



Greater New Haven Water Pollution Control Authority

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“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”

REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
WEDNESDAY, APRIL 10, 2024 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

The regular meeting of the Greater New Haven Water Pollution Control Authority was held April 10, 2024 at the GNHWPCA offices, 260 East Street, New Haven, CT in order to transact the following:

Vice Chairman Williams called the meeting to order at 6:00 P.M.

Roll Call

Directors present: Director Joyce Alton, New Haven, via teleconference
Director Elaine Braffman, New Haven
Director Salvatore DeCola, New Haven
Vice Chairman Clayton Williams, New Haven
Director Kenneth Dagliere, East Haven
Director Raymond Pompano, East Haven, via teleconference
Director Russell Cyr, Hamden
Director Jeffrey Ginzberg, Woodbridge, via teleconference

Director absent: Chairman Stephen Mongillo

Also present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Louis Criscuolo, Deputy Director of Finance
Glenn Santoro, Esq., Robinson & Cole, via teleconference
Deborah L. Torre, Secretary

1. Approval of minutes of March 10, 2024 – Regular Meeting.

Director DeCola made the following motion:

RESOLVED: That the minutes of the March 10, 2024 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the

form attached hereto as the Exhibit to Agenda Item #1, and any such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director Cyr seconded the motion.

Voice Vote: Unanimous

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Braffman		
Cyr		
Dagliere		
DeCola		
Ginzberg		
Pompano		
Williams		

2. Public participation relating to agenda items.

No public present.

3. Submission of Authority's Cost of Service Study; Annual Budget consisting of next fiscal year's projected expenditures and recommended user rates and charges and a proposed Annual Capital Budget for the next fiscal year; an annual update to the Five-Year Capital Improvement Plan; and the impact of the Annual Budget on the next fiscal year's projected expenditures and revenues and user rates and charges.

Expenditure totaled \$1.39 million, 3% over the prior year. The Cost of Service had a 2.4 % increase in ccf's. The minimum yearly bill will be \$385.20 (\$1.05 per day), reflecting a small increase. The new ccf rate will be \$5.22.

All Board members are in receipt of the new budget and Cost of Service Study. Budget workshop meetings for the board members will be scheduled to discuss the Cost of Service Study, the Annual Budget and the Capital Improvement Plan.

No votes taken.

4. Consideration and approval of a resolution scheduling a public hearing for Wednesday, May 8, 2024, at 5:45 p.m. at the Greater New Haven Water Pollution Control Authority, 260 East Street, New Haven, Connecticut regarding the Authority's Annual Budget and recommended user rates and charges.

Director DeCola made the following motion:

RESOLVED: That a public hearing shall be held on Wednesday, May 8, 2024 at 5:45 p.m. at the Greater New Haven Water Pollution Control Authority, 260 East Street, New Haven, Connecticut regarding the Authority's Annual Budget and recommended user rates and charges.

Director Alton seconded the motion.

A public hearing has been scheduled for May 8, 2024, at 5:45 before the regularly scheduled May 8, 2024 board meeting at 6:00 P.M.

Voice Vote: Unanimous

AYES

NAYES

ABSENTIONS

Alton
Braffman
Cyr
Dagliere
DeCola
Ginzberg
Pompano
Williams

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with Duke's Root Control, Inc. for CCTV and condition assessment services of approximately 300 manholes, including traffic protection, prioritized by the GNHWPCA CMOM Program, for an aggregate amount not to exceed \$75,000.

Director DeCola made the following motion:

RESOLVED: That the agreement with Duke's Root Control, Inc. for CCTV and condition assessment services of approximately 300 manholes, including traffic protection, prioritized by the GNHWPCA CMOM Program, as further described in the Exhibit to Agenda Item #5, in an amount not to exceed \$50,000 plus an estimated cost of \$25,000 for City Police traffic protection to be billed hourly, for an aggregate amount of \$75,000, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered

and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all

reasonable and necessary documents in furtherance thereof.

Director Braffman seconded the motion.

This is an Agreement with Duke;s Root Control to perform CCTV and condition assessment of approximately 320 manholes as part of the Capacity, Management, Operations and Maintenance (CMOM) program, including Inspection and consulting services. This is done every year.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
Dagliere
DeCola
Ginzberg
Pompano
Williams

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver a task order with Brown and Caldwell for professional services relating to the East Shore Water Pollution Abatement Facility Administrative Building, for an aggregate amount not to exceed \$96,331.

Director DeCola made the following motion:

RESOLVED: That the task order with Brown and Caldwell for professional services relating to the East Shore Water Pollution Abatement Facility Administrative Building, for an aggregate amount not to exceed \$96,331, as further described in the Exhibit to Agenda Item #6, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such task order and any and all

reasonable and necessary documents in furtherance thereof.

Director Dagliere seconded the motion.

This is a task order with Brown and Caldwell for professional services to scan the East Shore Water Pollution Abatement Facility (ESWPAF) to update drawings as-built drawings , so they are more accurate and up to date, delivering 3-D models and point clouds,

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
Dagliere
DeCola
Ginzberg
Pompano
Williams

7. Consideration and approval of a certain Departmental Budget Transfer Request.

Director DeCola made the following motion:

RESOLVED: That the Departmental Budget Transfer Request, as described in the Exhibit to Agenda Item #7, is hereby approved.

Director Cyr seconded the motion.

The budget transfer is to cover pay out of Sick/Vacation time due to retirement.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
Dagliere
DeCola
Ginzberg
Pompano
Williams

8. **Executive Session pursuant to Sections 1-200(6)(E) and 1-210(b)(9) of the General Statutes of Connecticut, for the purpose of discussing records, reports and statements of strategy or negotiations with respect to collective bargaining.**

Vice Chairman Williams made the following motion:

RESOLVED: That, pursuant to Sections 1-200(6)(E) and 1-210(b)(9) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing records, reports and statements of strategy or negotiations with respect to collective bargaining.

Vice Chairman Williams called for a motion to go into Executive Session.

Director DeCola moves motion to go into Executive Session.

Director Cyr seconded the motion.

Vote to go into Executive Session.

All in favor.

At 6:31P.M. Vice Chairman Williams calls for a motion to end Executive Session.

Included in the Executive Session were the Board of Directors, Executive Director, Finance Director, Deputy Director of Finance and Directors of Operations and Engineering.

No votes were taken.

All in favor to come out of Executive Session.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
Dagliere
DeCola
Ginzberg
Pompano
Williams

9. Executive summary and department updates and presentations.
 - Monthly Financial Report
 - Monthly Operations Report
 - Monthly Engineering Report

Vice Chairman Williams welcomes the Executive Director back after recovery from his surgery.

The Executive Director thanked the whole staff for their support after his surgery.

He also thanked the Finance Department for the hard work they do to get the budget in place, to keep the rates down with a minimal increase.

10. Consideration and approval, as necessary, of any other new business of the Authority.

No new business.

11. Call to the public.

No public present.

12. Adjournment.

There being no further business a motion was made by Director DeCola seconded by Director Dagliere and the Motion passed unanimously. The meeting was adjourned at 6:45 P.M.

Respectfully submitted,

Deborah L. Torre
Secretary