



*“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, MARCH 13, 2024 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

The regular meeting of the Greater New Haven Water Pollution Control Authority was held March 13, 2024, at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

**Roll Call**

Director’s present: Director Joyce Alton, New Haven, via teleconference  
Director Elaine Braffman, New Haven  
Vice Chairman Clayton Williams, New Haven  
Director Kenneth Dagliere, East Haven  
Director Raymond Pompano, East haven, via teleconference  
Chairman Stephen Mongillo, Hamden  
Director Russell Cyr, Hamden, via teleconference

Director’s absent: Director Salvatore DeCola, New Haven  
Director Jeffrey Ginzberg, Woodbridge

Also present: Gabriele Varca, Treasurer  
Gary Zrelak, Director of Operations  
Thomas Sgroi, Director of Engineering  
Louis Criscuolo, Deputy Director of Finance  
Ernie Williams, IT Project Manager  
Glenn Santoro, Esq., Robinson & Cole, LLP  
Deborah L. Torre, Secretary

Also absent: Sidne y J. Holbrook, Executive Director

1. Approval of minutes of February 14, 2024 – Regular Meeting.

Vice Chairman Williams made the following motion:

**RESOLVED:** That the minutes of the February 14, 2024 Regular Meeting of

the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, and any such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director Dagliere seconded the motion.

Voice Vote: Unanimous'

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

2. Public participation relating to agenda items.

**No public present.**

3. Consideration and approval of a resolution approving an increase of the not-to-exceed amount of \$1,500,000 for the emergency procurement of contractors to facilitate the rehabilitation and replacement of approximately 1600 linear feet of ductile iron pipe, as approved by the Board on December 13, 2023, by \$465,000, for a new not-to-exceed amount of \$1,965,000.

Vice Chairman Williams made the following motion:

**RESOLVED:** That the resolution approving an increase of the not-to-exceed amount of \$1,500,000 for the emergency procurement of contractors to facilitate the rehabilitation and replacement of approximately 1600 linear feet of ductile iron pipe, as approved by the Board on December 13, 2023, by \$465,000, for a new not-to-exceed amount of \$1,965,000, is hereby approved and the agreement with each of (i) National Water Main Cleaning Company for an additional amount of \$195,000 for a new not to exceed amount of \$545,000 ; and (ii) Laydon Construction for an additional amount of \$270,000 for a new not-to-exceed amount of \$1,420,000 and, as to Laydon Construction, expended for

project access and open trench replacement of approximately 300 linear feet of pipe, all as further described in the Exhibit to Agenda Item #3, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreements and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Emergency Procurement for the rehabilitation and replacement of ductile pipe. Additional funds requested resolve all costs for the project performed under emergency conditions.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver a task order with AECOM Technical Services, Inc. for architectural and engineering services relating to the final design of an upgrade to the wastewater laboratory at the East Shore Water Pollution Abatement Facility, for an aggregate amount not to exceed \$225,000.

Director Alton made the following motion:

**RESOLVED:** That the task order with AECOM Technical Services, Inc. for architectural and engineering services relating to the final design of an upgrade to the wastewater laboratory at the East Shore Water Pollution Abatement Facility, for an aggregate amount not to exceed \$225,000, as further

described in the Exhibit to

Agenda Item #4, is hereby approved, and the Executive Director, Sidney J.

Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such task order and any and all reasonable and necessary documents in furtherance thereof.

Director Pompano seconded the motion.

Task Order for the final design of an upgrade to the wastewater laboratory at the East Shore Water Pollution Abatement Facility.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

5. Consideration and approval of a resolution approving a task order to increase the not-to-exceed amount of \$88,252.27 of the task order with Christopher Williams Architects LLC for professional services relating to the East Shore Water Pollution Abatement Facility Collections Maintenance Facility, as approved by the Board on December 14, 2022, by \$31,505.92, for a new not-to-exceed amount of \$119,758.19.

Director Dagliere made the following motion:

**RESOLVED:** That the task order to increase the not-to-exceed amount of \$88,252.27 of the task order with Christopher Williams Architects LLC for professional services relating to the East Shore Water Pollution Abatement Facility Collections Maintenance Facility, as approved by the Board on December 14, 2022, by \$31,505.92, for a new not-to-exceed amount of \$119,758.19, as

further described in the Exhibit to Agenda Item #5, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such task order and any and all reasonable and necessary documents in furtherance thereof.

Director Braffman seconded the motion.

Task Order increase with Christopher Williams Architects LLC for construction services related to the East Shore Water Pollution Abatement Facility Collections Maintenance Facility.

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver (i) an agreement with National Water Main Cleaning Company, for an aggregate amount not to exceed \$3,387,129, and (ii) a task order with Brown and Caldwell, for an aggregate amount not to exceed \$380,945, both being related to Project No. CWF 2019-02, Infiltration and Inflow Improvements – Woodbridge Areas 2 and 2A and East Haven Areas 15, 18 and 23, and each of said agreement and task order being subject to grant and loan funding approval by the State of Connecticut Department of Energy and Environmental Protection.

