



*“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, JANUARY 8, 2025 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

The regular meeting of the Greater New Haven Water Pollution Control Authority was held January 8, 2025 at the GNHWPCA offices at 260 East Street, New Haven, CT in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call:

Director’s present: Director Joyce Alton, New Haven, via teleconference  
Director Elaine Braffman, New Haven  
Vice Chairman Clayton Williams, New Haven  
Director Salvatore DeCola, New Haven  
Director Raymond Pompano, East Haven  
Chairman Stephen Mongillo, Hamden  
Director Russell Cyr, Hamden, via teleconference  
Director Jeffrey Ginzberg, Woodbridge

Also absent: Director Kenneth Dagliere, East Haven

Also present: Sidney J. Holbrook, Executive Director, via teleconference  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Thomas Sgroi, Director of Engineering  
Louis Criscuolo, Deputy Director of Finance  
Lantz Lyon IT Manager  
Glenn Santoro, Esq., Robinson & Cole LLP  
Deborah L. Torre, Secretary  
Scott Bassett, RSM US LLP

Chairman Mongillo congratulates the staff on another good year. He also introduces the new IT Manager Lantz Lyon to the board.

1. Approval of minutes of December 11, 2024 – Regular Meeting.

Director DeCola made the following motion:

**RESOLVED:** That the minutes of the December 11, 2024 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, and any such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director Pompano seconded the motion.

Voice Vote:

<u>AYES</u>	<u>NAYES</u>	<u>ABSTENTIONS</u>
Alton		
Bruffman		
Cyr		
DeCola		
Ginzberg		
Mongillo		
Pompano		
Williams		

2. Public participation relating to agenda items.

**No public present.**

3A. Election of Chairman of the Board.

Chairman Mongillo asks Attorney Santoro to open up the election for nomination of Chairman.

Director DeCola nominates Stephen Mongillo for Chairman.

Close nominations.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 2.8 of the Bylaws, Stephen Mongillo is hereby elected the Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws.

Vice Chairman Williams seconded the motion.

All in favor.

Voice Vote: Unanimous:

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
Decola  
Ginzberg  
Mongillo  
Pompano  
Williams

3B. Election of Vice Chairman of the Board.

Attorney Santoro opens the floor for nominations for Vice Chairman.

Director DeCola nominates Clayton Williams for Vice Chairman.

Close nomination.

Director DeCola made the following motion.

**RESOLVED:** That, pursuant to Section 2.9 of the Bylaws, Clayton Williams is hereby elected the Vice Chairman of the Board to serve until a successor is elected or as otherwise provided by the Bylaws.

Chairman Mongillo seconded the motion.

All in favor.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

3C. Appointment of Treasurer.

Attorney Santoro opens the appointment for Treasurer.

Director DeCola made a motion to appoint Gabriel Varca as Treasurer.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Gabriel Varca is hereby appointed as Treasurer to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws

Chairman Mongillo seconded the motion,

All in favor.

Gabriel Varca appointed Treasurer.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

3D. Appointment of Secretary.

Attorney Santoro opens the appointment for Secretary.

Director DeCola made a motion to appoint Deborah L. Torre for Secretary.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 3.1 of the Bylaws, Deborah L. Torre, the Executive Assistant to the Executive Director, is hereby appointed as Secretary to serve until a successor is chosen and qualified or as otherwise provided by the Bylaws.

Chairman Mongillo seconded the motion.

All in favor.

Deborah L. Torre appointed Secretary.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Alton  
Braffman  
Cyr

DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

4. Presentation, by RSM US LLP, on the audit of the financial statements of the Authority for the year ended June 30, 2024.

Scott Basset, Audit Manager from RSM US LLP gave a summary and highlights on the audit report of the Authority for the year ended June 30, 2024. It was pretty straight forward and comparable to last year. The audit was received as a clean and unmodified opinion. All records were up to date, clean and correct. RSM looks at internal controls used by the Authority. Everything is in line and maintained, information was complete and accurate, no audit adjustments were needed, no surprises, He said this is one of the cleanest audits he does.

5. Consideration and approval of a certain Departmental Budget Transfer Requests.  
Director Decola made the following motion:

**RESOLVED:** That the Departmental Budget Transfer Requests, as described in the Exhibit to Agenda Item #5, are hereby approved.

Director Braffman seconded the motion.

Budget transfer is required to cover actual bids received vs budgeted amount of installation of new wastewater gates and actuators at East Shore WPAF. SCADA panel installation and demolition are added to the scope of work for the inlet gates installation.

Voice Vote: Unanimous

AYES

Alton  
Braffman  
Cyr  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

6. Executive Summary and department updates and presentations.
  - Monthly Financial Report

- Monthly Operations Report
- Monthly Engineering Report
- Loud Noise Issue – Mayor and resident concerns- Not from the GNHWPCA plant, it was from the UI
- Worthington School - pipe lining project, smell concerns from pipeline, addressed to Mayor and residents in East Rock area.

The Executive Director thanks Lou Criscuolo, the Deputy Director of Finance and the finance department, for the job well done.

He congratulates Stephen Mongillo and Clayton Williams on their nomination's for Chairman and Vice Chairman on the GHNHWPCA board.

7. Consideration and approval, as necessary, of any other new business of the Authority.

**No new business.**

8. Call to the public.

**No public present.**

9. Adjournment.

There being no further business, a motion was made by Director DeCola seconded by Director Braffman and the motion passed unanimously. The meeting was adjourned at 6:28 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary