year. This is a required report to oversee the budget process and the results.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Pompano  
Williams

5. Consideration and approval of a certain Departmental Budget Transfer Request.

Director DeCola made the following motion:

**RESOLVED:** That the Departmental Budget Transfer Request, as described in the Exhibit to Agenda Item #5, is hereby approved.

Director Dagliere seconded the motion.

The transfer is to cover a budget shortfall for flow monitoring services provided by CSL Services. Task Order for professional services related to flow and rain monitoring and data collected for the CSO outfalls.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Pompano  
Williams

**Chairman Mongillo arrives at 6:08 P.M.**

6. Executive Session pursuant to Section 1-200(6)(A) and Section 1-225(f) of the General Statutes of Connecticut for the purpose of discussing the appointment, employment, performance, and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 1-200(6)(A) and Section 1-225(f) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board of Directors present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the appointment, employment, performance, and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director Braffman seconded the motion.

All in favor

. At 6:17 P.M. Chairman Mongillo made a motion on public record to come out of Executive Session.

All in favor of coming out of Executive Session.

**No Votes Taken**

7. Consideration and approval of a resolution authorizing the Chairman of the Board of Directors to negotiate, execute and deliver a letter agreement extending the employment term for an additional two-year period beyond the current Termination Date (as defined in the Employment Agreement with Sidney J.

Holbrook) and increasing the salary provided for under the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority.

Director DeCola made the following motion:

**RESOLVED:** That the letter agreement extending the employment term for an additional two-year period beyond the current Termination Date (as defined in the Employment Agreement with Sidney J. Holbrook) and increasing the salary provided for under the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority, as described in the Exhibit to Agenda Item #7, is hereby approved, and the Chairman of the Board of Directors, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such letter agreement and any and all reasonable and necessary documents in furtherance thereof.

Vice Chairman Williams seconded the motion.

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

8. Executive summary and department updates and presentations.

Executive Director Sidney J. Holbrook thanks the board for their continued confidence and support in him and for extending his employment contract. It is a sign of the board's appreciation of him for the job that he is doing, and he is grateful.

He also congratulates Chairman Mongillo and Vice Chairman Williams for their elections to the board and the appointment of the Treasurer and Secretary to the board.

- Monthly Financial Report
- Monthly Operations Report
- Monthly Engineering Report
- Distribution of Coats

9. Consideration and approval, as necessary, of any other new business of the Authority.

**No new business.**

10. Call to the public.

**No public present.**

11. Adjournment.

There being no further business a motion was made by Vice Chairman Williams seconded by Director DeCola and the motion passed unanimously. The meeting was adjourned at 6:40 P.M.

Respectfully submitted.

Deborah L. Torre  
Secretary