Vice Chairman Williams made the following motion:

**RESOLVED:** That (i) the agreement with National Water Main Cleaning Company for construction services, for an aggregate amount not to exceed \$3,387,129, which amount includes a 10% contingency, and (ii) the task order with Brown and Caldwell for construction phase services, for an aggregate

amount not to exceed \$380,945, which amount includes a 10% contingency, both being related to Project No. CWF 2019-02, Infiltration and Inflow Improvements – Woodbridge Areas 2 and 2A and East Haven Areas 15, 18 and 23, and each of said agreement and task order being subject to grant and loan funding approval by the State of Connecticut Department of Energy and Environmental Protection, as further described in the Exhibit to Agenda Item #6, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and such task order and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

This is a Clean Water Fund Project for the infiltration and inflow improvements Woodbridge Area 2 and 2A and East Haven Areas 15, 18, and 23. The project involves installation of approximately 24,000 linear feet of cured in place piping and the rehabilitation of approximately 328 manholes.

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

7. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver (i) an agreement with Laydon Industries for on-call professional services, for an aggregate amount not to exceed \$582,000, and (ii) an agreement with National Water Main Cleaning Company for professional services, for an aggregate amount not to exceed \$2,949,000, both being related to Project No. SSR 2024-01, 2024 Collection System Assessment and Rehabilitation and CIPP Lining Rehabilitation, for a combined aggregate amount not to exceed \$3,531,000.

Director Braffman made the following motion:

**RESOLVED:** That (i) the agreement with Laydon Industries for on-call professional services, for an aggregate amount not to exceed \$582,000, and (ii) the agreement with National Water Main Cleaning Company for professional services, for an aggregate amount not to exceed \$2,949,000, both being related to Project No. SSR 2024-01, 2024 Collection System Assessment and Rehabilitation and CIPP Lining Rehabilitation, for a combined aggregate amount not to exceed \$3,531,000, as further described in the Exhibit to Agenda Item #7, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreements and any and all reasonable and necessary documents in furtherance thereof..

Director Dagliere seconded the motion.

Lining Project Collection System Assessment and Rehabilitation and CIPP Lining Rehabilitation

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

8. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver (i) the Purchase Agreement with The Annex Young Men's Association, Incorporated relating to the purchase by the Authority of that certain real property located at 560 Woodward Avenue, New Haven (a/k/a 554 Woodward Avenue), for an amount not to exceed \$750,000, and (2) the Lease Agreement with The Annex Young Men's Association, Incorporated relating to said real property.

Director Braffman made the following motion:

**RESOLVED:** That (i) the Purchase Agreement with The Annex Young Men's Association, Incorporated relating to the purchase by the Authority of that certain real property located at 560 Woodward Avenue, New Haven, Connecticut (a/k/a 554 Woodward Avenue), for an amount not to exceed \$750,000, and (ii) the Lease Agreement with The Annex Young Men's Association relating to said real property, as further described in the Exhibit to Agenda Item #8, are hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver each of the Purchase Agreement and Lease Agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Dagliere seconded the motion.

Purchase Agreement with The Annex Young Men's Association Incorporated for the purchase of this property located at 560 Woodward Avenue, New Haven, Connecticut by the Authority (.a/k/a 554 Woodward Avenue).

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

9. Consideration and approval of a certain Departmental Budget Transfer Request.

Director Braffman made the following motion:

**RESOLVED:** That the Departmental Budget Transfer Request, as described in the Exhibit to Agenda Item #9, is hereby approved.

Director Alton seconded the motion.

Budget transfer to fund part-time position in lieu of full-time position through June 30, 2024.



Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

10. **Executive Session pursuant to Sections 1-200(6)(E) and 1-210(b)(9) of the General Statutes of Connecticut, for the purpose of discussing records, reports and statements of strategy or negotiations with respect to collective bargaining.**

Chairman Mongillo called for a motion to go into Executive Session.

Vice Chairman Williams moves motion to go into Executive Session.

Director Dagliere seconded the motion,

Vote to go into Executive Session.

All in Favor.

AT 6:53 P.M. Chairman Mongillo calls for a motion to end Executive Session.

Included in Executive Session were Board of Directors, Deputy Director of Finance and Directors of Operations and Engineering.

**No votes were taken.**

All in favor to come out of Executive Session.

Voice Vote; Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

11. Executive summary and department updates and presentations.
- Monthly Financial Report
  - Monthly Operations Report

- Monthly Engineering Report

12. Consideration and approval, as necessary, of any other new business of the Authority.

**New business.**

Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook to approve agreement with A. Troiano Landscaping LLC for grounds keeping services to be entered into with New Haven Residuals, LP.

Vice Chairman Williams made the following motion:

**RESOLVED:** That the agreement with A. Troiano Landscaping LLC for grounds keeping services, in an amount not to exceed \$56,038.00, as further described in the Exhibit to Agenda Item #12, and its award by negotiation determined to be in the best interest of the Authority, is hereby approved by a two-thirds vote of the entire Board in accordance with the Purchasing Policy and Bylaws of the Authority, with such agreement to be entered into with New Haven Residuals, LP as a pass-through cost to the Authority pursuant to that certain Maintenance Services Agreement by and between the Authority and New Haven Residuals, LP.

Director Braffman seconded the motion.

Voice Vote; Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Dagliere  
Mongillo  
Pompano  
Williams

13. Call to the public.

**No public present**

14. Adjournment.

There being no further business a motion was made by Director Dagliere seconded by Director Alton and the motion passed unanimously. The meeting was adjourned at 7:00 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary