



Greater New Haven Water Pollution Control Authority

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“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”

**REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
WEDNESDAY, MAY 8, 2024 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT**

***Public Hearing at 5:45 P.M. regarding the Authority’s Annual Budget and
Recommend User Rates and Charges***

Chairman Mongillo called the Public Hearing to order at 5:45 P.M.

No public present.

Charman Mongillo closed the Public Hearing on the Annual Budget and Recommended User Rates and Charges at 6:00 P.M.

The regular meeting of the Greater New Haven Water Pollution Control Authority was held May 8, 2024, at the GNHWPCA offices at 260 East Street, New Haven, CT in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call

- Director’s present: Director Joyce Alton, New Haven
Director Elaine Braffman, New Haven
Director Salvatore DeCola, New Haven
Vice Chairman Clayton Williams, New Haven
Director Raymond Pompano, East Haven, via teleconference
Chairman Stephen Mongillo, Hamden
Director Russell Cyr, Hamden
Director Jeffrey Ginzberg, Woodbridge
- Director absent: Director Kenneth Dagliere, East Haven

- Also present: Sidney J. Holbrook, Executive Director
Gabriel Varca, Treasurer, via teleconference
Gary Zrelak, Director of Operations
Thomas Sgroi, Director of Engineering
Ernie Williams, IT Manager
Glenn Santoro, Esq., Robinson & Cole

Deborah L. Torre, Secretary

1. Approval of minutes of April 10, 2024 – Regular Meeting.

Director Braffman made the following motion:

RESOLVED: That the minutes of the April 10, 2024 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, and any such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director Cyr seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
Ginzberg
Mongillo
Pompano
Williams

2. Public participation relating to agenda items.

No public present.

3. Consideration and approval of a resolution adopting the Authority's Cost of Service Study, the Fiscal Year 2025 Annual Budget, the Proposed Sewer User Charges, the Annual Capital Budget and the annual update to the Five Year Capital Improvement Plan.

Director Alton made the following motion:

RESOLVED: That, pursuant to Section 7.4 of the Bylaws, by a two-thirds vote of the entire Board, the Authority's Cost of Service Study, the Annual Budget consisting of the next fiscal year's projected expenditures and recommended user rates and charges and the Annual Capital Budget for the upcoming fiscal year; an annual update to the Five Year Capital Improvement Plan; and the impact of the Annual Budget on the next fiscal year's projected expenditures and

revenues and user rates and charges, all as attached hereto as the Exhibit to Agenda Item #3, are hereby adopted.

Director Pompano seconded the motion.

The Finance Director gave an overview of the proposed budget. Expenditure for FY 2024-2025 total \$47,307,995.00, the new ccf rate will be \$5.22 per ccf and increase of .12 cents per ccf or 2.4% of the 2024 rate of \$5.10. Billable consumption is estimated at 7,8000,000 ccf's. The minimum residential bill would be \$96.30 per quarter and the average residential bill would be \$148.50 per quarter. Administrative Fee will remain the same at \$18.00 a quarter and the Elderly Credit will also remain at \$18.00 a quarter, the same as last year.

Chairman Mongillo thanked the Finance Director and Deputy Finance Director for meeting with the board members and providing a workshop to go over the proposed budget.

Vice Chairman Williams thanks the Finance Director and the entire staff for a great job putting the budget together.

Voice Vote: Unanimous

AYES

Alton
Braffman
Cyr
Ginzberg
Mongillo
Pompano
Williams

NAYES

ABSTENTIONS

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with RSM US LLP for auditing services for the fiscal year ending June 30, 2024, for an amount not to exceed \$95,000.00.

Vice Chairman Williams made the following motion:

RESOLVED: That the agreement with RSM US LLP for auditing services for the fiscal year ending June 30, 2024, for an amount not to exceed \$95,000.00, as further described in the Exhibit to Agenda Item #4, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate,

execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof

Director Cyr seconded the motion.

