



REGULAR MEETING OF THE
GREATER NEW HAVEN WATER POLLUTION CONTROL AUTHORITY
BOARD OF DIRECTORS
WEDNESDAY, OCTOBER 14, 2026 6:00 P.M.
260 EAST STREET
NEW HAVEN, CONNECTICUT

Public Hearing at 5:45 P.M. regarding the Authority's (i) acquisition of a permanent easement at 445 Putnam Avenue, Hamden, Connecticut 06517, and (ii) temporary use of the property for construction-related purposes, all in connection with the relocation of the Putnam Avenue pump station

AGENDA

1. Approval of minutes of September 9, 2026 – Regular Meeting.
2. Public participation relating to agenda items.
3. Consideration and approval of a resolution authorizing the Executive Director, Sidney J. Holbrook, to negotiate, execute and deliver an agreement with Lumin, Inc. for implementation services and first-year license fees related to the Authority's new computerized maintenance management software, for an aggregate amount not to exceed \$60,000.
4. Consideration and approval of Departmental Budget Transfer Request items.
5. Executive Summary and department updates and presentations.
6. Consideration and approval, as necessary, of any other new business of the Authority.
7. Call to the public.
8. Adjournment.



Greater New Haven Water Pollution Control Authority
260 East Street New Haven, CT 06511
203.466.5280 p 203.772.1564 f www.gnhwpca.com

DATE: October 5, 2026
TO: Sidney J. Holbrook, Executive Director
FROM: Joseph Megale, Deputy Director of Operations
RE: Purchase Order Recommendation
Llumin, Inc.
Maintenance Management Software and Implementation Services

Sid:

I request that the above-mentioned recommendation be added to the October 14, 2026, Board Meeting Agenda for resolution.

This request is to provide the Authority new Computerized Maintenance Management Software and Implementation services. The new system will improve efficiency of maintenance management, provide enhanced reporting, and integrate with other systems (ie. GIS) that the GNHWPCA employs.

The Operations Department requests authorization for the Executive Director to negotiate, execute, and deliver a purchase order and agreement to Llumin, Inc. for implementation services and initial license fees for a total not to exceed Sixty Thousand Dollars and Zero Cents **\$60,000.00 (\$55,525.00 + contingency)**.

The initial licenses and implementation are funded from the Authority's Capital Budget.

Joseph Megale
Director of Operations

e-copy: Gabe Varca, Director of Finance & Administration
Lou Criscuolo, Deputy Director of Finance and Administration
Tom Sgroi, Director of Engineering

Premium Implementation Services

The Premium Software Implementation Services fee is a one-time fixed fee. It covers LLumin's implementation process, project management, configuration support, data staging and migration support, training, agreed integrations, and project governance through go-live and support handoff.

Premium Implementation Engagement	One-Time Fixed Fee
Premium implementation package, including project management, data staging and migration, training, implementation resources, configuration support, and agreed premium integrations.	\$23,200

First-Year Investment Summary

Component	Fee
Total Annual Software Subscription	\$32,325
Total One-Time Implementation Services	\$23,200
First-Year Total	\$55,525

Commercial Terms and Assumptions

The terms below summarize the proposed commercial structure. Final legal terms will be governed by the final LLumin order form, software subscription agreement, master services agreement, or mutually executed amendment.

Subscription and Licensing Terms

- Software is licensed on a named user basis.
- Core named users may access LLumin on unlimited devices, subject to purchased functionality and assigned privileges.
- Operator and LLite users receive the access rights described in the pricing section and are controlled by assigned privileges.
- Annual software fees are based on the license quantities listed in this proposal.
- Additional licenses may be added during the subscription term and billed on a prorated basis through the end of the then-current subscription term.
- When customer reaches a higher committed license band, the upcoming renewal may be adjusted so applicable licensing moves to the discounted price associated with the new committed volume band, subject to the final order form or amendment.

Implementation Terms

- Premium Implementation Services are provided as a one-time fixed fee engagement.
- Implementation scope includes the agreed LLumin configuration, data staging and migration support, training, project management, testing, and agreed ERP integration workflows.
- Data migration support assumes that customer provides data in the required LLumin templates or agreed formats and participates in data validation.

Pricing Summary

The pricing below reflects the Premium Software Edition package proposed for GNH WPCA.

