



**Greater New Haven Water Pollution Control Authority**

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*“PENDING APPROVAL AT THE NEXT BOARD OF DIRECTOR’S MEETING”*

**REGULAR MEETING OF THE**  
**GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY**  
**BOARD OF DIRECTORS**  
**WEDNESDAY, MAY 14, 2025 6:00 P.M.**  
**260 EAST STREET**  
**NEW HAVEN, CONNECTICUT**

***Public Hearing at 5:45 P.M. regarding the Authority’s Annual Budget and Recommend User Rates and Charges***

Chairman Mongillo called the Public Hearing to order at 5:45 P.M.

No public present.

Chairman Mongillo closed the Public Hearing on the Annual Budget and Recommended user Rates and Charges at 6:00 P.M.

The regular meeting of the Greater New Haven Water Pollution Control Authority was held May 14, 2025 at the GNHWPCA offices 260 East Street, New Haven, CT in order to transact the following:

Chairman Mongillo called the meeting to order at 6:00 P.M.

Roll Call

Directors present: Director Elaine Braffman, New Haven  
Vice Chairman Clayton Williams, New Haven  
Director Salvatore DeCola, New Haven  
Director Raymond Pompano, East Haven  
Director Kenneth Dagliere, East Haven, via teleconference  
Chairman Stephen Mongillo, Hamden  
Director Russell Cyr, Hamden, via teleconference  
Director Jeffrey Ginzberg, Woodbridge, via teleconference

Director absent: Director Joyce Alton, New Haven

Also present: Sidney J. Holbrook, Executive Director  
Gabriel Varca, Treasurer  
Gary Zrelak, Director of Operations  
Nick Stevens, Project engineer 3

Louis Criscuolo, Deputy Director of Finance  
Lantz Lyon, IT Project Manager  
Glenn Santoro, Esq., Robinson & Cole LLP  
Deborah L. Torre, Secretary

Also absent: Thomas Sgroi, Director of Engineering

1. Approval of minutes of April 9, 2025 – Regular Meeting.

Director DeCola made the following motion:

**RESOLVED:** That the minutes of the April 9, 2025 Regular Meeting of the Board of Directors of the Authority are hereby adopted and approved in the form attached hereto as the Exhibit to Agenda Item #1, and any such changes, revisions or additions thereto having been noted to by the Secretary of the Authority.

Director Pompano seconded the motion.

Vice Vote: Unanimous

AYES

Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

2. Public participation relating to agenda items.

**No public comment.**

3. Consideration and approval of a resolution adopting the Authority's Cost of Service Study, the Fiscal Year 2026 Annual Budget, the Proposed Sewer User Charges, the Annual Capital Budget and the annual update to the Five Year Capital Improvement Plan.

Director DeCola made the following motion:

**RESOLVED:** That, pursuant to Section 7.4 of the Bylaws, by a two-thirds

vote of the entire Board, the Authority's Cost of Service Study, the Annual Budget consisting of the next fiscal year's projected expenditures and recommended user rates and charges and the Annual Capital Budget for the upcoming fiscal year; an annual update to the Five Year Capital Improvement Plan; and the impact of the Annual Budget on the next fiscal year's projected expenditures and revenues and user rates and charges, all as attached hereto as the Exhibit to Agenda Item #3, are hereby adopted.

Director Pompano seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

Chairman Mongillo commends the Finance Department for another great job done with the annual budget and user rates and charges.

4. Consideration and approval of certain Departmental Budget Transfer Requests.

Director DeCola made the following motion:

**RESOLVED:** That the Departmental Budget Transfer Requests, as described in the Exhibit to Agenda Item #4, are hereby approved.

Director Pompano seconded the motion.

Budget Transfers:

1. \$184,280 – To cover wage increases through 06/30/2025.
2. \$27,350 – To cover wage increases through 06/30/2025.
3. \$135,250 – To cover wage increases and retirements through 06/30/2025.
4. \$35,000 – To cover increase in Online payment fees through 06/30/2025.  
Payments.
5. \$253,000 – Funds needed to cover the electricity for the remainder of the FY.  
This is due to the UI price increase.

Voice Vote: Unanimous

AYES  
Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

5. Consideration and approval of a resolution authorizing the write-off of \$16,339.60 of accounts receivable as uncollectable.

Director DeCola made the following motion:

**RESOLVED:** That the write-offs as further described in the Exhibit to Agenda Item #5 are hereby approved.

Director Braffman seconded the motion.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

6. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver a Release and Waiver from Mable Clarke-Canton, for an amount not to exceed \$11,000.00.

Director DeCola made the following motion:

**RESOLVED:** That, the Release and Waiver from Mable Clarke-Canton, in an amount not to exceed \$11,000.00, as further described in the Exhibit to Agenda Item #6, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized, empowered and directed, for and on

On behalf of the Authority, to negotiate, execute and deliver such Release and Waiver and any and all reasonable and necessary documents in furtherance thereof.

Director Braffman seconded the motion.

Any Claim Settlements over \$10,000 have to go to the Board for approval.

Voice Vote: Unanimous

AYES

NAYES

ABSTENTIONS

Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

7. Executive Summary and department updates and presentations.
  - Monthly Financial Report
  - Monthly Operations Report
  - Monthly Engineering Report
  
8. Consideration and approval, as necessary, of any other new business of the Authority.

**New business.**
  
- 8A. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate and execute an agreement with RSM US LLP for auditing services for the fiscal year ending June 30, 2025, for an amount not to exceed \$95,000.00.

Director DeCola made the following motion:

**RESOLVED:** That the agreement with RSM US LLP for auditing services for

The fiscal year ending June 30, 2025, for an amount not to exceed \$95,000.00, as further described in the Exhibit to Agenda Item #8A, is hereby approved, and the Executive Director, Sidney J. Holbrook, be and hereby is authorized and empowered, for and on behalf of the Authority to negotiate, execute and deliver such agreement and any and all reasonable and necessary documents in furtherance thereof.

Director Braffman seconded the motion.

Every May, approval is needed for the appointment of the auditors that will be involved in the Authority's financial review, this is for fiscal year ending June 30, 2025. The GNHWPCA is obligated to do this, and it is required that the State of CT., Office of Policy and Management, is notified that RSM US LLP will be the auditor for the fiscal year.

Voice Vote: Unanimous

AYES

Braffman  
Cyr  
Dagliere  
DeCola  
Ginzberg  
Mongillo  
Pompano  
Williams

NAYES

ABSTENTIONS

9. Call to the public.

**No public comment**

10. Adjournment.

There being no further business, a motion was made by Director DeCola seconded by Director Braffman and the motion passed unanimously. The meeting adjourned at 6:30 P.M.

Respectfully submitted,

Deborah L. Torre  
Secretary