Every May, approval is needed for the appointment of the auditors that will be involved in the Authority's financial review, this is for fiscal year ending June 30, 2024. The GNHWPCA is obligated to do this and it is required that the State of CT, Office of Policy and Management is notified that RSM US LLP will be the auditor for the fiscal year.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
Ginzberg
Mongillo
Pompano
Williams

5. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with BCN Telecom, Inc. and Crown Castle Fiber LLC for internet fiber and telephony services for a 36-month term, for an aggregate amount not to exceed \$128,062.00.

Director Braffman made the following motion:

RESOLVED: That the agreement with BCN Telecom, Inc. and Crown Castle Fiber LLC for internet fiber and telephony services for a 36-month term, for an aggregate amount not to exceed \$128,062.00, as further described in the Exhibit to Agenda Item #5, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such an agreement. and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

An agreement with BCN Telecon, Inc and Crown Castle Fiber LLC for internet fiber and telephony services. This would replace our WAN services and supplement our existing dedicated fiber which runs between 260 East Street and the ESWPAF, providing more band width at a savings of \$900.00 a month.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
Ginzberg
Mongillo
Pompano
Williams

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute a change order to the agreement with Cerilli Construction LLC for the sanitary sewer manhole cover raising, extending the term of such agreement to June 30, 2025.

Director Braffman made the following motion:

RESOLVED: That the change order to the agreement with Cerilli Construction LLC, for the sanitary sewer manhole cover raising, extending the term of such agreement to June 30, 2025, as further described in the Exhibit to Agenda Item #6, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such change order and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.

Sanitary sewer manhole cover raising contract extension, contractor agreed to maintain the unit prices submitted under the original contract.

Director Salvatore DeCola arrives at 6:14 PM.

Voice Vote: Unanimous

AYES

Alton
Braffman
Cyr
DeCola
Ginzberg
Mongillo
Pompano
Williams

NAYES

ABSTENTIONS

7. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver a task order with CSL Services, Inc. for professional services relating to flow and rain monitoring and data collection with respect to the Combined Sewer Overflow (CSO) outfalls, for an aggregate amount not to exceed \$234,175.20.

Director DeCola made the following motion:

RESOLVED: That the task order with CSL Services, Inc. for professional services relating to flow and rain monitoring and data collection with respect to the Combined Sewer Overflow (CSO) outfalls, for an aggregate amount not to exceed \$234,175.20, as further described in the Exhibit to Agenda Item #7, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such task order and any and all reasonable and necessary documents in furtherance thereof.

Director Cyr seconded the motion.

New Task Order for professional services for flow and rain monitoring and data collection for Combined Sewer Overflow (CSO) outfalls, CSO Outfalls and Duckbill inspection services.

Voice Vote: Unanimous

AYES

Alton
Braffman
Cyr
DeCola
Ginzberg

NAYES

ABSTENTIONS

Mongillo
Pompano
Williams

8. Consideration and approval of a certain Departmental Budget Transfer Request.

Director Pompano made the following motion:

RESOLVED: That the Department Budget Transfer Request, as described in the Exhibit to Agenda Item #8 is hereby approved.

Director Ginzberg seconded the motion.

Transfer from Engineering On-Call account to Engineering Wages to cover pay out of Sick/Vacation time due to an employee retirement.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton
Braffman
Cyr
DeCola
Ginzberg
Mongillo
Pompano
Williams

9. Executive summary and department updates and presentations.

- Monthly Financial Report
- Monthly Operations Report
- Monthly Engineering Report
- Update on Odor Control - Director of Operations
Smoke testing, Pope Street & Townsend Ave.

Chairman Mongillo welcomes our Executive Director back (he was not at our April meeting), and he thanks Vice Chairman Williams for running the April meeting. Chairman Mongillo also comments on the budget, he gives credit to the staff for making it easy to read and understand, very transparent.

The Executive Director thanks the Finance Department regarding the work they do for putting the budget together. Increase was minimal. The GNHWPCA is in great shape.

10. Consideration and approval, as necessary, of any other new business of the Authority.

No new business.

11. Call to the public.

No public present.

12. Adjournment.

There being no further business a motion was made by Vice Chairman Williams seconded by Director DeCola and the Motion passed unanimously. The meeting was adjourned at 6:27P.M.

Respectfully submitted,

Deborah L. Torre
Secretary