



*“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, DECEMBER 11, 2024 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

The regular meeting of the Greater New Haven Water Pollution Control Authority was held December 11, 2024 at the GNHWPCA offices at 260 East Street, New Haven, CT in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call:

Director’s present: Director Joyce Alton, New Haven  
Vice Chairman Clayton Williams, New Haven  
Director Salvatore DeCola, New Haven  
Director Raymond Pompano, East Haven  
Chairman Stephen Mongillo, Hamden  
Director Russell Cyr, Hamden, via teleconference  
Director Jeffrey Ginzberg, Woodbridge

Also absent: Director Elaine Braffman, New Haven  
Director Kenneth Dagliere, East Haven

Also present: Sidney J. Holbrook, Executive Director  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Thomas Sgroi, Director of Engineering  
Nick Stevens, Project Engineer 3  
Louis Criscuolo, Deputy Director of Finance  
Glenn Santoro, Esq., Robinson & Cole LLP  
Deborah L Torre, Secretary

1. Approval of minutes of November 13, 2024 – Regular Meeting.

Director DeCola made the following motion:

**RESOLVED:** That the minutes of the November 13, 2024 Regular Meeting of the Board of Directors of the Authority are hereby adopted and

approved in the form attached hereto as the Exhibit to Agenda Item #1, and any such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director Alton seconded the motion.

Voice Vote

AYES

NAYES

ABSTENTIONS

Alton

Cyr

DeCola

Ginzberg

Mongillo

Pompano

Williams

2. Public participation relating to agenda items.

**No public present.**

3. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Arcadis U.S., Inc. and O'Neil Accounting & Consulting, LLC for services relating to the preparation of a Cost of Service Study, for an aggregate amount not to exceed \$36,000.00.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with Arcadis U.S., Inc. and O'Neil Accounting & Consulting, LLC to provide services relating to the preparation of a Cost of Service Study, as further described in the Exhibit to Agenda Item #3, in an aggregate amount not to exceed \$36,000.00, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof

Director Alton seconded the motion.

The Finance Director explains this is the first step in the budget process. It is done every year. This is a required report to oversee the budget process and the results.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

4. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with The United Illuminating Company related to the installation of energy efficient measures, for an amount not to exceed \$350,552, less applicable incentives.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with The United Illuminating Company related to the installation of energy efficient measures, for an amount not to exceed \$350,552, less applicable incentives, as further described in the Exhibit to Agenda Item #4, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and all reasonable and necessary documents in furtherance thereof.

Director Pompano seconded the motion.

Installation of Energy Efficient Measures with an agreement with United Illuminating. This is a power saving incentive with a savings of \$78,090 per year. There was adjustment that was made in the amount due to one incentive that was not included in the first quote.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
DeCola  
Ginzberg

NAYES

ABSTENTIONS

Mongillo  
Pompano  
Williams

5. **Executive Session pursuant to Section 1-200(6)(A) and Section 1-225(f) of the General Statutes of Connecticut for the purpose of discussing the appointment, employment, performance, and/or evaluation of the Executive Director, Sidney J. Holbrook.**

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 1-200(6)(A) and Section 1-225(f) of the General Statutes of Connecticut, by a two-thirds vote of the members of the Board of Directors present and voting, the Board of Directors hereby approves to enter into Executive Session for the purpose of discussing the appointment, employment, performance, and/or evaluation of the Executive Director, Sidney J. Holbrook.

Director Alton seconded the motion.

All in favor

Outside counsel was present.

At 6:30 Chairman Mongillo made a motion on public record to come out of Executive Session.

All in favor to come out of Executive Session.

**No votes taken.**

6. Consideration and approval of a resolution authorizing the Chairman of the Board of Directors to negotiate, execute and deliver a letter agreement extending the employment term for an additional two-year period beyond the current Termination Date (as defined in the Employment Agreement with Sidney J.

Holbrook) and increasing the salary provided for under the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority.

Director Decola made the following motion:

**RESOLVED:** That the letter agreement extending the employment term for an additional two-year period beyond the current Termination Date (as defined in the Employment Agreement with Sidney J. Holbrook) and increasing the salary provided for under the Employment Agreement with Sidney J. Holbrook, the Executive Director of the Authority, as described in the Exhibit to Agenda Item #6, is hereby approved, and the Chairman of the Board of Directors, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such letter agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Alton seconded the motion.  
After discussion the Board agrees to a 2yr. extension of the Employment Agreement and 10% increase.

All in favor.

AYES

Alton  
Cyr  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

The Executive Director thanks the board for their confidence in him and for extending his contract. He also thanks the board and the staff for all working together. He expresses his great appreciation.

7. Executive summary and department updates and presentations.
  - Monthly Financial Report
  - Monthly Operations Report

- Monthly Engineering Report
- Coat Drive- another successful year.

The Executive Director wants to recognize and give credit to Bridget Buckley, the Executive Administrative Assistant in Engineering, for all the work she does for the coat drive, basically putting it all together start to finish.

8. Consideration and approval, as necessary, of any other new business of the Authority.

**New business**

- 8A. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Crew Carbon, Inc.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with Crew Carbon, Inc. relating to the installation and operation of a demonstration of Crew Carbon, Inc.'s greenhouse gas emissions, including carbon dioxide, removal system and technology at the East Shore Water Pollution Abatement Facility, as further described in the Exhibit to Agenda Item #8A, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on behalf of the Authority, to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Pompano seconded the motion.

this is an agreement with Crew Carbon and Yale for developing protocols for a carbon removal project, producing credits for carbon, the values of the credits and the MRV - input , measure, report and verifiable.

All in favor.

Voice Vote: Unanimous

AYES

Alton

Cy

NAYES

ABSTENTIONS

DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

8B **New Business**

Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook. to negotiate, execute and deliver a budget transfer.

Director Decola made the following motion:

**RESOLVED:** That the departmental budget transfer, as set forth in Exhibit 8B is hereby approved.

Vice Chairman Williams seconded the motion.

This \$34,000.00 transfer is for funding for telecommunication, changing internet providers, taking us through to July 2025.

Voice Vote: Unanimous

AYES

Alton  
Cyr  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

9. Call to the public.

**No public present.**

10. Adjournment.

There being no further business a motion was made by Director DeCola seconded by Director Alton and the motion passed unanimously. The meeting was adjourned at 7:05 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary

