



**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, JULY 10, 2024 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

**AGENDA**

1. Approval of minutes of June 12, 2024 – Regular Meeting.
2. Public participation relating to agenda items.
3. Cancellation of August 14, 2024 Regular Meeting.
4. Consideration and approval of a certain Departmental Budget Transfer Request.
5. Consideration and approval of a resolution approving an increase to the not-to-exceed amount of \$12,000,000 that the Treasurer, Gabriel Varca, is authorized to invest, as permitted under Sections 7-400 and 3-27b of the Connecticut General Statutes, as amended, of the Authority's funds received as proceeds from the sale of bonds, notes or other obligations, or other funds, in United States Treasury securities and/or the Connecticut Short-Term Investment Fund participation certificates, as approved by the Board on November 9, 2022, by \$3,000,000, for a new not-to-exceed amount of \$15,000,000..
6. Consideration and approval of a resolution approving the change order to increase the not-to-exceed amount of the agreement with Laydon Industries for on-call professional services, for a revised not-to-exceed amount of \$640,200.
7. Executive summary and department updates and presentations.
8. Consideration and approval, as necessary, of any other new business of the Authority.
9. Call to the public.
10. Adjournment.



Greater New Haven Water Pollution Control Authority

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To: Director of Finance and Administration

From: Gary Zrelak, Director of Operations

Date: 06/28/24

Re: Operations - Capital Fund Transfer Request

| Transfer Amount | Transfer From              | Transfer To              |
|-----------------|----------------------------|--------------------------|
| \$93,770        | 02.0000.023.7635           | 02.0000.023.7634         |
|                 | Paving East shore/An. gate | Boulevard Gate Actuators |
|                 |                            |                          |
|                 |                            |                          |
| \$93,770        | Total                      |                          |

Explanation: This amount is required to cover the difference between the  
Actual bids received for the Installation and the budgeted amount.

Department Signature: 

Approved by: \_\_\_\_\_  
Director of Finance and Administration

Approved by: \_\_\_\_\_  
Executive Director

Board Approval: \_\_\_\_\_  
Date of Meeting

Notes:  
All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval.  
All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.  
All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors.



## MEMORANDUM

DATE: July 1, 2024

TO: Sidney J. Holbrook

FROM: Thomas Sgroi, PE  
Director of Engineering

RE: Contract Change Order Request  
**Project No. SSR 2024-01/04**  
**2024 Collection System Assessment and Rehabilitation (CSAR)**  
**Laydon Industries (Pre-lining manhole improvements)**

Sid:

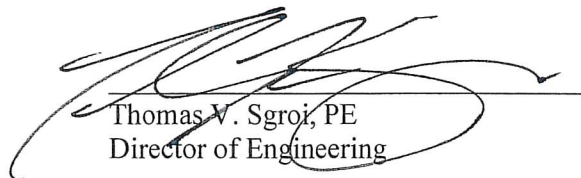
I request that the recommendation be added to the July 10, 2024, Board Agenda for resolution.

Prelining manhole work was advertised to the Authority's six on-call contractors, with four bids received and opened on March 4th. Laydon Industries submitted the lowest responsible bid of \$582,000, which was subsequently approved at the March 13, 2024, Board of Directors (BOD) meeting.

Bypass pumping changes within the National Water Main Contract developed in cooperation with the Authority's Engineering Department staff required some field adjustments to the location and depths of the manholes. Two manholes were eliminated from the contract, and three were added, resulting in a unit cost difference totaling \$45,000.

Additionally, the end-of-year budget amounts prevented the inclusion of a contingency in the original BOD approval. We request an additional \$58,200 (10% of the original contract value), bringing the total not-to-exceed value to \$640,400.

**FY25 budgeted funds will be used for this change and contingency as necessary to complete the project. This project is consistent with and budgeted from the Authority's FY24 & FY25 Capital Dedicated Infrastructure Renewal Funds.**



Thomas V. Sgroi, PE  
Director of Engineering

cc: Gabe Varca (e-copy)  
Gary Zrelak (e-copy)  
Lou Criscuolo (e-copy)  
Ricardo Ceballos (e-copy)