Annual Software Subscription: LLumin CMMS+ Electronic Proposal

Licensing Description	Annual Fee Per User	Total/Annual Software Subscription Fee
35 Core named user licenses • Based on named user ID • Unlimited devices • Access to all purchased functionality • View, create, edit, delete based on privileges • Reporting and dashboard create/modify access • Configuration utility access based on privileges	\$915	\$32,025
0- Operator named user licenses • Based on named user ID • Create work requests, item requests, or work orders based on privileges • Perform pre- and post-shift inspections • Change machine status • View maintenance schedule and work history • View asset information and documentation	\$0	\$0.00
10 LLite named user licenses • Read-only access • Create work requests • Create item requests • Workflow and notification approver process • Home page dashboards and reports • Notifications on outcome of requests • Approved requisitions	\$300	\$300
Total/Annual Software Fee		\$32,325

- ERP integration scope assumes access to ERP technical resources, API documentation, test environment access, endpoint availability, authentication details, and agreed field mappings.
- Integration testing will be completed before going-live using agreed test scenarios and customer-provided test data.
- Custom development, additional integrations, non-standard data remediation, or scope expansion outside the agreed implementation plan may require a written amendment or change order.

Payment Terms

- Annual software subscription fees are invoiced annually in advance unless otherwise stated in the final order form.
- Implementation fees are invoiced according to the payment schedule in the final order form.
- If a standard implementation payment schedule is used, LLumin may invoice 50% of implementation fees at project commencement and 50% at 90 days or another agreed milestone.
- Taxes, duties, or similar government charges are excluded unless specifically listed in the final order form.
- Pricing is valid for 30 days from the proposal date unless extended in writing.

Support, Hosting, and Access Terms

- The SaaS subscription includes access to the LLumin CMMS+ software environment and standard product updates during the active subscription term.
- Support is provided through LLumin support resources and the customer support process.
- If Enterprise tier, those features such as SSO, sandbox instance, reporting, dashboards, mobile accessibility, and integrations are included based on purchased functionality and final configuration.
- User permissions, roles, and access rights are controlled by Customer -approved privilege settings in LLumin.
- Customer is responsible for maintaining appropriate user access controls, user lists, role ownership, internal approvals, and ERP access policies.

Assumptions for This Proposal

- Customer will identify a project owner, executive sponsor, maintenance process owners, inventory stakeholders, and ERP technical contacts.
- Customer will provide assets, inventory, user, vendor, PM, procedure, and related data in an agreed format.
- Customer will confirm whether MRO inventory will be managed primarily in LLumin or ERP before final ERP workflow configuration.
- Customer will provide timely review and approval of configuration decisions, data imports, training plans, and integration test results.
- The proposed pricing reflects the license counts and services listed in this proposal and may change if license quantities, integration scope, timeline, or implementation requirements change.

Post-Go-Live Support

- Support Team handoff after the best practice phase.
- Review of support expectations, escalation paths, and SLA expectations.
- Access to support resources, knowledge content, documentation, and the customer support portal.
- Account management supports ongoing adoption, expansion, renewals, and optimization opportunities.
- Continuous Improvement feedback process through support, account reviews, and enhancement discussions.

Navigator and Evaluation Resources

The LLumin Navigator portal provides decision-support and adoption resources for customers evaluating and implementing LLumin CMMS+. The portal includes case studies, feature information, implementation materials, and support resources that help stakeholders understand the value and use of LLumin CMMS+.



Greater New Haven Water Pollution Control Authority

260 East Street New Haven, CT 06511

203.466.5280 p 203 772.1564 f www.gnhwpca.com

To: Director of Finance and Administration

From: Operations

Date: 10/05/26

Re: Operations - Operating Fund Transfer Request

Transfer Amount	Transfer From	Transfer To
\$44,980	02.0000.022.7626	02.0000.026.7591
	Brick and Mortar	ESWPAF MSP
\$105,020	02.0000.024.7584	02.0000.026.7591
	Collections Maint. Build	
\$150,000	Total	

Explanation: Additional Funds need to cover the cost of replacing repalcing and upsizing the existing MSP#3 175 HP pumps to 250 HP. The project will replace the Volute, Rotating Assembly, Motor, and VFDs. The additonal funds will allow upsizing rather than straight replacement. Original Budget was \$545K

Department Signature:

Approved by:

Director of Finance and Administration

Approved by:

Executive Director

Board Approval:

Date of Meeting

Notes:

All departmental budget transfers to and from Regular Wage (5010), Temporary & Part Time Wage (5011), and Overtime Wage (5015) Accounts shall be submitted to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers less than \$10,000 shall be submitted by the Director of Finance and Administration to the Executive Director for review and approval.

All fund transfers between departmental budgets and cost centers equal to and greater than \$10,000 shall be approved by the Board of Directors.